President, Lynda Zimmerman called the meeting to order via adobe connect at 1:02 p.m. Members present included: Lynda Zimmerman, Andrew Zumwalt, Anthony Ohnes, Rebecca Travnichek, Beverly Maltsberger, Janet Hackert, Jenny Flatt, Kathy Macomber, Mary Gosche, Mary Leuci, Melissa Bess, Pam Duitsman, Pat Miller, Renette Wardlow, Rob Russell, Sarah Denkler, Steve Devlin, Sarah Traub, Susan Mills-Gray, Virgil Wooldridge, Wendy Brumbaugh, and Zac Erwin.

Lynda Zimmerman reported that she moved the Fall Conference Report being made by Kathy Macomber up to the committee reports from New Business where it originally was on the agenda (because Kathy Macomber has another meeting and may need to leave early). Rebecca Travnichek made the motion to accept that change to the agenda, Wendy Brumbaugh seconded it, and the motion carried.

Mary Gosche made a motion to approve the April 8, 2015 board minutes as submitted by Secretary, Sarah Traub. The motion was seconded by Susan Mills-Gray and the motion carried.

Rebecca Travnichek presented the Treasurer’s report as of May 31, 2015. Wendy Brumbaugh made a motion to approve the report as presented, Renette Wardlow seconded it and the motion carried.

Review questions for Cabinet: 1 question was added from the floor: Who evaluates the regional directors?

Administrative update – Tom Henderson, Beverly Coberly and Joy Millard; Program Leaders also will join meeting to provide information about state specialists’ out-state travel

**Committee reports**

- **2015 Fall Conference**—Report given by Kathy Macomber: Oct. 27-29, UMEA luncheon will be as usual on Wednesday from 11:30am-1:00pm and the auction will be on Wednesday evening during that the evening’s activities (which have not been nailed down yet). It is now being called the Extension Summit.
- **Professional Improvement and Staff Benefits**—Report given by Mary Gosche: Reminder that the next round of Professional Development awards is due by August 1. Please send those to Mary Gosche.
- **Awards**—Sub-committee report given by Wendy Brumbaugh (sub-committee has been meeting: Linda Morgan, Sarah Massengale, Janet Hackert, and Wendy Brumbaugh). They have been working to come up with an award that would be fitting for the Para-professionals who are members of UMEA. They also suggested that by just changing a few words in the Meritorious and Rookie Award Categories that those could also be awards that the paraprofessionals would be eligible to apply and compete for.
- **Bylaws/Working Policies revisions**—Report given by Susan Mills-Gray. Lynda Zimmerman, Susan Mills-Gray and Becky Simpson have been working on these. They are about 2/3 of the way through and they are making lots of changes that include cleaning up wording, out-of-date things, and making changes to better reflect how we do things now. They are hoping to get things finished up and ready for a vote at the October membership meeting.
• Valued Employees—Report given by Melissa Bess. This committee was formed because questions about employees feeling valued has come up several times in the questions submitted to administration. A committee has been formed and we have our first meeting scheduled for June 22. Melissa will share an update at the next UMEA meeting. A suggestion was made by Susan Mills-Gray to add someone more seasoned (with over 20 years of experience in the organization). She suggested Bev Maltsberger.

Professional association reports

• ESP – Report given by Mary Leuci: 2015 ESP National Conference, Couer d’Alene, Idaho, Sunday, October 04, 2015 8:00 AM - Wednesday, October 07, 2015 12:00 PM (Mountain Time). Registration is open. Global Connections webinars continue. Presentations are posted on the website. We will take July off and resume in August. One change is we are adding presentations by MU Extension professionals who are international in origin. We are also extending our goals to include embracing them as assets in our organization. Our membership committee is continuing active recruitment by region and campus. The Alpha Tau Missouri Chapter has submitted our materials to be recognized as a chapter of merit and for membership retention/recruitment. We are also sponsoring the Buck’s Ice Cream Social again at the Extension Summit (formerly Fall Conference) in October.

• MACEDEP – Report given by Bev Maltsberger, they had their annual meeting last month in Arkansas. There were 5 people in attendance from MO. Next year it will be a joint conference with ANREP in Burlington, VA. Nominations for state awards will be due in September.

• MAE4-HYW – Report given by Jenny Flatt: Spring retreat in April. Annual fundraiser will be a t-shirt and water bottle in the 4-H building at the state fair. Risk Management was their past virtual coffee shop topic by Allison Copeland. This is a new mini-professional development opportunity that the organization has been offering for the past 6 months. They are working on a succession plan since the president-elect will be moving on to other opportunities in July.

• MAEP – Report given by Sarah Denkler: As a reminder, our national meeting is in South Dakota the 3rd week of July and we are having our annual meeting/tour next week.

• MEAFCS – Report given by Melissa Bess:
  o We have several NEAFCS award winners from Missouri that were just announced. We have three 1st place Central Region awards and two national awards!
    ▪ Susan Mills-Gray and Tammy Roberts are 1st place Central Region and 1st place National winners for their Communications Award: Television/Video.
    ▪ Rebecca Travnichek is 1st place Central Region and 3rd place National winner for her Communications Award: Radio/Podcast.
    ▪ Rebecca Travnichek and Meridith Berry are 1st place Central Region winners for their Marketing Package Award.
  o NEAFCS Annual Session is November 2-5 at the Greenbrier Resort in White Sulphur Springs, WV.

Program Integration

• How do Program Integration updates relate to UMEA members? Program Integration is an integral part of MU extension’s strategic plan and a high priority of our organization. Involvement of faculty and other MU extension employees is important for Program Integration’s success. The purpose of these updates at UMEA board meetings is to help
increase awareness of the roles that UMEA members (or any extension faculty/staff) might play in Program Integration. It is hoped that this will lead to UMEA members becoming interested in working with one of the Thematic Teams on a current project, bringing an idea forward for a new concept proposal, or joining a Thematic Team.

- **Community, Workforce, Economic and Business Development**—no report given.
- **Educational Attainment**—Report given by Melissa Bess: The team met face-to-face at the end of May in St. Joseph, MO at the quarterly thematic teams meeting. The team is working on a few projects right now: a) finalizing the content for the mobile website on college and career readiness; b) the TABE (test of adult basic education) project with DESE (select county offices used as testing sites); and c) follow-up from Legislative Day (hosting facilitated discussions in local counties across Missouri). We also have received a few faculty proposals that we are reviewing to move forward for approval for funding. The teams are accepting those proposals as they come in. If you have interest in submitting a proposal, please contact one of the facilitators.
- **Environmental Concerns**—no report given.
- **Global Food Systems**—no report given.
- **Health Systems**—no report given.

**Old business**
- **BAAC**—response from Craig Roberts regarding UMEA’s request:
  - UMEA’s request to have a representative on the BAAC was not granted. Craig Roberts explained that the BAAC is a small group and every department within the University system is not specifically represented. For example, there is not a member to represent research or teaching. Also, Craig pointed out that he and several other members have half-time extension appointments; therefore, extension is embedded in the committee. The BAAC recommendations for FY16 recently were shared by Chancellor Loftin which can be found at: http://mubudget.missouri.edu/budget%20committe.php

**New business**
- **PILD Conference, Crystal City, VA** – Report given by Melissa Bess:
  - PILD was held April 13-15 in Washington, D.C. The conference was April 13-14 and the Capitol Hill visits were on April 15. The conference sessions focused on advocacy, stakeholder relations, policy, decision making, and other broad professional development/Extension topics. We also had updates from NIFA, ECOP, 1890’s Land Grant anniversary, and breakout sessions from all of the National Program Leaders.
  - The Missouri delegation was able to meet with at least one legislative staffer for the Senators and Representatives from Missouri. We had two Extension council members and three 4-Hers who did a great job speaking about Extension. We did run into Vicky Hartzler outside of her office while we were meeting with her staffers, so that was a nice surprise. Missouri was well-represented when compared to many other states.
  - Overall, the conference was beneficial but being able to meet with the staffers at Capitol Hill and share a little about our role in Extension was excellent. Sarah and I also did the Twilight tour on Sunday, which is definitely recommended! The conference hotel was in Crystal City, VA, which was a good location. It was close to the Capitol and in a safe neighborhood with restaurants within easy walking distance. Travel to and from the airport was easy via the complimentary shuttle. Dave Baker took great care of everyone and made sure it was a fabulous experience! Thank you to UMEA for financing my trip and allowing me to
represent the organization. I applied for a $600 ESP scholarship for PILD but did not receive that. I used all of the budgeted money from UMEA, so I would suggest continuing to provide the same amount.

- PILD is a great opportunity for the leadership in our professional associations, so I encourage others to attend next year. PILD 2016 will be held on April 10-13, 2016 at the Hyatt Regency Crystal City, Arlington, VA. The JCEP website will have the information about the conference in 2016.

- Proposed change of UMEA fiscal year (from October 1-September 30 to January 1-December 31): Rebecca Travnichek and Mary Gosche spoke about this and said it is because of the professional development awards and how those award time spans fall. The executive board did approve this and moved it forward to the full board to look at for approval. Mary Gosche made a motion to approve the change of the UMEA budget year to January 1 through December 31, Janet Hacke seconded it and the motion carried.

**State Extension Council Update**—Report given by Lynda Zimmerman:

- The State Extension Council requested input in the selection of the Director of MU Extension. They remain committed to providing education about the scope and value of MU Extension in communications with Chancellor Bowen Loftin, Provost Garnett Stokes, the curators and other University administration.
- State Extension Council met in Rolla in April, to attend the curator’s meeting on Missouri S&T campus.
- Anita Hampton was elected again as the chair.
- Alex Engeman is the new 4-H Council Liaison, from the NW region.
- Council-to-Campus will be held this Friday and Saturday, June 19 and 20, in Columbia. There will be a variety of timely and interesting sessions offered. Kudos to UMEA’s members, who are well-represented in the line-up of presenters: *Steve Henness* (Youth–Adult Partnerships & Extension Council Liaisons: Youth Engagement for Change); *Vera Massey* (Mindful Leadership); *Shaun Murphy* (MU Extension District Update); *Connie Neal* (Energize your Home and Save Money); *Kent Shannon* (The Uses of UVAs in Agriculture); and *Crystal Weber* (Horticulture: Big Business in the Urban & Rural Areas of Missouri).

Pat Miller made a motion to approve $3,000 from the distribution account into the checking account. Mary Leuci seconded it and the motion carried.

Pat Miller made a motion to adjourn the meeting, Sarah Denkler seconded it, the motion carried and the meeting was adjourned at 2:50 p.m.

Respectfully Submitted by Sarah Traub.