

## **Bylaws of Barry County 4-H Council**

**Revised March 28, 2017**

### **ARTICLE I. NAME**

The name of this organization shall be the Barry County 4-H Council. It is an equal opportunity organization and does not discriminate against youth who desire to become 4-H members on our group regardless of race, ethnic group, national origin, or socio-economic status.

### **ARTICLE II. OBJECTS**

The objects shall be:

- Section 1. To act as an advisory group to the Barry County University of Missouri Extension Council and Area Specialist by:
1. Assisting and planning county-wide programs.
  2. Discussing policies and recommending new policies.
  3. Making plans for county events, such as county play day, 4-H Sunday, camp, county achievement day, exchange trips, recognition programs.
- Section 2. To plan a yearly program to coordinate local club work and carry it out so that the goal are achieved and progress is made on the objectives of the county extension program.
- Section 3. To further the county 4-H program by promoting membership in local 4-H clubs.
- Section 4. To develop leadership traits in council members by having committees responsible for all phases of council programs.

### **ARTICLE III. POLICIES**

- Section 1. It shall be the policy of this organization to cooperate with the Barry County University of Missouri Extension Council in carrying out its responsibility for the overall County Extension Program.
- Section 2. It shall be the policy of this organization to assume the recommendation of the State 4-H Council.
- Section 3. It shall be the policy of the council to assume the responsibility for the expenses incurred by its program of work. It shall decide on fundraising activities and how the receipts shall be distributed.
- Section 4. It shall be the policy of this council to reimburse 4-H members up to 50% of no more than three regional or state events per year per member, providing the member presents an oral presentation of each event to either the 4-H or Extension Councils and providing funds are available. Events included are: RATT Trip, Youth Civic Leadership Summit, State Teen Conference, 4-H Congress, Citizenship Youth Forum, Kansas City Global, State Judging events, State Public Speaking Contest, State Fashion Revue, State Shooting Sports Contest, 4-H Camp, 4-H Dairy Cow Camp, and 4-H Dairy Judging Camp.

Members seeking reimbursement shall:

- a. submit a form, created by the Council, stating the member's wish to be reimbursement.
- b. The member must present to the council for each event he or she wishes to be reimbursed for, however, these need not be separate presentations, but must be adequately detailed.

- c. The member seeking reimbursement must submit a completed project report form for the current year by August 31.
- d. Members seeking reimbursement for these events must also assist at the annual scholarship fundraiser banquet in some capacity, such as helping at the banquet, collecting donations for the banquet, or helping to set up/clean up the banquet.
- e. The member should be in good standing.

**ARTICLE IV. MEMBERSHIP**

Membership in this council consists of 4-H Clubs in Barry County.

**ARTICLE V. VOTING BODY**

Section 1. The voting body of this council shall consist of a maximum of four (4) persons from each club. It is recommended that their representation be two (2) leaders and two (2) club members.

- 1. A club may have a maximum of four (4) votes with proxy permitted in absence of representatives. Club member must proxy for council representative member and adult must proxy for leader representative.
- 2. The names of four (4) representatives shall be recorded at the Extension office by January 1.

Section 2. Members of the Extension staff shall attend the meetings in an advisory capacity, but without vote.

Section 3. A representative of the Barry County University Extension Council may serve in an advisory capacity, but without vote.

Section 4. All 4-H club members, leaders, parents, and interested persons are encouraged to attend and participate in discussion at the meetings, but without the privilege to vote. Motions may be presented and seconded by anyone present.

**ARTICLE VI. OFFICERS AND THEIR ELECTIONS**

Section 1. The elective officers shall be president, vice-president, secretary, treasurer, reporter/photographer, and up to six board members, consisting of three club members and three leaders.

- 1. Officers must be a current representative of their local club.
- 2. Officers must be a member of a Barry County 4-H club.

Section 2. Nominations may be accepted from the floor.

Section 3. A vacancy in any office may be filled by the current council.

**ARTICLE VII. DUTIES OF OFFICERS**

Section 1. The President

- 1. Shall preside at all meetings of the 4-H council
- 2. Shall be a member ex officio of all regular and special committees and shall perform such other duties as are usual to the office. The president shall have two years of 4-H experience.

Section 2. The Vice-President

1. Shall perform the duties of the president in the event of his or her absence. Shall act as chairman of designated committees when requested.

Section 3. The Secretary

1. Shall keep a record of attendance and proceedings at the 4-H council meetings. The secretary should have been a member for at least 1 year.

Section 4. The Treasurer

1. Shall receive all money paid to the 4-H council and deposit same in the bank, under the name of Barry County 4-H Council. Shall disburse funds only upon order of the vote of 4-H Council. Shall make regular reports of all transactions to the 4-H Council. The treasurer should have been a member for at least 1 year.

Section 5. The Reporter/Photographer

1. Shall write and photograph for the newspaper of the county the story of the council meetings, countywide activities, and the accomplishments of 4-H members, leaders, and clubs in the county.

### **ARTICLE VIII. MEETINGS**

Section 1. The council shall meet four times a year.

1. The executive committee shall decide and announce the day of the month each year.

Section 2. The annual meeting at which officers are elected and installed shall be in September

Section 3. Special meetings of the council may be called by the president, or by a majority of the clubs in membership. At least five (5) days' notice of such a special meeting shall be given.

### **ARTICLE X. STANDING COMMITTEES AND DUTIES**

Section 1. Names of Committees:

- A. Activity Committee
- B. Awards Committee
- C. Council Program Committee
- D. Fundraising Committee
- E. Social Activity Committee
- F. Constitution Committee
- G. Youth Livestock Show Committee
- H. Achievement Day Committee

Section 2. Duties of Committees:

- A. Activity Committee:
  1. Plan an activity for the council which will allow each club to participate. The activity shall be in the form of a service project, rather than a social activity.
- B. Awards Committee:

1. Administer the county, state, and national awards programs appropriate for members in Barry County and plan 4-H Leaders Banquet and Members Recognition Program.
- C. Council Program Committee:
  1. Determine projects for each council meeting and announce topic at least two months in advance.
- D. Fundraising Committee:
  1. Plan and arrange activities to provide the money to meet the expenditures of the council.
- E. Social Activity Committee:
  1. Plan activity on a county level.
- F. Constitution Committee
  1. Review constitution and recommend changes
- G. Youth Livestock Show Committee:
  1. Be composed of three 4-H members enrolled in livestock projects and one adult advisor from the Barry County University of Missouri Extension Staff. This committee shall represent 4-H on the Barry County Youth Livestock Show Committee, serving with FFA Members and Advisors in planning and conducting the livestock show.
- H. Achievement Day Committee:
  1. Plan and help recruit leaders to carry on Achievement Day activities. Due to the nature of Achievement Day activities, Extension Staff personnel must meet with this committee. This committee shall be composed of the community club leader of each 4-H club in the county. The chairperson shall be elected by members of the committee. In the event that the club has co-community club leaders, the club will only be allowed one vote.

**ARTICLE XI. PARELIMENTARY AUTHORITY**

**Robert’s Rules of Order Revised** shall govern this council in all cases to which its regulations are applicable and inn which they are not in conflict with these bylaws.

**ARTICLE XII. AMENDMENTS**

These bylaws may be amended at any regular meeting of the Barry County 4-H County Council by a two-thirds vote of members present, providing the proposed amendment has been discussed as a previous business meeting, or a notice has been given ten days previous to the meeting.

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Amendments approved March 20, 1980- July 15, 1982- March 15, 1984- July 15, 1993, have been included in this revised copy of the bylaws.

Amendments approved (Date not available) 2009-2013 have been included in this revised copy of bylaws.

Amendments approved March 28, 2017, have been included in this revised copy of the bylaws.