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Available from the Jasper County 4-H office:

- A. [Judging: A 4-H Teaching Technique \(LG730\)](#)
- B. [Demonstration \(LG744\)](#)
- C. [Demonstration Worksheet \(Y745\)](#)

The 4-H Youth Specialist and the Youth Program Assistant provide leadership for the 4-H Youth Activities on a countywide basis, conduct leader training, plan activities, and just keep everything organized. The 4-H Staff is available to answer any questions you might have concerning the 4-H Youth Program. The University of Missouri Extension office is located in the basement on the east side of the Carthage Courthouse.

The phone number is 417-358-2158.

Check out the 4-H web sites:

<http://extension.missouri.edu/jasper/4H.aspx>
<http://4h.missouri.edu/>

New Families and/or Volunteers in need of some additional help:

<http://4h.missouri.edu/foundation/getinvolved/index.htm>

4-H Is ...

... a quality informal educational program for

- boys and girls
 - ages 5 to 18
- urban and rural

... 4-H members

- belong to a club
- enroll in projects
- participate in activities such as shows, contests, workshops, camps and fun activities
- participate in club meetings and activities that benefit the member, the family and community

... 4-H projects are educational and practical. Projects enable young people to

- learn facts and skills useful in everyday life
- learn how to communicate, work and play with others
- learn more about educational and career opportunities
- learn to be a leader
- learn to be a good citizen
- make new friends
- receive recognition for work well done

... awards such as

- pins for completing the year
- ribbons for outstanding project work
- recognition through pictures and news articles
- educational trips
- scholarships

The greatest reward will be the personal satisfaction of a job well done.



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Jasper County 4-H Rules

4-H Year: From October 1 to August 31

In order for a member of the Jasper County 4-H program to receive credit for his/her 4-H work for the year, the following rules and requirements must be met. Club leaders are responsible for presenting a list of members who have met all County 4-H requirements prior to the Jasper County Youth Fair. Meeting requirements allow members to be considered for special awards and recognitions. It also allows members to participate in 4-H trips, activities, and special events. Those members representing Jasper County 4-H in State Contests, etc. must be “Active” county 4-H members whose records show they are meeting all such requirements.

Enrollment for new 4-H members is accepted anytime throughout the year with exceptions where noted. Re-enrollments for returning members are due by October 30th.

Transfer Membership will be accepted any time during the year. A letter from the transferring county 4-H office must be received by the Jasper County 4-H office indicating the 4-H’ers participation in the county’s 4-H program. It must also indicate that he/she has been an active member in good standing, and has met all 4-H requirements of that county.

Dues - Jasper County dues are \$20.00 per member, including Clover Kids. Each club can set an additional amount for club dues.

Individual Clubs may set rules that are necessary for a successful and productive 4-H club. Such club rules should be approved by the club’s total membership. Club rules may not interfere with any state or county 4-H rules.

Attendance – Members must attend at least 51% of all club meetings. If the 4-H’er is unable to attend his own monthly club meeting he/she may attend another Jasper County 4-H club meeting during that month.

Literature - Leader guides and member guides are available for purchase from the State office. Project literature order forms can be obtained from the extension office.

Recommended Completion of Project Work - Members must complete work in a least one project area for the year. Members must participate in “at least” six hours of project studies and additional time as directed by the project leader. Members must complete at least one project item or raise an animal, as applicable; exhibit at the Jasper County Youth Fair; give at least one demonstration or illustrated talk before an organized group, such as a club meeting or County Achievement Day; and participate in at least one judging event at a club or county event.

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Project Enrollment

How many projects can I enroll in? Younger members or those new to 4-H should limit their choices to no more than three projects. Other 4-H club members should enroll in no more than six projects per program year.

Why projects? The project is a teaching tool that can be used to develop desirable traits.

What are some guides to selecting projects? Parents and member should know and fully understand what is expected of the 4-H'ers before he or she enrolls in a project.

Items parents should consider in helping a club member select projects are:

1. Does the project meet the needs and interest of the member?
2. Is the project consistent with the age and ability (physically and mentally) of the member. Will it challenge him/her educationally?
3. How much time does the member have and how much time does the project require? In what season of the year does most of the activity of the project occur?
4. Is the project acceptable to you as a parent and does it fit into the family needs and situation?
5. How much will the project cost?
6. Is there adequate space and equipment available?
7. Is there an opportunity for ownership and management responsibilities?
8. Are there leaders to help with project in the club or are the parents willing to help the member with the project?

What should the project do for the 4-H'ers? Through a project, the member receives many satisfactions in his needs for a feeling of accomplishment, attention, prestige, challenge, striving for excellence, and pride of ownership. The objectives of 4-H projects are to:

1. Create a sense of ownership.
2. Give satisfaction of achievements.
3. Provide opportunities for club members to:
 - a. Learn skills connected with the project.
 - b. Develop and understand knowledge related to the project.
 - c. Develop desirable attitudes for satisfying life.
 - d. Assume responsibilities.
 - e. Provide healthful competition.
 - f. Make meaningful decision.
4. Provide a leisure time activity to help keep youngsters from running the streets and getting involved in undesirable or otherwise harmful activities.
5. Explore career opportunities and thus the need for continued education. All projects are in a sense, career explorative, giving each member a taste of work, responsibilities and rewards involved.

Who are Project Leaders and what do they do? Project leaders are people just like you and me. They have an interest in a particular project area and are willing to share some of their time, talents, and efforts with a small group of 4-H members. Project leaders are expected to take the initiative in organizing their project group. This includes getting the members together, discussing the project, setting goals, planning and conducting at least 6 hours of learning time for the members. They should encourage the members to complete the project, show any exhibits made at the Fair or Achievement Day, complete the project report, turn it in to the club and re-enroll for the next year.

You could be a Project Leader! It doesn't take an expert in photography to be a photography leader; the same with most projects. The one most important ingredient for project leaders is that they be sincerely interested in working with boys and girls. If you would consider being a project leader, visit with your club's leaders or advisory committee members. Training meetings are conducted on the county level for project leaders. Also, most projects have leader guide booklets for assistance.

How are projects conducted? Project work is conducted through various activities and events such as:

1. Project meetings (in addition to the regular club meetings).
2. Regular club meeting (demonstrations, project reports, etc.).
3. Tours – to visit projects of members.
4. Tours – to places directly related to the project (clothing project – fabric store).
5. Family activity at home (includes continuing to work on item started at project meeting).
6. Exhibiting items made at community fair/event, county 4-H fair, Achievement Day, etc.
7. Record keeping (from first project meeting to end of year project record completion).
8. Apply for awards using the state and/or county report form or other means as appropriate.



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Clover Kids

Clover Kids:

- Children, ages 5-7 by December 31
- Enroll, pay dues, and attend a regular 4-H club
- Have a volunteer leader

They may meet:

- with the club
- separate from the club
- dismiss during part of the club meeting

They learn:

- about themselves
- about 4-H and future projects
- about anything the leader chooses

They may do:

- group activities/meetings
- demonstrations
- crafts and exhibits for the fair
- field trips
- Clover Kid Camp

Clover Kids participate without competition. They may:

- bring an item to share at Achievement Day
- exhibit at the fair where all Clover Kids receive the same ribbon
- participate in the pee wee shows during the fair

Teen Council

Teen Council is for older 4-H members to encourage leadership development. A volunteer leader coordinates the group. They meet when and where they choose. Officers are chosen and conduct the meetings. The teens help with county events such as Achievement Day and the Awards Banquet. Fun events as well as service projects are scheduled. Watch the News and Notes newsletter for more information.

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Club Officers

Club Officers are elected by the members of each club. Executive officers include president, vice-president, secretary, and treasurer. Other officers may include reporter, historian, photographer, song leader, game leader (or combined recreation leader), parliamentarian, chaplain or other offices established as needed. A small club may double up on offices.

Officers may be elected by nominations from the floor, informal ballot, or nominating committee. Voting may be done by show of hands, voice, written ballot, or roll call. Each club decides its own voting rules.

DUTIES AND RESPONSIBILITIES

President – Preside over and prepare agenda for club meetings, work closely with the other officers and club leader, use parliamentary procedures, appoint committees, and keep the club running smoothly.

Vice-President – Preside at meetings in the absence of the president; may serve as program chairman, and check on meeting arrangements and club equipment.

Secretary – Keep the 4-H Secretary Book (Y671). Record minutes of the meetings; call the roll; read correspondence and write thank you notes; keep records of all committees, project meetings, and other information required in the secretary's record book.

Treasurer – Keep the 4-H Treasurer Record Book (Y672). Keep accurate and complete financial records of the club's money, deposit all money received, write checks timely, keep record of dues paid, provide monthly and year-end financial report, help with the annual budget and audit.

Reporter – Take notes at each meeting; prepare a report for the county 4-H office and the local newspaper, and assist the historian with collecting printed stories.

Historian – Organize (or continue) the club scrapbook of the year's activities, including newspaper articles, correspondence, pictures, and other event memorabilia.

Photographer – Take pictures at all 4-H events, especially photos of club members in action, and give pictures to the reporter to include in articles or to the historian for the scrapbook and the Extension office to be included in News & Notes.

Recreation (Song & Game) Leader – Plan games and songs and provide entertainment and fun for meetings or other activities.

Parliamentarian – Only required with large groups that need control or help following procedures. Office normally filled by an older teenager that has had parliamentary training.

Chaplain – May say the blessing at meals or provide meditations or spiritual support for the club and families throughout the year.

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Jasper County 4-H Events

Achievement Day (first weekend in June) – The following events are held:

- Demonstrations
- Judging
- Personal Development
- Fashion Revue
- Public Speaking
- Clover Kid Sharing

Blue ribbon winners in certain categories may be selected to represent Jasper County at Regional Achievement Day, held in July in Springfield.

Officer/Leader Training – Workshops are held different times of the year in different counties.

Livestock Judging – May be held in conjunction with the fair or on a different date. Top four junior and top four senior members are eligible to judge at state.

Awards Banquet – A dinner for the members and parents to recognize achievements by the members, normally held in November.

Club Meetings – Held once a month to discuss regular club business.

Jasper County Youth Fair – Normally held the second week of July at the Carthage Municipal Park. All 4-H members who have met club and county requirements may exhibit at the fair.

The fair is governed by the Jasper County Youth Fair Board which meets once a month. Two representatives from the 4-H Parents' Association are elected to serve on the fair board.

For each division of the fair, superintendents are appointed. They are responsible for seeing that exhibit rules are followed by all participants. Any questions about that division should be directed to the superintendent or fair board member.

Premiums are paid based on points which are determined by the ribbon earned. The amount of premiums paid per point is determined by the fair board of directors following the fair. It is based upon contributions received for the fair.

The Jasper County Youth Fair's primary objective is to provide a learning experience.



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Regional, State, and National Events

Regional 4-H Teen Council - (12 years old and above) - ongoing

The Regional Teen Council helps with Regional Achievement Day and the Ozark Empire Fair and plans social activities, such as the RATT trip, for 4-H'ers from around the region. While all teens in the region are encouraged to participate, each county has two voting members on the Council. Meetings are held quarterly.

Regional Achievement Day - (all ages) - Springfield - summer

Members who have received a blue ribbon for a demonstration, judging, fashion review, public speaking, or personal development at County Achievement may be considered to represent Jasper County at the Regional Achievement Day. Categories and number of participants is determined by the regional staff.

RATT (12 years old and above) - 1-day trip, location varies - spring

The Regional Action-packed Trip for Teens (RATT) is a "just for fun" trip set-up and sponsored by the Regional Teen Council. Past trips have been to Kansas City, St. Louis, and Branson and have included ice skating, a movie at the IMAX theater and a ride in the Gateway Arch. Cost is dependent on what is being toured and distance to the destination.

4-H Camp (all ages) - Camp Smokey, Roaring River State Park - summer

Clover Kids camp is where parent and child spend two days and one night together at camp. Teen camp is where members 13 and older have fun learning leadership skills which some of them will use if chosen to be counselors at member camp. Finally, the three-day, two-night regular camp is held for members 8-12 years old. Members stay in dormitory style cabins, help with kitchen duty, hike, swim, and experience hands-on workshops. Cost is approximately \$100 for Teen Camp, \$90 for Member Camp and \$50 for Clover Kids Camp. Transportation is not provided. A limited number of scholarships are available through the Jasper County 4-H Parents' Association.

State 4-H Council - (14 years old and above) - Columbia - ongoing

The State 4-H Council plans and presents workshops at Teen Conference and State Congress. In addition, members of the Council facilitate state events such as Fashion Review, Public Speaking, and Shooting Sports. They act as advisors to regional and county teen councils, and they aid the state staff in planning state-wide events. To become a member of the Council, 4-H'ers must complete an application form, undergo an interview, and be elected as a Regional Representative from their region. Regional Representatives who have served at least one term on the Council may be considered for a state officer position. Regional Representatives and state officers are elected during State Congress.

State Teen Conference (12 and 13 year-olds) - 2 days, 1 night in Columbia - February

Members participate in get-acquainted activities; take part in leadership, communication, and community service workshops; enjoy a movie/games/dance gala; and tour the University of Missouri campus. Registration cost varies, but is approximately \$179 per child. Transportation is generally arranged through the Southwest Region at a cost of \$40 per child. The Parents' Association pays ½ of the registration fee and all the transportation fee. Scholarships available to state award winners.

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State Spring Contest Day - Saturday - Columbia - May

Contests include meats judging and identification, State Poultry Day, hippology, horse bowl, horse public speaking, horse demonstrations, and horse illustrated talk. Members earn the right to represent Jasper County at the state event by winning at the county level. Because participants have been selected to represent Jasper County at the state level, the Parents' Association pays entry fees. Each member will be reimbursed up to \$75 per contest to cover lodging and transportation expenses.

State Congress (14 years old and above) - 3 days, 2 nights in Columbia - June

Members stay in dorms at the University of Missouri and participate in a variety of leadership, project, and career workshops. They enjoy listening to motivational speakers and participating in social events. At Congress, 4-H'ers also elect the members of the State 4-H Council. Members may attend Congress as many times as they wish. Registration cost varies, but is approximately \$225 per child. Transportation is generally arranged through the Southwest Region at a cost of \$40 per child. The Parents' Association pays ½ of the Registration Fee and all the Transportation Fee.

State Livestock Judging and State Horse Judging - Saturday - Columbia

A three- or four-member junior team (13 years old and under) and a three- or four-member senior team (14 years old and above) represent Jasper County at the state contest. Teams are determined by the scores members receive during the county contest. Because participants have been selected to represent Jasper County at the state level, the Parents' Association pays entry fees. Each member will be reimbursed up to \$75 per contest to cover lodging and transportation expenses.

State Fashion Review - Saturday - Columbia - September

Competition categories include, Clothes You Make – junior (8-10 years old), Clothes You Make – intermediate (11-13 years old), senior (14 years old and above), Clothes You Buy – junior (8-10 years old), intermediate (11-13), Clothes You Buy – senior (14 years old and above), Knitting, and Crocheting. Members must be enrolled in the appropriate clothing, knitting, or crocheting project to participate. Jasper County representatives are selected during the County Fashion Review, generally held in conjunction with County Achievement Day. Because participants have been selected to represent Jasper County at the state level, the Parents' Association pays entry fees. Each member will be reimbursed up to \$75 per contest to cover lodging and transportation expenses.

State Shooting Sports — September

Members enrolled in the Shooting Sports project may be selected to represent Jasper County at the state event by accruing points in local events. Because participants have been selected to represent Jasper County at the state level, the Parents' Association pays entry fees, and up to \$75 per person for lodging and transportation expenses.

State Public Speaking – Saturday – Columbia – September

Two junior (8-10 years old), two intermediate (age 11-13) and two senior (14 years old and above) members may be selected at the county public speaking event to represent Jasper County at the state event. Contestants may compete one of the following categories: Prepared Speech; Extemporaneous Speaking; Public Service Announcement (PSA); Technology Assisted Speaking; Interpretation: Can choose from three of the following sub-categories: Dramatic; Humorous. Members do not need to be enrolled in the public speaking project to participate in the event. Because participants have been selected to represent Jasper County at the state level, the Parents' Association pays entry fees, and up to \$75 per person for lodging and transportation expenses.

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State Scholarships - (high school seniors and current college students who are or have been 4-H members) - Applications available Jan. 1 and due March 1.

Approximately sixty \$500 and \$1000 scholarships are administered by the Missouri 4-H Foundation and may be applied for by completing the appropriate form available from the Extension office. Emphasis is on leadership and community service.

Citizenship Washington Focus (14 years and older)–10-day trip to Washington, D.C. summer

While in D.C., members stay at the National 4-H Center, tour national historic sites and government facilities, meet with members of Congress, and learn how the legislature operates. Side trips to Mount Vernon, New York, and Gettysburg are often included in the trip. Cost is approximately \$2,300. The Parents' Association pays ½ of the Registration Fee.

National Congress (14 years old and above) – 4-day trip – (Leave Thanksgiving evening)

Attending National Congress is the highest award a 4-H member may receive. Members compete for the award by completing the appropriate form available from the Extension office. Applications are first evaluated and members interviewed at the regional level. Applications receiving the highest scores at the regional level are then evaluated at the state level. Approximately 30 of the state's top scoring members will be invited to a personal interview. Of those, about 20 members will be selected to represent Missouri at National Congress. Cost to members is approximately \$530. The Parents' Association pays ½ of the Registration Fee and all the Transportation Fee.

National Conference (14 years old and above) - 7-day trip to Washington, DC - April

National Conference is a long-range planning conference for National 4-H. Members from around the United States meet with national staff members to establish goals and suggest plans to meet those goals. Selection of delegates is based on application form available from the Extension office and delegate must have been selected as a National Congress delegate in the previous year. Cost is paid by the state. In order to be considered you must complete the Missouri Key Recognition Form.

Summers @ Mizzou Camp Choices – Camps are available as either residential or commuter camps. Residential camp fee includes housing (two youth per dorm room), all meals and snacks, and great evening activities on campus and downtown Columbia. Camps are open to all high school students. You do not have to be in 4-H to attend. **Note:** One \$100 4-H scholarship is available for each of the six camps. Include the completed scholarship application with your registration. Camps that are available (not all are offered every year because of not enough participants to have a camp): Build a Business; Geo Tech; Scrub-in to a Health Career; Hi-Tech Health & Fitness; Child Development & Beyond; and Viva El Espanol. If interested check out the State 4-H website at <http://4h.missouri.edu/programs/summers/> or with the county 4-H office.

State 4-H Photo Corps Photo Corps is a team of 4-H videographers ages 12 and older from across Missouri, building skills, exploring career possibilities, and capturing the 4-H world through their own personal narrative. Each month State 4-H Video Corps members find something in their world that relates to 4-H or MU Extension and use their skills to create a short (30-90 second) video that tells the world about the experience. Team members will participate in a special statewide training in mid-June on video filming and editing techniques, either in Columbia For more information check out the state 4-H website at <http://4h.missouri.edu/photocorps/main> or the county 4-H office.

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Youth Civic Leaders Summit – A statewide weekend retreat, usually the first weekend in March, located at Windermere Conference Center in the heart of Missouri's Lake of the Ozarks region, is for young people who are active or aspiring leaders and decision-makers in their communities. Young people ages 13-18 active with 4-H Councils, Junior/Senior Leaders, Youth EXCEL, Youth Summit, and similar leadership programs are encouraged to attend as well as the adults who support them. Team members will explore strategies for engaging teens in their communities. The Summit will engage young people and adults in meeting, learning alongside, and having fun with their peers from around the state. Weekend highlights also will include a Team Talent showcase, outdoor challenge course and recreation, action planning and mini-grants for implementing team projects. Counties register as teams. Cost is \$150 for both youth delegates and adult staff/chaperones. The Parents' Association pays ½ of the Registration Fee.

Legislative Academy is a one-of-a-kind opportunity for 4-H teens to be ambassadors for Missouri 4-H at the heart of Missouri state government in Jefferson City. Youth delegates from across the state are selected by 4-H to meet with executive, legislative, and judicial state government leaders. Highlights also include shadowing state legislators, and meeting with commodity groups, state agencies, and major supporters of the 4-H program.

The Academy provides teens with opportunities to share their 4-H experiences and success stories, while gaining leadership and citizenship skills for careers in public service, law, journalism, public relations, lobbying, and related fields.

Equine Tour - Explore the equine world for teens dreaming of an equine related career or aspiring to learn more about the horse world. Each year's tour has a unique itinerary to help youth explore the diverse equine industry indigenous to the destinations.

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Judging

What is judging? Judging is making a decision and explaining why you made it. In 4-H judging is a matter of comparing two or more items and deciding which is better and why. The key to successful judging is to have knowledge about the item to be judged.

What value is judging to a 4-H member? It teaches members to appreciate high standards, observe closely, develop reasoning abilities and make sound systematic decisions. It also develops the member's ability to express thoughts concisely.

How to Give Oral Reasons

Oral reasons are telling someone why and how you placed a class by comparing the good points and the faults of a product. Beginning judges often use a few notes, but more experienced members will want to talk from a mental image to logically and accurately defend the placing.

- 1. Taking Notes.** It is impossible for anyone to remember all the details of a class: therefore, members should make a practice of taking notes. Your notes will help you recall the visual image of the product or animal. A class of four divides itself into three pairs: a top pair, a middle pair, and a bottom pair. Use a note-taking system that is simplest for you.
- 2. Style and Form** Introduce the Class – “I placed this class of XXXX 1-2-3-4”.

Outline for a set of reasons:

Name of classes and how you placed it.

Top Pair:

- Reasons for placing one over two, using comparative terms.
- Grants for two over one
 1. Point out advantages, using comparative terms

Middle Pair:

- Reasons for placing two over three
- Grants for three over two
 1. Point out advantages, using comparative terms

Bottom Pair:

- Reasons for placing three over four
- Grants for four over three
 1. Point out advantages, using comparative terms ---- Comments on four

- 3. Delivery -** Remember to speak clearly and convincingly when giving reasons. Avoid meaningless words such as “better,” “I like,” “that,” “it,” “for being,” “kind of” and other such words or phrases which add little to reasoning. Use precise descriptions in telling the judge why one item is better than another is. A summary or conclusion is usually not necessary. If you need one to let the judge know you are finished, you may simply state the placing, “the class was placed 1-2-3-4.”

4. **Organize your reasons:**

There are several different ways to organize your reasons, but to be successful you must do three things: organize, give accurate comparisons, and have a convincing delivery. Organization is the key to effective communication and helps the judge follow your train of thought.

Accurate comparisons can be substantiated by your reasons and can give you a higher score for reasons even if your placing is wrong. Convincing delivery can only be obtained through practice and confidence.

[See Appendix A](#)

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Demonstrations

What is a demonstration? It's simply showing and telling how to do something. A demonstration is words in action.

Why give demonstrations? It's a great method for teaching others. It helps the demonstrator to gain poise and self-confidence, and improves the ability to express yourself.

What kind of demonstrations are there? You may give an individual, team, or working demonstration. Demonstrations may be about any project-related subject.

How is a good demonstration organized? A demonstration has four parts: 1) introduction and title, 2) body of demonstration, 3) summary and 4) questions.

When do you give demonstrations? Most demonstrations are given at club meetings or project meetings. Demonstrations are often given at County Achievement Day, or any other place where people are gathered to learn and watch.

See [Appendix B](#) and C for more information.

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Jasper County 4-H Awards

4-H Year Completion Pins or Seals are given to 4-H members who have successfully completed their year of 4-H club work.

Ten and Eleven Year Member Pins are given to 4-H members who have successfully completed 10 and 11 years of 4-H club work.

Outstanding 4-H Member Level I (8–10 years old) Awards (given to a boy and girl). All members are encouraged to apply for this award by filling out the 4-H Year End Report form (Y2000). Award can only be received once in the member's 4-H career.

Outstanding 4-H Member Level II (10–13 years old) Awards (given to a boy and girl). All members are encouraged to apply for this award by filling out the 4-H Year End Report form (Y2100). Award can only be received once in the member's 4-H career.

Outstanding 4-H Member Level III (14–18 years old) Awards (given to a boy and girl). All members are encouraged to apply for this award by filling out the 4-H Year End Report form (Y2200). Award can only be received once in the member's 4-H career.

Project Awards are given to 4-H'ers who have the top score by filling out the 4-H Project Report form (Y620).

Officer Awards are given to 4-H club officers who fill out the appropriate form. Secretary, Treasurer and Reporter must also submit the appropriate book. The following offices may receive an award:

President	Historian
Vice-President	Recreation (Song/Game) Leader
Secretary	Chaplain
Treasurer	Photographer
Reporter	Parliamentarian

Teen Leader of the Year – Given to a teen leader that has shown outstanding service in project work, club work and has been active in the County Teen Council. Use the appropriate year-end report form for your age and select youth leader on your enrollment form.

Danforth “I Dare You Award” may be given to two outstanding 4-H'ers in the county every year. The applicants must be 15 years and older and are nominated by their club leader.

Key Award recognizes 4-H members for club and county achievements. Applicants must be 14 years and older and apply for this honor by filling out the Application.

Jasper County 4-H Hall of Fame – Members who have completed five years of 4-H work and have participated in all phases of 4-H work may apply for this honor by filling out the Hall of Fame Application.

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Revised December 2009

4-H Terms

4-H: University Extension Program for youth and adults, using youth, volunteer leaders, Youth Program Assistants and Youth Specialists in cooperative efforts.

4-H: Stands for Head ... Heart ... Hands ... Health

4-H Emblem: A green four-leaf clover with a white “H” on each leaf. The white symbolizes purity. The green represents life, springtime, and youth.

4-H Motto: To Make the Best Better

4-H Pledge: I pledge
my Head to clearer thinking
my Heart to greater loyalty
my Hands to larger service, and
my Health to better living,
for my Club, my Community, my Country
and my World.

4-H Slogan: Learning by Doing

4-H Year: October 1 to August 31

4-H Parents’ Association: Responsible for countywide programs. All parents are encouraged to attend. Meet the fourth Thursday of each month, unless otherwise noted.

Clover: National publication listing the projects, club activities, and other enrollment information.

National 4-H Week: Annual observance the first full week of October to promote 4-H through club participation.

National 4-H Supply Service: A service of the National 4-H Council which provides catalog sales of 4-H items.

4-H News and Notes: The monthly newsletter sent by the county office to keep families informed about upcoming events and other information.

Project Leader: An adult who accepts the responsibility of leading a project group of 4-H members.

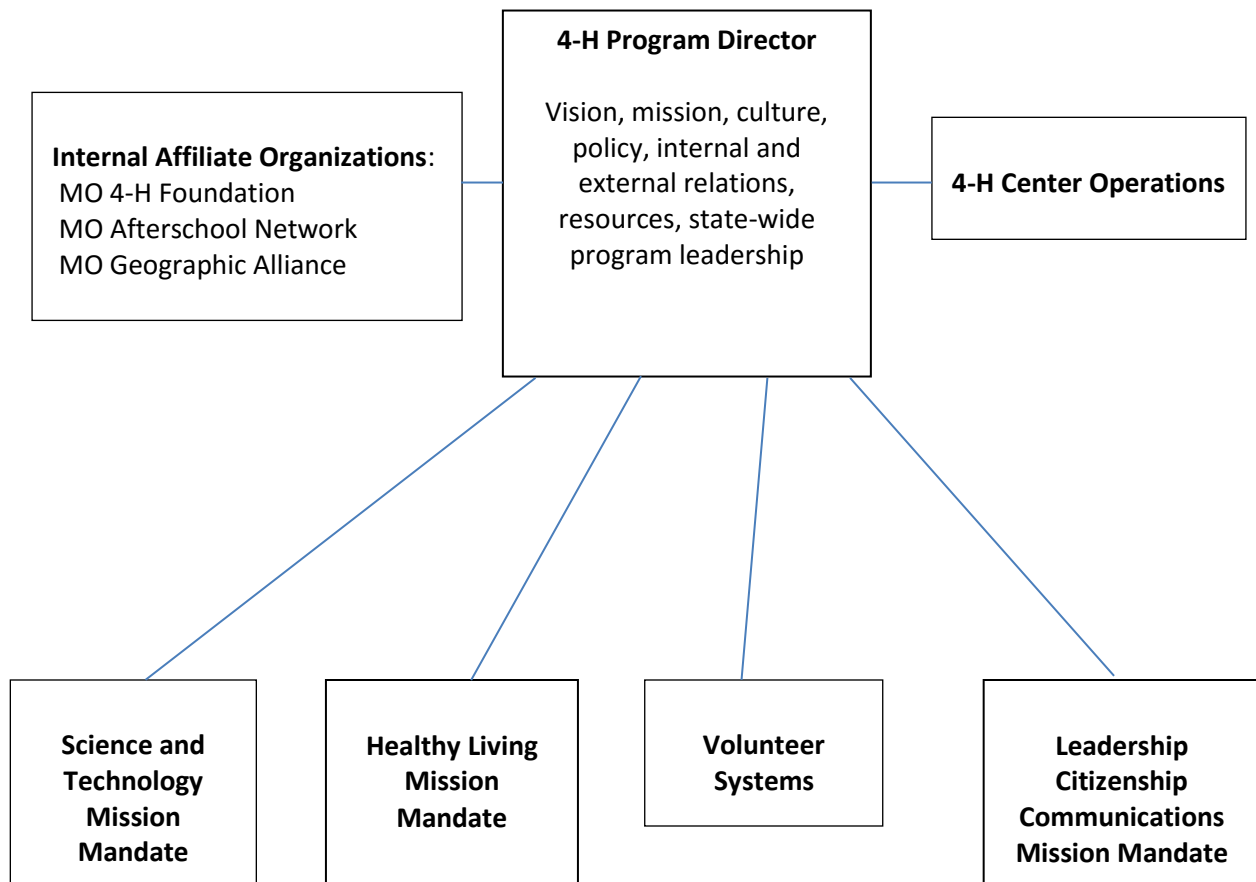
Volunteer Leader Forum: Annual conference for adults to share ideas and gain knowledge about the 4-H program.

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4-H Center for Youth Development Organization Chart



Jasper County 4-H
University of Missouri Extension
Courthouse Basement
Carthage, MO 64836
(417) 358-2158
fax: (417) 358-2159
e-mail: Jasperco@missouri.edu



Jasper County 4-H Clubs and Leaders

Avilla 4-H Avilla School
Meeting Date: varies
Leader: Sara Calvin, (417) 246 – 5330

The Advancers
Meeting Date: 2nd Thursday
Leader: Rachael Ferguson, (417-850-6036)

Country Kickers
Carthage
Leader: Stephanie Howard, (417) 540-6078

Forest Mill Friends 4-H Club
Bethany Baptist Church
Meeting Date: 3rd Saturday
Leaders: Dixie Rockers, (417) 358 – 1778

Lincoln 4-H Club
Harvest Community Church, Reeds
Meeting Date: 3rd Monday
Leaders: Pam Weaver, (417) 388-7031
Jennifer Chandler, (417) 246-5638

Mount Moriah 4-H Club
Mount Moriah Methodist Church
Nutmeg Road, North of Carthage
Meeting Date: 2nd Thursday
Leaders: Charlene Roper, (417) 842-3523

Pleasant Valley Pioneers 4-H Club
First Presbyterian Church, Carthage
Meeting Date: 1st Thursday
Leader: Tianna Fisher, (417) 793-8713

Sarcoxie Chiefs 4-H Club
Gene Taylor Community Building, Sarcoxie
Meeting Date: 2nd Monday
Leader: Lori Meyer, (417) 548 – 7360

Spring River 4-H Club
Pleasant Hill United Methodist Church
Webb City
Meeting Date: 2nd Sunday
Leader: Ela Winder, (417) 317 – 2990

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Judging: A 4-H Teaching Technique

Mary Jo Williams, State 4-H Youth Development Specialist

Missouri 4-H Center for Youth Development

Decision-making skills and the ability to logically and clearly express oneself are prized attributes in many careers today. One 4-H teaching technique — judging — can help members develop these skills.

Judging is making a decision and telling why you made it. Judging also teaches members to appreciate standards, to observe closely and to develop their reasoning ability.

Successful judging depends on

- knowledge of the product,
- understanding the standards or criteria for the product, and
- ability to compare products to the standards (giving reasons.)

Where to start

Early in the project, you will probably discuss the standards for the product you are making. What is the most important thing to look for in the product? For cookies, it would be taste, followed by texture and shape. For photographs, composition, lighting, technical quality and display are important.

Scorecards that identify these standards for some projects are available from your local University of Missouri Extension center.

Comparing the product to the standard

Once you understand the standard, it is possible to compare a product to the standard. Is the photograph a good one? How could it be improved?



Then it is possible to compare a pair of products and decide which is better and tell why. For example: Cookie A tastes better and has a better shape than cookie B.

In 4-H, judging contests are based on classes of four products. Products are designated by letters: A, B, C and D; or numbers 1, 2, 3 and 4. Members are asked to compare the item to the standard and to explain orally the reasons for their selections.

Here's a sample of class of breakfast menus

Situation: Sue wants to eat a nutritious breakfast. Which would be the best selection? Second? Third? Last?

Nutritious breakfast (10 to 13 years of age)

- A. Danish pastry roll, butter, soft drink
- B. Cheese pizza, orange juice, milk
- C. Cereal, toast (2 slices) butter, jelly, milk

D. Stack of 3 pancakes, butter, syrup, sausage, milk

Members decide how to rank breakfasts from top to bottom and explain why.

Remember, judging is a comparative process. Analyze the entire class from a distance. Look for something that stands out — an easy top-rank or bottom-rank. Or maybe the class divides itself clearly into a top pair and bottom pair. This helps narrow the class and gives a mental picture that will reinforce reasons for class placement.

Next, examine the class at close range. The members' placing may be confirmed or changed by close observation.

Now members are ready to rank the class from top to bottom, formulate their reasons and take notes about their placement. Notes are used only to practice oral reasons.

The nutritious breakfast class placement is: B, D, C, A.

Reasons: Here's an example of reasons that might be given orally for the breakfast class:

B is placed first because it is the most nutritious and contains food from three foods groups — one serving milk and one serving orange juice (a good source of Vitamins C and A).

D is placed second because it is not as nutritious as B, even though it also contains foods from three food groups. D contains more sugar and

is higher in fat.

C is placed third because it contains food from only two food groups — one serving of milk and three servings bread and cereal.

A is placed last because this breakfast contains only one food group — one serving of bread. It is also highest in sugar. For these reasons, the placing is B, D, C, A.

When members prepare oral reasons for a judging class they should

- be brief,
- organize the presentation logically,
- recall visual images,
- keep the scorecard in mind,
- look for the big things first, and
- look for pairs.

In presenting oral reasons, members should be encouraged to

- speak clearly and convincingly,
- use precise descriptions,
- look the judge in the eye when talking,
- stand straight and tall,
- use the correct volume, and
- state their conclusions.

Age guidelines

As a project leader working with 4-H members, you will want to remember the following guidelines:

Ages 8 to 11

- Plan simple choices.
- Offer choices that are related to what members know.
- Give positive feedback.
- Review the judging card used by members for reporting their placement. What is class, project, etc.?

Ages 12 to 14

- Increase the complexity of choices.
- Encourage contests.
- Provide positive feedback.
- Review the judging card used by members for reporting their placement.

Ages 15 to 18

- Encourage them to improve their skills in oral reasons.
- Encourage participation in regional and state events, if available.
- Encourage members to explore careers with judging skills in mind.

Setting up a judging event

To set up a judging class for a project group, you may want to obtain judging cards from your local MU Extension center. It is good to have pencils and paper for note taking, and calculators for totaling scores.

A chart for scoring placing scores is also available from your local MU Extension center. If the chart is new to you, ask for instructions on using it. You will want to ask a volunteer to serve as the official judge. You might ask that person, or someone else, to serve as reasons judge for the class. It is a good idea to set a time limit on reasons presentations, make a rule of no talking, and explain time limits for placing a class.

For more information, refer to additional MU Extension guides in this series.

LG744, *4-H Demonstrations*

LG782, *Ages and Stages of 4-H Youth Development*

LG783, *Learning by Doing*

LG784, *4-H Project Leader*

Find these and other helpful resources online: <http://4h.missouri.edu/resources/materials/category.htm#project>.

Source: Volunteers...the foundation of youth development Internet site:
<http://4h.missouri.edu/resources/>

This guide was developed by Mary Jo Williams, state 4-H youth development specialist, and Jamie Tomek, former extension associate.



4-H Demonstrations

Mary Jo Williams, State 4-H Youth Development Specialist

Missouri 4-H Center for Youth Development

Have you ever shown someone how to take a picture, groom a horse, peel a carrot or weed a garden? If so, you've given a demonstration, because a demonstration is simply showing and telling how to do something — words in action.

Demonstrations aren't difficult; you just tell how to do something by using action words such as cut, fold, stir, mix or saw. For example, say, "Fold the paper into halves," as you actually fold the paper. Explain why you are doing the step. Review the steps and answer questions about the steps.

As project leader, you can encourage members to give demonstrations at project meetings to introduce a new skill or as review. Members might want to give demonstrations to a wider audience as they become more experienced.

Why give demonstrations?

A demonstration helps others learn how to do something useful, perhaps in an easier or more practical way. Demonstrating is one of the best methods of teaching others, because it involves visual and verbal presentations at the same time.

Demonstrations help 4-H members

- develop self-confidence,
- express their ideas clearly,
- spontaneously respond to questions, and
- acquire subject matter knowledge.



Kinds of demonstrations

In 4-H there are several kinds of demonstrations.

Individual demonstrations

An individual 4-H'er shows and tells how to do something as described here.

Team demonstrations

Two or more 4-H members work together on a topic that requires more than one person to successfully demonstrate the procedure.

Working demonstrations

Members giving working demonstrations do not prepare a talk on the topic. Instead, they select a skill in which they have considerable experience — one that they can demonstrate for 15 to 30 minutes. They sit at an assigned table and work, more or less continuously. When an audience member makes an inquiry, the demonstrator describes what they are doing and continues the conversation

as long as the person has an interest. When the onlooker leaves, the demonstrator continues working until another person makes an inquiry. This type of demonstration is good for fairs, displays, in shopping centers or at special events.

Demonstrations in 4-H

In 4-H, project leaders give demonstrations to teach members a skill. Members and teen leaders are often encouraged to give demonstrations as a review of skills at project or club meetings.

It is fun for 4-H'ers to show others the skills they have learned in 4-H. Encourage project members to share their skills at club meetings, for parents, at achievement days or even at the state fair. Check your 4-H newsletter, fair book, achievement day announcement and MU Extension publication Y603, *4-H Clover* for more opportunities, including the Missouri State Fair.

Parts of a demonstration

A demonstration has four parts:

Introduction — what the member is demonstrating

Body — the steps of the skill and how to do them

Summary — review of the steps

Questions and answers — the members answer questions the audience may have

Select a topic

Members should consider the following questions as they select a

demonstration topic.

- Is it part of my project work?
- Can I demonstrate the topic in about five minutes?
- Does the topic have enough action?
- Is the topic appropriate for my age and experience?
- Is the topic worthwhile, useful and practical?
- Am I demonstrating approved practices, proven by research?

Collect needed materials and equipment

Make a list of the equipment and materials needed to give the demonstration. Remember, the audience needs to see what is being done. Using transparent equipment and keeping the work area visible to the audience are two ways to help. Arranging equipment on a tray to carry it to the demonstration area also helps.

Develop the demonstration outline

1. **Develop** steps by actually going through the demonstration and writing down each step.
2. **Define** the key points to emphasize and write them down.
3. **Build** in the explanations. For each step, tell what is being done, how it is being done and why.
4. **Show** the results. If you cannot complete a whole job in the short time, prepare a sample ahead of time. For example, have some cookies baked or a finished boot-jack. Invite the audience to look over or sample the finished product.
5. **Tell** where you got the information.

Summarize

1. Review the main points.
2. Clear the work area except for the finished product.
3. Display the product attractively.
4. Offer it to the audience for close inspection.

Ask for questions

Ask, "Are there any questions?" When a question is asked, repeat it. You may say, "John asked" Or just repeat the question. Then answer if possible. If you don't know the answer, say so or tell the audience you will try to get the information for them or refer them to sources of information.

When you have answered all questions, add a courteous ending. Say something like, "This ends my demonstration. I hope you will find this information useful." Use your own words to say how you feel.

Introduction and title

Plan the introduction and the title last. The introduction gives the reason for this practice or method. Include the subject in the introduction and give reasons for presenting the demonstration. This is a chance to sell the topic to the audience. Making the introduction interesting and catchy helps the audience listen attentively to the rest of the demonstration.

The title should identify the subject and add a "hook" to create interest and curiosity about the subject.

Suggestions and tips

Posters can be a help. Use a poster to emphasize the main points. The poster should be planned after the demonstration is outlined and

practiced. Make sure the letters are big enough and clear enough that they can be read from the back of the room.

Practice often. Practice can help work out the easiest way to arrange the materials. Do things in order, explain every action, know the subject, have all the equipment needed and give reliable information.

Appearance is important. Encourage members to wear clothes that are suitable for what they are demonstrating. Being neat and clean is appropriate, too! Members who stand tall will be able to make their voice be heard easier.

Use a clear voice. A clear, pleasant voice makes it easier for the audience to hear and understand. Speaking slowly and clearly is often hard for 4-H'ers to do. Practice can improve this. Members should try to talk to the audience, not at the table as they work. A way to help members to remember this is to tell them to "keep your chin up so that your voice will carry."

Be at ease. Help members relax and be at ease. Encourage them to smile at the audience before beginning this is one way to set the tone.

For more information see the following MU Extension 4-H guides. LG783, *Learning by Doing* LG782, *Ages and Stages of Youth Development* LG784, *4-H Project Leader*.

Find these and other helpful resources online: <http://4h.missouri.edu/resources/materials/category.htm#project>.

This guide was developed by Mary Jo Williams, state 4-H youth development specialist, and Jamie Tomek, former extension associate.

Demonstration Worksheet

Missouri 4-H Youth Development Programs

*4-H demonstrations are a way of showing others what you have learned in your 4-H projects and activities. If you have shown someone how to peel a carrot, take a picture, or groom a dog, you have given a demonstration. In 4-H demonstrations, there are five main parts: introduction, steps (or body), summary, questions, and conclusion. For more information on demonstrations, refer to Missouri 4-H guide Y 744, **Let's Demonstrate**. This worksheet is designed to help you write out a plan for your 4-H demonstration.*

Introduction

Have all your materials and work area set up before you begin speaking. You may want to start your presentation with an attention-getter before introducing yourself. Some examples are:

For an arts and crafts demonstration –

“Are you all tied up in knots? Well, you came to the right place; today I'll show you how to use those knots to create wonderful plant hangers. Hi, my name is...”

For child development demonstrations –

“How would you like to sleep with a skunk tonight?
I'm _____ and I'm going



to show you how to make a cuddly stuffed toy that you can sleep with tonight.”

Body of demonstration

Be sure to look at your audience while demonstrating. Speak slowly.

This helps the audience to understand you and gives you time to think ahead. Be sure to speak loudly enough to be heard in the back of the room. You might ask a friend to sit toward the back and signal if they can't hear.

Sometimes people have nervous habits that show up during the demonstration. These include putting your hands in your pockets, brushing back your hair, or swaying from side to side. Try to be aware of these actions and eliminate them. It's especially important in food demonstrations that your hair be fastened back out of your face.

Have extra things to say. It's important to avoid long silent spells. For example, if you're giving a demonstration on banana bread, be

prepared with extra facts about the nutritional value of bananas, special ways to serve the dish, or safety factors to consider when using an electric mixer. Use your project books, leaders, and other resources to collect facts to share with the audience.

Summary

Use this time to tie everything together and to review the main steps in your demonstration. Don't repeat everything; just cover the big areas. A poster may be helpful.

Questions

Answer any questions the best you can. Don't be embarrassed if you don't know the answer to a question. Simply say, "I don't know, but I'll try to find out the answer for you." Know the sources of information for your demonstration in case someone asks for additional details.

Conclusion

Thank the audience for listening to your demonstration.

4-H Demonstration Worksheet

I. Introduction

My name is _____ and I am _____ years old.

I am a member of the _____ 4-H Club.

I have been a 4-H member for _____ years.

My 4-H projects this year are: _____

Today, the subject of my demonstration is: _____

I have selected this topic because: _____

For this demonstration, I will need the following items: _____

(If you are doing a food demonstration, tell the ingredients needed and quantities. For other kinds of demonstration, list the supplies, materials, or special tools you will use. You may want to use a poster to list the ingredients or materials needed.)

II. Steps (or Body) — Explain what you are doing as you show how to do it.

1. _____

2. _____

3. _____

4. _____

III. Summary — Say, “to summarize my demonstration...” Tell briefly what you have demonstrated. You may want to use another poster that lists the main steps.

1. _____

2. _____

3. _____

4. _____

IV. Questions — Ask, “Are there any questions?”

V. Conclusion — After the questions say, “If there are no more questions, this concludes my demonstration.

Thank you.”