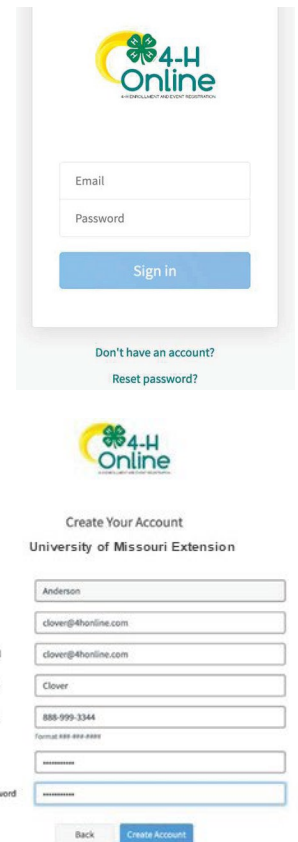


Enrolling in 4-H Online



NEW FAMILIES ENROLLING IN MISSOURI 4-H

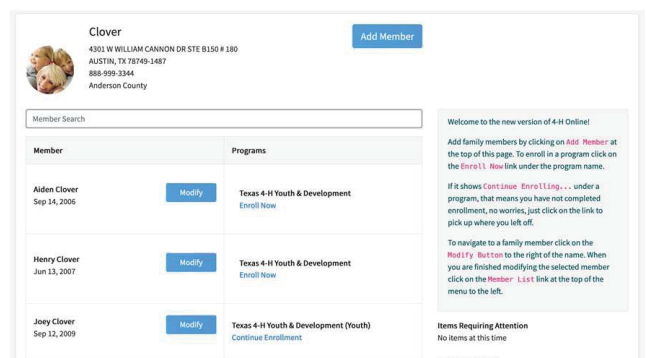
1. Your local MU Extension center and 4-H staff can help you find a club, discuss project selection and begin the enrollment process. To enroll in Missouri 4-H Online, you need internet access and a valid email address. Go to [4-H Online](#).
2. Select **"Don't have an account,"** and then select your state from the drop-down menu. In the next drop-down menu, select your 4-H participation county. Email addresses must be valid in order for you to have access to your information. **This is your account login, as well as how you will receive information.**
3. Next, complete the information for your family profile. All youth and adult members in your family will be managed under this family profile.
4. If you create a new account and an existing account is found, click the **Confirm** button and continue to log in with an Existing 4-H Online Account. **Go to step 3 below.**
5. Add members to the family (adult or youth) by clicking Add Member and completing the profile for each member.
6. Complete the profile for each member, including contact and demographic information, authorizations, health form, club and project selection.
7. Submit your enrollment, and pay the required dues reflected on member invoices.



The screenshot shows the 4-H Online login page. At the top is the 4-H Online logo. Below it are input fields for Email and Password, and a blue Sign in button. Below the Sign in button are links for "Don't have an account?" and "Reset password?". Below that is the "Create Your Account" section, which includes the University of Missouri Extension logo and a form with fields for County (Anderson), Email (clover@4honline.com), Confirm Email (clover@4honline.com), Family Name (Clover), Mobile Phone Number (888-999-3344), Password, and Confirm Password. At the bottom of the form are "Back" and "Create Account" buttons.

RETURNING FAMILIES RE-ENROLLING IN MISSOURI 4-H

1. Go to your account in [4-H Online](#).
2. Enter your email address and password.
3. Click **Sign-In**. If you have forgotten your password, click "Reset Password?" to receive an email with a link to set a new password.
4. Continue to **Youth and Clover Kid Member Enrollment** to re-enroll youth members, to Adult Enrollment to re-enroll Adult members or to **Adding New Members** to add new Family Members.
5. Your member record will be listed on the family Member List. Click **Enroll Now** under the Program in which you would like to enroll.
6. If you are a new member and your name is not yet listed, click **Add Member**.
7. Review all content in the member profile, update any health form changes and change any projects (if you aren't enrolling in a project, delete it for this year).
8. Submit your enrollment, and pay required dues reflected on member invoices.**



The screenshot shows the 4-H Online member list and profile page. At the top is the "Add Member" button. Below it is the member profile for "Clover" (4301 W WILLIAM CANNON DR STE B150 # 180, AUSTIN, TX 78749-1487, 888-999-3344, Anderson County). Below the profile is a "Member Search" box and a table of members. The table has columns for Member and Programs. The members listed are Aiden Clover (Sep 14, 2008), Henry Clover (Jun 13, 2007), and Joey Clover (Sep 12, 2009). Each member has a "Modify" button. The programs listed are Texas 4-H Youth & Development (Enroll Now) and Texas 4-H Youth & Development (Youth) (Continue Enrollment). To the right of the table is a "Welcome to the new version of 4-H Online!" message with instructions on how to add family members and how to enroll in a program. Below the message are "Items Requiring Attention" (No Items at this time) and "Inactive Members".

**All state event registrations require a member to be in "Active" status in 4-H Online. Members will remain in "Pending" status until the county review of membership and state/county membership dues are processed. Adult volunteer applicants remain in "Pending" status until all steps of the volunteer process are completed and accepted.

Need help? Contact your local Extension office.

If online access is not readily available to you or your family, contact your local Extension office for alternatives.