

Meeting Agendas for Outgoing and Incoming Boards of Directors

_____ **Fire Protection District**

Last Regular Meeting of the Outgoing Board of Directors

_____, **20**_____

1. Call to order of the outgoing board
2. Approval of the minutes:
 - a. From the last meeting
 - b. Committee appointment to approve this meeting's minutes
 - c. Treasurer's report
3. Unfinished business
4. Special orders of the day:
 - a. Declaration of election results
 - b. Any departing remarks
5. Adjournment of the outgoing board

Oath of office for directors-elect

_____ **Fire Protection District**

First Regular Meeting of the Incoming Board of Directors

_____, **20**_____

1. Call to order of the incoming board
2. Special orders of the day:
 - a. Election of chair; election of secretary
 - b. Appointment of custodian of records
 - c. Election of treasurer; designation of budget officer
3. New business
 - a. Depository and withdrawal authorizations
4. Closed session (if posted pursuant to RSMo 610)
5. Personal appearances
6. Announcements and adjournment of the incoming board