The meeting was called to order at 1:01 pm via Adobe Connect by President Kathy Macomber.

Lynda Zimmerman made a motion to accept the minutes as presented from the January 22, 2014 board meeting. Chris Shoemaker seconded the motion and the motion was passed unanimously.

A Treasurer’s Report was submitted by Rebecca Travnichek. Chris Shoemaker made a motion to approve the treasurer’s report as presented, Matt Herring seconded the motion and the motion carried.

**Administrative Update: Dr. Ouart, Beverly Coberly, Joy Millard**

1. Can UMEA look into allowing individual field faculty to have the option of establishing discretionary accounts for use with Extension programming; utilizing Grant Incentive Plan (GIP) funds. Other departments do this on campus. The Program Leaders will need to allow this to happen. This is related to the money that is written into the grant incentive plan.

   - Answer from Dr. Ouart: GIP funds are limited to additional pay for the PI of the grant, but there are other possibilities of funds. For example the use of RIF funds (Research Incentive Funds). Extension keeps 75% and then they return 25% of that to the Program Director. If the PI is a field specialist or that person is a member of a team working on a grant the question is there money there for the people involved in the grant. If you are involved in something like this then you need to talk to the cabinet and there can be a discussion about a creative way to come up with some dollars.

   - A clarification was then made that the person was asking the question for the whole state. So, Dr. Ouart suggested a group including a representative from UMEA, the Program Directors, the cabinet and Callie Glasscock need to set down and figure this question out.

2. Now that we have an idea about funding is there an estimate of what the salary increase pool will look like for 2014. Dr. Ouart said he doesn’t have an answer for this, because it’s done either as a campus-wide thing or sometimes as a system, but we won’t really know until the state budget is signed by the governor which will be around May/June.

3. At this time Extension specialist in housing and financial education are not US HUD certified to reach Home buyer education for FHA mortgage customers, and therefore have missed $$$ in lost revenue. It is our understanding that the unresolved issue is a secured system for taking personal information that is recognized by USHUD. What do you suggest to move the process forward?

   - There are a couple of issues here: we need to make sure we have support from the program area and the specialists involved. So there needs to be a follow-up with Jo Britt-Rankin on this. This has gone to the general council, so they will follow up with this. Bev’s understanding was that when this went to legal there were more questions on this than could be answered at that time, so there needs to be a follow up on it to find out where the actual agreement needs to be? Then the follow up with general council will be to see if this is a possibility or not. Dr. Ouart and Beverly will follow up with Jo Britt-Rankin and Callie Glasscock on this.

4. Dr. Ouart said we have gotten a lot of good news from the federal level. The county budgets are up at a rate of 2.4%, which he says is a testament of what we are doing out in the counties. We had a great legislative day yesterday, the ISE went well and the council members had good visits with the legislators. There was a front page article on the Columbia paper on a council member that attended Legislative Day.
5. Beverly shared that she attended the County Commission members of MO conference. She talked about the scope of work, the regional realignment, and the centennial celebration with the group of commissioners. One question that came up from commissioners was on Secretary’s benefits. Bottom line is that they are continuing through the end of the year, but are still working on what is going to happen in 2015. It’s not about the dollars; it’s about how we do it from a legal point of view. There was only one negative comment from commissioner which was a nice change from the past when there would be several negative comments from commissioners on Extension.

6. Extension Connections was a meeting that was held last week in connection with the President’s office in Saline County last week. It’s a new thing so she wanted to help make everyone aware of these meetings being set up across the state.

7. Joy—the awards committee has developed a standardized process to submit applications online along with dossiers, etc. Online submission will be ready for 2014 performance reviews.

8. There is collateral for us to use on the Centennial Celebration including a PowerPoint with a script.

9. Fall Conference planning is starting mid-April so be sure to send comments or suggestions we have to our UMEA representative, Vivian Mason.

10. Bev-spoke about the staffing plan...they are releasing another 18 positions.

Committee Reports:
- Finance: No report
- Professional Improvement & Staff Benefits: Have received 5 professional improvement applications.
- Nominations: No report
- Awards: No report

Professional Association Reports:
- ESP – No report
- MACEDEP – Richard Proffer submitted a report that Kathy Macomber read: The officers have met and have planned out three member conference calls with invited quests from USDA Rural Development and Mo Department of Economic Development as examples. We will also be forwarding all award entries to national at the end of February. We will be seeking more Missouri members to become active on the national committee level for our national association – NACDEP and our conference in Grand Rapids, MI this year. We are updating our membership brochure and our website is now compliant with the new University guidelines. As president, I will be meeting with the two program directors (CD and BD respectively) to seek their increased support for MACEDEP. Our goal this year is to bring more value to our members by providing tools, events or connections to help them do their work in the field more effectively. We are also sending new members a thank you letter for joining and for our renewing members an email of thanks.
- MAE4-HYW – At the spring retreat in April participants will focus on natural resources programming. They will become certified in Project WET, hear updates on sports fishing, shooting sports, wildlife education program, and 4-H Million Tree Project. Jenny Flatt, association president-elect and Kay Sparks attended JCEP. They brought back many goals to help the association grow through participation.
- MAEP – No report
• MEAFCS – President Jessica Trussel reported that the MEAFCS Board Members had a productive meeting with Jo Britt-Rankin and Candy Gabel on Feb 6. There are some exciting plans coming up at HES Update that will be shared at our MEAFCS meeting in March. Bethany Bachmann attended JCEP as our representative and had a positive experience at the conference. There is an MEAFCS Board meeting scheduled on Feb 24. Our national awards have been submitted.
• Campus –No report

President’s Report
There is a statewide Reporting Committee headed by Mark Stillwell and he asked for two representatives names from each professional organization. Rebecca Travnichek and Melissa Bess are going to represent UMEA on that statewide committee.

New Business:
• Softball/Baseball UMEA tailgate: Dates that are available where there are both home Baseball and Softball games are April 19 and May 3. Lynda Zimmerman moved to go with the May 3 date, Jessica Trussell seconded it and the motion carried. More discussion will be held after they get more information, pricing, etc.
• UMEA Newsletter: Melissa Bess spoke about doing a spring and then a fall newsletter as the Vice-President. Anything you would like in either of those newsletters please send it to Melissa. She is open to ideas and things to put in the newsletter, so please send them to her. Kathy Macomber suggested that there was a conversation in the past about putting information in The Insider rather than spending the time and effort into doing something separate from UMEA. Kathy M. then took a vote on which the group would like to see. 6 people voted for a separate newsletter and 6 people voted for it to be included in The Insider. Then Kathy M. suggested that she ask the membership what they prefer in her email she will send out after this meeting.
• A Silent Auction committee was formed to work on processes and division of duties. Lynda Zimmerman, Richard Proffer, & Kathy Macomber will serve on that committee.

Kandace Fisher-McLean moved to adjourn the meeting with a 2nd by Chris Shoemaker at 2:01pm.