

## **Meeting Agendas for Outgoing and Incoming Boards of Directors**

\_\_\_\_\_ **Ambulance District**

### **Last Regular Meeting of the Outgoing Board of Directors**

\_\_\_\_\_, **20**\_\_\_\_\_

1. Call to order of the outgoing board
2. Approval of the minutes:
  - a. From the last meeting
  - b. Committee appointment to approve this meeting's minutes
  - c. Treasurer's report
3. Unfinished business
4. Special orders of the day:
  - a. Declaration of election results
  - b. Any departing remarks
5. Adjournment of the outgoing board

### **Oath of office for directors-elect**

\_\_\_\_\_ **Ambulance District**

### **First Regular Meeting of the Incoming Board of Directors**

\_\_\_\_\_, **20**\_\_\_\_\_

1. Call to order of the incoming board
2. Special orders of the day:
  - a. Election of chair; election of secretary
  - b. Appointment of custodian of records
  - c. Election of treasurer; designation of budget officer
3. New business
  - a. Depository and withdrawal authorizations
4. Closed session (if posted pursuant to RSMo 610)
5. Personal appearances
6. Announcements and adjournment of the incoming board