

## 4-H Club Project Leader Summary Report

Dear 4-H Project Leader: We are always looking for better and simpler ways to report project work and attendance. Completing this form is a must for accurate reporting of attendance, training, etc. You can get a Jr. project chairman to help you. *Please keep the club leader informed if members are not attending the meetings.*

Name of Project \_\_\_\_\_ Name of Club \_\_\_\_\_

Project Leader \_\_\_\_\_ Jr. Project Chairman \_\_\_\_\_

Member Name	Phone #	Project Meeting Dates / Hours	Completed Y/N	*Classes Judged at Project Meeting	*Demonstrations given at Project Meeting	Project Leader Initial
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To complete a project and to be eligible to exhibit in fairs, a member must: 1) Complete project requirements; 2) Attend 6 hours of project meetings per project; 3) Attend at least 51% of club meetings. Copies of this project summary must be submitted to club leader and youth specialist prior to enrolling for fairs or other exhibition events.

\*optional