4-H Club Leader Planning Calendar

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Below is a list of activities that may occur each month. However, there may be variances depending on your county and regional events and guidelines.

October

- Enroll in 4-H Online
- National 4-H Week
- Install officers
- Set club goals and activities for the year

November

- Appoint committees—program, health, activity, recreation
- Plan yearly program—see secretary's book
- Plan holiday service project and party

December

- Approve goals set by committees
- Approve plans for club service projects
- Plan demonstrations for the year

January

- Check on progress of project groups
- Plan Valentine party and/or service project
- Review weigh-in dates for livestock projects

February

- Check committees to make sure they are functioning
- Discuss club goals and progress toward goals
- Check with project groups
- Discuss Member in Good Standing and eligibility for fairs and shows (SMQA)
- Discuss and encourage participation in summer activities— camp, 4-H Congress, fairs, etc.

March

- Encourage member record keeping
- Make sure project groups are functioning
- Discuss upcoming spring/ summer service projects
- Discuss upcoming fairs/shows

Reminder: one health and one safety program are required per year

April

- Remind members of requirements for participation in fairs and shows
- Horse project enrollment forms due May 1
- Check in with new families

May

- Discuss county fair/ Achievement Day
- Check in with project leaders

June

- More discussion regarding fairs/Achievement Day
- Encourage each member to exhibit 3 items at fair/ Achievement Day
- Final reminder about member in good standing
- Distribute fair exhibit tags
- Discuss State Fair project process

July

- County Fair/Achievement Day
- Start recruiting project/ assistant club leaders for next year

August

- Drop off and retrieve State Fair items

September

- Elect club officers and leaders
- Distribute new Clover books
- Develop a plan to increase membership
- Invite prospective members/ volunteers to meeting