

Constitution of Phelps County 4-H Council

Article I: Name

This organization shall be known as the "Phelps County 4-H Council."

Article II: Purpose

The purpose of this organization shall be:

1. To give the county 4-H membership and leaders a voice in the overall 4-H program in the county.
2. To give the members and leaders an opportunity to initiate countywide movements.
3. To promote the 4-H clubs in the county so that all county youth may have an opportunity to take advantage of the 4-H program.
4. To establish needed policies.
5. The Phelps County 4-H Council does not exclude any person from membership or participation because of race, color, or national origin.

Article III: Membership

The Phelps County 4-H Council shall be made up of the club leader or assistant leader or one adult representative and one officer or one older member from each club in the county, with each club having only two votes.

Article IV: Officers

The officers of this organization shall consist of a president, vice-president, secretary, and treasurer. These officers - president and secretary shall be elected from the adult leadership. These officers - vice-president, treasurer and other officers deemed necessary, shall be youth and be elected from the older 4-H membership. If older members are not available adults may serve in these offices.

Article V: Meetings

Six regular meetings a year shall be scheduled. Special meetings may be called at any time by the president, when it is necessary to handle special 4-H business. The six regular meetings shall be scheduled for the months of February, April, June, August, October and December.

Article VI: Quorum

The members present at a meeting shall constitute a quorum.

Article VII: Voting

A simple majority vote of the quorum shall be required to pass a motion or resolution.

Article VIII: Amendments

This constitution may be amended by a two-thirds vote of the quorum at any meeting of the council, providing the proposed amendment has been presented and discussed at a previous meeting or a notice of such an amendment has been sent to the meeting.

Article IX: Adoption

This Constitution, to be adopted, shall require a two-thirds favorable vote of the quorum at the meeting designed for that purpose.

Revised January 2018

Phelps County 4-H Council By-Laws

1. The president shall preside at the 4-H council meetings.
2. The vice-president shall preside in the absence of the president.
3. A member shall be selected by the quorum to preside in the absence of both the president and vice-president.
4. The secretary shall keep a record of the council meetings and prepare a draft of the minutes of each meeting to be sent to the Phelps County University of Missouri Extension Center for reproduction.
5. The treasurer shall be responsible for handling all funds of the council and make a report of the funds at each council meeting.
6. A slate of officers shall be selected by the nominating committee. This committee shall meet between the August and October council meetings. Council members shall be given notice of the slate prior to the October meeting. Officers shall be elected at the October meeting and take office at the December meeting.
7. Officers shall be elected by a simple majority vote.
8. Only council member or their club's representatives are eligible to vote.
9. Notice of council meetings shall be emailed to council members the week prior to each council meeting.
10. Officers shall serve in the same office not longer than two consecutive terms.
11. Standing committees shall be:
 - Recognition, Awards and Achievement
 - Finance and United Way
 - Membership and Promotion
 - Leadership
 - Shooting Sports

And such others as may be deemed necessary by the council. Members of the committees may include persons other than 4-H council members.

12. News articles that represent the 4-H council should be released from the Extension Center with the exception of reports on the meeting, which should be done by the reporter if there is one.
13. Clubs not active in the 4-H council meetings and its fund-raising events will not be sponsored by the council beyond the county level.
14. Because of the United Way Fund scholarship, individual 4-H clubs will not solicit funds for the 4-H council without prior approval of the 4-H council.
15. A club that becomes inactive because of disbandment and the club funds have not been spent when the club disbands, the funds will automatically become the property of the county 4-H council.
16. These by-laws may be amended at any meeting of the council by a simple majority vote of the quorum.
17. All 4-H members need to be enrolled by January 1st to be considered a member in good standing.

*The constitution and by-laws were developed August 24, 1992.
Revised December 1996, October 2003, November 2005 and April 2017.*