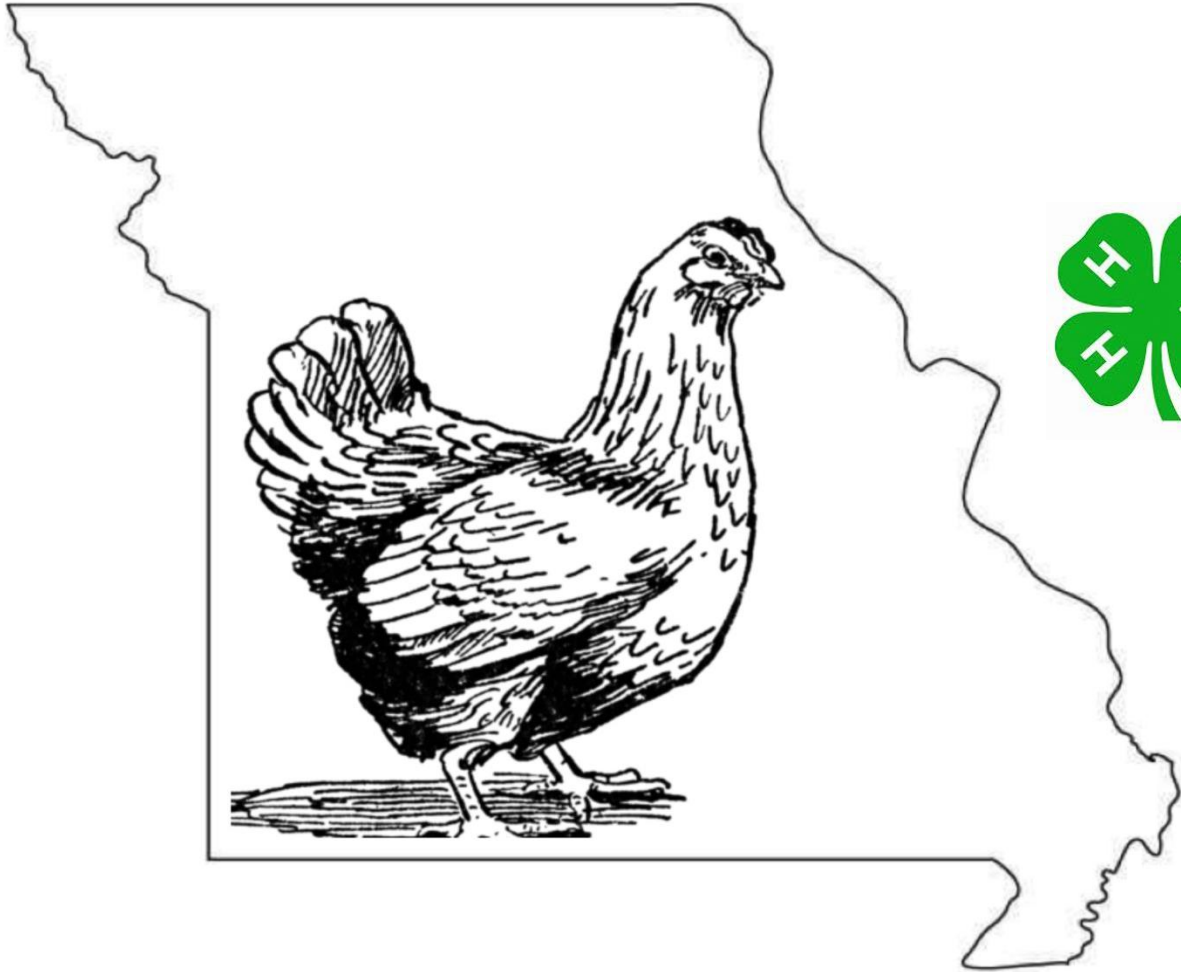


# 4-H Poultry Project Annual Record Book

Record Year: \_\_\_\_\_



Member Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Name of 4-H Club \_\_\_\_\_

Birth Date \_\_\_\_\_ Phone \_\_\_\_\_

# **Annual Summary**

## **4-H Project Record Book**

### **Introduction**

This project record book has been created specifically for 4-H members enrolled in a poultry 4-H project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments, and provide a place to keep important records on your poultry.

### **What is a 4-H project?**

A project is a subject or topic that you learn about in 4-H. In this case, your project is poultry. You learn about your project by attending club meetings and educational workshops, and working with adult leaders and other 4-H members. You can also learn from field trips and by participating in shows and competitions.

### **Why complete a record book?**

A record book is not meant to be a chore. Instead, it is a way for you to learn about your project, as well as other valuable skills such as setting goals, collecting information, evaluating information, tracking cost and expenses, organization, and others.

The record book can be three-hole punched so that it may be easily kept in a 3-ring binder. Your 4-H poultry records should be accumulative – meaning that you keep and add to your records from year to year, keeping them all in a 3-ring binder or portfolio. You can organize your notebook however you choose. Some 4-Hers may anticipate having the same project animal for more than one year. In this case you might choose to organize your notebook by project animal and will simply continue to add information and pages to your records for that animal over the years.

This is just an example of one way that you might organize and present your 4-H Poultry project records. But, remember – these are YOUR records and part of the goal for completing them is that you use your imagination and be creative in how you develop them. The idea is that as the completion of your 4-H career, you will have a compilation of records that shows your progression in your project from year to year.

# Annual Summary

## **Project Goals (at start of project)**

State at least 3 goals at the beginning of your 4-H project year. Tell the things you want to learn from you 4-H Poultry project. Please discuss these goals with your parents and your 4-H leader. (Example: Learn how to do poultry showmanship, participate in avian quiz bowl, etc.)

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

Member Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

## **Summary of Accomplishments (when record book is due)**

What goals have you accomplished? If you have not accomplished one or more of your goals, please explain. What have you learned? Describe your experiences this year. (Attach additional paper if needed.)

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Member Signature: \_\_\_\_\_

Leader Signature: \_\_\_\_\_

# Annual Summary

## Poultry Inventory Record

Use one chart for all project birds at the beginning of the project year. Add pages if necessary.

Animal ID (Band/Name)	Description (Breed, Variety)	Date of Hatch	Sex	Ownership Information	Purchase Price	Value*
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
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				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		

\*The price you would ask if selling the bird.

# Annual Summary

## Animal Care and Management

Your project requires regular care and management. List the things necessary to take care of your project animal(s).

Include the following:

- Feeding and watering practices
- Egg Handling
- Health practices and medicines
- General Management (cleaning living area, etc.)

<b>Daily - Things done once or twice a day</b>
<b>Weekly - Things done once or twice a week</b>
<b>Monthly - Things done once or twice a month</b>
<b>Yearly - things done one time or occasionally throughout the year</b>

# Annual Summary

## Equipment and Supply Inventory

At the beginning of the 4-H year take an inventory of what equipment and supplies are on hand.

Add new equipment or supplies you purchase to the list. Estimate a cost value for any shared equipment. (Example: 1 set of nail clippers shared between 3 members, \$21.00/3=\$7.00 each member).

Qty.	Item Description	Already Owned or Purchased	Purchase Price
1	Example: Poultry pen	Already Owned	\$0
4	Example: Feed bowls	Purchased	\$3.00 (=\$12.00)
Total Value			\$

Flock or Management Group \_\_\_\_\_  
(examples – my poultry project or -broiler flock 2 or -100 red layer pullets, growing phase)

Flock or Management Group \_\_\_\_\_

(examples – my poultry project or -broiler flock 2 or -100 red layer pullets, growing phase)

**Feed Records and Expenses**

Keeping food feed records is important. Good records show your expenses for feed and what kind of feed you use for your project. A good practice is to enter your feed expenses when you buy feed. At the end of each month or at the end of a particular flock or management phase, total each kind of feed used and its cost and record the information below. Home-raised feeds or feed available as payment for other farm labor performed should be valued at market price – what it can be sold for. Include that as the value in the record. Duplicate these pages if needed for more detailed records by groups.

Type and Cost of Feed Used			
Date of Purchase	Amount Purchased (LBS)	Type of Feed (grain mix, pellets, mineral, supplement)	Cost or Value
Total Pounds		Total Feed Cost	\$



Flock or Management Group \_\_\_\_\_  
(examples – my poultry project or -broiler flock 2 or -100 red layer pullets, growing phase)

Flock or Management Group \_\_\_\_\_

(examples – my poultry project or -broiler flock 2 or -100 red layer pullets, growing phase)

### **Feed Tag Information**

Please attach a tag or label from one feed being used for your project animals.

If a homemade mix is used please describe the mix on the back of this page.

1. What is the main ingredient in this feed?
  
  
  
  
  
  
  
  
  
  
2. How much of this product do you feed daily? (to all birds)

Describe your feeding program in detail:

Flock or Management Group \_\_\_\_\_

(examples – my poultry project or -broiler flock 2 or -100 red layer pullets, growing phase)

### Poultry Health Record

ID #	Breed	Sex	Age	Illness or Symptoms	Treatment	Treatment Date

### Health Care Expenses

Treatment	Treatment Date	Medication Cost
Total Health Care Expenses		\$

Flock or Management Group \_\_\_\_\_

(examples – my poultry project or -broiler flock 2 or -100 red layer pullets, growing phase)

### Poultry Death Record

ID #	Breed	Sex	Age	Date of Death	Cause

**4-H Poultry Project  
Annual Record Book  
Record Year: \_\_\_\_\_**

# Poultry Management Records

## Monthly Laying Record

Month	# Eggs Produced	# Eggs Home Use	# of Birds	% Production*
Totals				

\*Percent Production =  $\frac{\text{\# Eggs Produced}}{\text{\# of Birds}}$

# Poultry Incubation Records

## Incubation Records

Date Set	# Eggs Set	Date Hatched	# Eggs Fertile	% Fertility	# Hatched	% Hatched	% Hatchability *

\*Hatchability =  $\frac{\text{\# eggs fertile}}{\text{\# eggs hatched}}$





## Miscellaneous Expenses or Fees

List any expenses that do not fit into one of the previous categories.

Date	Description of Expense	Cost \$
Total Miscellaneous Expenses		\$

## Miscellaneous Income

List any income from the sale of products other than eggs from your Poultry project.

Date	Description of Income	Income \$
Total Miscellaneous Income		\$

## Poultry Show Record

Name of Show	Show Date	Entry Fees	Placing	Breed, Variety, Band # Entered	Premium Amount
Total Entry Fee Cost		\$	Total Premiums Won		\$

## Project Financial Summary

One goal of the poultry project is to teach budgeting, marketing and money management skills. The following chart will help you evaluate the financial status of your project.

Income	Totals
Egg Sales (pg. 13)	
Miscellaneous Income (pg. 15)	
Show Premiums (pg. 16)	
<b>Total Income</b>	\$
Expenses	Totals
Purchased Animals (pg. 4)	
Equipment Expenses (pg. 6)	
Feed Expenses (total of all pg. 7 records)	
Health Expenses ((total of all pg. 9 records))	
Miscellaneous Expenses (pg. 14)	
Show Expenses (pg. 16)	
<b>Total Expenses</b>	\$
<b>Financial Summary (Total Income - Total Expenses = )</b>	<b>Profit/Loss</b> (circle one)

1. Was the cost of keeping your project what you expected?
  
2. What (if anything) will you do differently next year?