

4-H COUNCIL CONSTITUTION AND BY-LAWS

ARTICLE 1

NAME: This organization shall be known as the Clark County 4-H Council.

ARTICLE 2

PURPOSE: The purpose of this organization shall be to guide, promote, and improve the Clark County 4-H program in such ways as:

1. Establishing communication between Extension Staff and 4-H Clubs.
2. Plan, coordinate and implement county events and activities training programs.
3. Suggest areas and give leadership for expanding 4-H club work.
4. To assume responsibility of financial needs for 4-H programs.

ARTICLE 3

MEMBERSHIP: Membership on this council shall not be restricted by race, color, creed or national origin. The membership shall consist of:

1. Two adult leaders from each club, one of which shall be the club leader, the other to be designated by name to the council.
2. Two regularly enrolled 4-Hers of an age, but preferably older, one of which should be the club president, the other to be designated by name to the Council Secretary. These four members or their proxy will be the only voting delegates at regular meetings and in the election of Council officers.
3. Ex-officio members shall consist of: County Extension Personnel who shall be ex-officio members of all meetings and committees.
4. All 4-H members must enroll online by December 1st for their 4-H Clubs to be represented in 4-H Council and to be considered a club in good standing.

ARTICLE 4

OFFICERS AND EXECUTIVE COMMITTEE:

1. The elective officers of the Council shall be President, Vice-President, Secretary, and Treasurer.
2. The Executive Committee shall be composed of the four elected officers. An Extension Staff member shall be an advisory member of the Executive Committee. The Past President shall also be a member of the Executive committee.

BY-LAWS OF THE CLARK COUNTY 4-H COUNCIL

1. The President shall preside at all meetings of County 4-H Council.
2. The Vice-President shall perform the duties of the President in the event of his or her absence.
3. The duties of the Secretary shall be to: (a) keep accurate minutes of each 4-H Council Meeting and read same at the next business meeting, (b) maintain attendance records at each meeting of the council, (c) provide the County University Extension Center a copy of the minutes of each Council meeting.
4. The duties of the Treasurer shall be to: (a) keep an accurate account of money that may be the property of the 4-H Council, (b) make a report at each Council Meeting of the account, (c) to close the books at the end of each year for an audit.
5. The 4-H council shall hold six (6) meetings per year as follows: the fourth Monday of the months of January, March, May, August, September and November.
6. The President / Vice President shall have the authority to change meetings or to call special meetings when deemed as necessary.
7. At least one voting member from one half of the existing clubs shall constitute a quorum of the County 4-H Council meeting. Two shall constitute a quorum of the Executive Committee.
8. The officers shall serve not longer than two consecutive years in the same office.
9. An officer failing to attend three meetings, without a reasonable excuse, shall be automatically out and the office shall be filled by the Executive Committee.
10. Standing committees other than the Executive shall be appointed by the Executive Committee through use of club rotation assignments. They shall consist of Fundraising, Achievement Day, Nominating, National 4-H Week and Recognition. Special committees may be appointed at anytime by the President as deemed necessary. Members may include people other than the 4-H Council. Any major decision made by these committees must be brought before the council for discussion and a vote.
11. The annual election of Council officers shall be elected at the November meeting by a simple majority of those members present.

12. To make changes to these by-laws the 4-H Council President will appoint a special committee to review and propose changes. The committee will present the proposed changes to the 4-H Council at a regular 4-H Council meeting. If agreed to by those present at the 4-H Council meeting where the proposed changes are read, the proposed new Constitution and By-Laws will be mailed to each 4-H Council member to review before the next meeting. The proposed changes will be voted upon at the next regular 4-H Council meeting or special meeting called by the 4-H Council. Approval and adoption of the proposed changes shall require a 2/3rds majority vote by the 4-H Council members present at the meeting, providing a quorum is present as provided by these by-laws.
13. A copy of the Constitution and By-Laws of the 4-H Council shall be provided to each Executive officer and each club annually.

Reviewed and Approved 9/28/2020

Clark County 4-H Council Guidelines

- No county wide 4-H events will be held before 2:00 p.m. on Sundays, (Approved 8/30/2010).
- A club in good standing has representation at a minimum of half of all regular 4-H Council Meetings and meets paperwork deadlines. (Approved 9/27/2010)
- In the case that willing nominees cannot be located and the current officer has met their term limit, the 4-H Council may vote to make an exception to the constitution thus extending the officer's term 1 year. (Approved 11/13/2015)