UMEA Board Meeting
February 18, 2015

The meeting was called to order by President, Lynda Zimmerman, at 1:00 p.m. by adobe connect.

Those present at the meeting include: Lynda Zimmerman, Amy Patillo, Anthony Ohmes, Kathy Macomber, Becky Simpson, Rebecca Travnichek, Chrystal Irons, Crystal Weber, Connie Mefford, James Quinn, Sarah Traub, Linda Morgan, Kara Lubischer, Melissa Bess, Mark Stillwell, Mary Gosche, Meredith Berry, Rob Russell, Sarah Denkler, Stephanie Schindler, Virgil Woolridge, Zac Erwin, Susan Mills-Gray, Dean Larkin, and Lynna Lawson.

Amy Patillo moved to approve board minutes as presented from the January 14, 2015 meeting, Sarah Denkler seconded it and the motion carried.

Rebecca Travnichek presented the Treasurer’s report.

Committee reports

- Finance-report given by chair, Rebecca Travnichek: the budget was set at last meeting and is now reflected on the treasurer’s report in the yellow highlighted column.
- Professional Improvement and Staff Benefits- report given by chair, Mary Gosche: new application and 2015 Guidelines. Please read 2015 Guidelines before applying. First deadline is March 1, 2015. Remember to have regional director to type name before sending to Mary.
- Awards- report given by chair, Linda Morgan. The committee has not met since the last board meeting, but award applications will be going out on May 1.
- Nomination-chair, Kathy Macomber had nothing to report.
- Membership/complimentary membership policy- report given by Sarah Denkler: they are working on a list and hope to have some recommendations by the next meeting.
- Constitution/Bylaws/Working Policies revisions-chair, Lynda Zimmerman reported they have not met yet.

Administrative update – Dr. Ouart, Beverly Coberly and Joy Millard will not be able to attend; written responses were provided to this month’s questions for the Cabinet.

Professional association reports

- ESP – written report submitted: ESP has 71 members this year. Our membership committee is working on new recruiting plans. The chapter report was submitted to national by President Mary Simon-Leuci. Proposals for the fall conference in Idaho are due March 1, 2015. President-Elect, Meridith Berry attended the JCEP conference in Las Vegas Nevada. Our Global Issues Connection webinars continue this year. These are
recorded so if you do not have the chance to sit in on a webinar, you can view it at a later time. Our public issues committee is keeping us up to date on the state wide interest in the health care education initiative and the VITA program. Coming up in April is the PILD conference in Washington, D.C. Mary Simon-Leuci will represent ESP at this conference.

- MACEDEP – No report
- MAE4-HYW – No report
- MAEP – report given by Sarah Denkler: Attended JCEP last week, which was a very good leadership conference. MAEP has 65 members registered for 2015 (up a bit from the last meeting). Our next meeting will be in June during Explore Missouri.
- MEAFCS – No report

Program Integration

- There is a CONNExt event coming up on March 2 with Life Sciences researchers. You can get permission from your Regional Director to attend. These events are to help researchers connect with Extension Specialists that can help them with research out in the field.
- Community, Workforce, Economic and Business Development: Dean Larkin gave a report as a representative of the group.
  - Sharon Gulick is leader – members are – Kathy Macomber, Steve Henness, Mary Paulsell, Kevin Wilson, Tracy Daugherty, Dean Larkin
  - We really need an Ag Business or business Dev person on the team – terms are two years.
  - Feedback from MEDC (Missouri economic Dev Council) survey and DED (Department of Economic Dev) public meetings indicates educational needs in:
    - STEM
    - Business retention and entrepreneurship as community strategy
    - Business continuity
    - Transfer of wealth in communities
  - We have applications on several of these areas.
  - If you have any ideas contact one of us and we can help you along.
- Educational Attainment: Melissa Bess gave the report: The educational attainment team is delivering the Legislative Day ISE on February 25. There are about 119 people signed up as of right now, so we are looking forward to that opportunity. We will be sharing postsecondary trends and information in Missouri, as well as sharing an opportunity for faculty and staff to help collect information to formulate a road map for the team’s future activities. On February 2, the team gave an update via Adobe Connect and that recording is available on the faculty/staff page of the Extension webpage. We welcome concept proposals from faculty, so if you have any ideas or opportunities (or would even like to just talk about an idea) please contact one of the facilitators.
- Environmental Concerns: no report given.
- Global Food Systems: report given by Crystal Weber:
  - Seeking 2 new members—see The Insider
  - Current members and their interests are: Van Ayers has an interest in ag business, enterprise and entrepreneurial development; Jim Meyer has an interest in pursuing agriculture and food literacy; Patrick Byers has interests in food production and international ag education and research
- Health Systems: report given by Linda Morgan: They are also seeking concept proposals, be sure to talk to Linda if you have an idea. You never know where it might fit and Linda can help you talk through that. Health Systems team is seeking new team members with a business or finance background. IF you are interested please send an email to Linda and she can give you more information and how to apply. Health Systems team is currently looking at limitations within healthcare particularly in rural communities where health care might not be available (can tele health be used? Is there a need that Continuing medical education has that Extension might be able to meet?). They are going to be meeting with the new Continuing Health Education Director, Manny Hall next week. Please contact the team if you have thoughts or ideas concerning Health systems in any capacity

Old business

- Legislative Day: report given by Melissa Bess: the ISE starts at 9:00am and ends at 1:45pm. The schedule is a little different than previous years. They rally in the Capitol rotunda will be during the middle of the ISE this year, so we will break for that and then reconvene for the rest of the ISE.
- Budget Allocation Advisory Council (BAAC): Lynda sent a letter on behalf of UMEA to Craig Roberts and he said he would be happy to talk to the chancellor about there being an Extension faculty member on that council. Lynda hasn’t heard anything back yet on that.
- Professional Conferences Calendar: this is in the works and Lynda will let us know when it is done.

Update on new reporting system—report given by Mark Stillwell, including a walk through both programs. MyVITA will be used by faculty for professional development reporting, ISE’s, committee work, etc. myVITA will be used by all University of Missouri system faculty. My Extension will be used for program impact reporting. My Extension is being developed in stages, so just the module for program planning will be available by May 1. The scheduling and reporting modules will be available by July 1. Be sure to keep your webapps reporting up-to-date until then. Mark is continuing to do awareness trainings similar to what he did with UMEA today through mostly adobe connects. Beginning the first of April there will be adobe connect
trainings on how to use the planning process in myExtension. MyExtension is being made so that it can be used in multiple platforms, including tablets.

New business

Amy Patillo made a motion to adjourn the meeting, Sarah Denkler seconded, the motion carried and Lynda Zimmerman adjourned the meeting at 2:50 p.m.

Next Board Meeting: April 8, 1-4 pm, adobe

Respectfully submitted by Secretary, Sarah Traub.