

4-H Audit Report

(to be completed by the audit committee)

Club name	Organizational leader
Current 4-H year September 1, _____ to August 31, _____	

Treasurer Report

Name of financial institution	
Address of financial institution	
Names/signatures on file	
Treasurer forms are complete <input type="checkbox"/> yes <input type="checkbox"/> no	
Signature of treasurer	Date

Auditor Report

	Treasurer totals	Auditor totals
Beginning balance		
Income		
Dues		
Deposits/receipts		
Total		
Expenses		
Bank fees		
Payments/bills		
Total		
Ending balance		

The ending balance is reconciled with the bank statement. yes no

The 4-H financial records have been reviewed and are found to be accurate and complete. yes no

All transactions have been made in keeping with the organizations budget goals and policies. yes no

Comments

Signature of auditor	Date
-----------------------------	-------------