

Promoting Specialty Crops in Missouri Schools & ECEs Grant Program



The Missouri Grown program is providing up to \$1,000 reimbursement to Missouri schools & early childcare education centers to cover the purchase of specialty crops. Schools/ECEs must purchase specialty crops from a Missouri farmer and complete an educational activity about specialty crop production with students.

Specialty crops must be purchased from a Missouri farmer between April 1, 2022 and September 28, 2024.



Scan here for more information or visit agriculture.mo.gov/abd/financial.



STATE OF MISSOURI
 DEPARTMENT OF AGRICULTURE
 AG BUSINESS DEVELOPMENT DIVISION – MISSOURI GROWN PROGRAM
Promoting Specialty Crops in Missouri Schools
Reimbursement Application and Agreement

SCHOOL/ECE NAME		MO Buys NUMBER:	
CONTACT PERSON			
MAILING ADDRESS			
CITY	STATE	ZIP CODE	COUNTY
PHONE	EMAIL ADDRESS		
LIST OF SPECIALTY CROPS PURCHASED AND HOW WERE THEY SERVED TO THE STUDENTS? More space in Survey for this information.			
FARMER NAME/BUSINESS NAME:	# STUDENTS SERVED SPECIALTY CROP:	# OF STUDENTS IN EDUCATIONAL LESSON:	
HOW DID YOU CONNECT WITH A FARMER?	WOULD YOU WORK WITH A LOCAL PRODUCER AGAIN? WHY?		
Total Specialty Crop Costs being submitted: \$			
_____ Authorized Signature		_____ Date	
The person signing and receiving payment should correspond with the schools MO Buys number submitted on the Missouri Buys Registration. The person also agrees that all information is true and accurate in this application and agrees to the terms.			
SPECIFICATIONS:			
<ul style="list-style-type: none"> Early Childhood Education Centers must be registered with the state to be eligible for reimbursement. This funding is available while funds last. The funding covers specialty crops that are consumable. Product may NOT be sent home. Only costs for reimbursement of specialty crops purchases after April 1, 2022 and before September 28, 2024 from a Missouri farmer will be accepted. Completed paperwork is due to MDA by October 15, 2024. Submit a paid, zero-balance invoice and a proof of payment for the specialty crop purchase. Invoices must be dated, show seller name and address, list quantities of each item purchased, price per unit and total cost for each item purchased. See example invoice on website. Submit the completed "Specialty Crop Education Survey". This is to be completed by the school/ECE staff member who organized or lead the educational activity. MO BUYS REGISTRATION – must be completed and submitted to the Office of Administration (OA) through OA's secured web portal https://missouribuys.mo.gov/registration Include all necessary documentation listing above when applying. Incomplete applications cannot be processed and will be returned. Application packets should be emailed to: Grants@mda.mo.gov or mailed to: Missouri Department of Agriculture Ag Business Development – Missouri Grown Program PO Box 630 Jefferson City, MO 65102-0630 <p>Please direct questions to 573-751-8596 or Grants@mda.mo.gov</p>			
FOR MDA OFFICE USE ONLY			
<input type="checkbox"/> Completed Application/Agreement			
<input type="checkbox"/> Paid Receipts/Invoices			
<input type="checkbox"/> Completed Education Survey			
<input type="checkbox"/> Registered in MO Buys			
APPROVED REIMBURSEMENT AMOUNT:			\$

Specialty Crop Production Education Survey

Please submit this completed form along with the application and paid invoice(s).

Date of specialty crop lesson(s): _____

Number of students who participated in the educational lesson(s):

Lesson objective (about specialty crop production):

Describe the lesson and activities for specialty crops used:

How many students gained knowledge about specialty crop production in Missouri during the educational lesson?

How many students plan to eat more specialty crops?

*If the specialty crop was served as a snack, meal or taste testing session please provide the following information for each specialty crop used:

- **How were the specialty crops prepared and served, or processed and stored for future use?** (ex. Broccoli-roasted, onions-sautéed, carrots-raw/fresh, blueberries-frozen, cucumbers-canned (pickles))
- If product is processed for future use, please specify how and purpose (ex. Frozen carrots to be served for school lunch in January 2023).

List of Individual Specialty Crop	Details of : (1) How each specialty crop was used? (2) How it was prepared? (3) How it was served? (4) Number of times served (5) Was it served for breakfast, lunch, or snack? (6) What portion was used for eating? (7) What crop was used for education?
Example: Pumpkins	My school purchased 10 pumpkins. 5 pumpkins were processed and cooked, for 30 students sampling during 2 different snack times. The other 5 pumpkins were used in the educational lesson for dissection to identify parts.

Specialty Crop Production Education Survey

Please submit this completed form along with the application and paid invoice(s).

Any remarks or information from the students/staff that you would like to share?

Example 1

Golly's Fresh Produce
203 State Rd, Smithville, AG 50315

Invoice 000000
Invoice Date: 11/15/2022

Agriculture High School
13323 State RD
Smithville, AG 50315

QTY/UNIT	PRODUCT	PRICE PER QTY/UNIT	TOTAL
2	Watermelons	\$5.00	\$10.00
1	Flat of Strawberries	\$10.00	\$10.00
15	Pepper	\$0.50	\$7.50
3	1 lb Blueberries	\$4.00	\$12.00
		TOTAL	\$39.50
		Payment-Check #0001	-\$39.50
			\$0.00

Payment Received: 11/15/22 - check #0001

Example 2

Golly's Fresh Produce	
<i>203 State Rd, Smithville, AG 50315</i>	
Date 11/15/2022 TUE	TIME 12:01
Watermelon	\$5.00
Watermelon	\$5.00
Strawberries	\$10.00
1 flat @ \$10.00	
Pepper	\$7.50
15 x \$0.50	
Blueberries	\$12.00
3x 1b @\$4.00	
Tax Exempt	\$0.00
Total	\$39.50
Credit	\$39.50
Amt Due	\$0.00
Clerk 0020	

*If an invoice is handwritten, please ensure the same information as above is collected.