UMEA Full Board Meeting  
August 20, 2014

The meeting was called to order by President, Kathy Macomber at 1:00 p.m. via Adobe Connect.

Those present included: Kathy Macomber, Jennifer Schutter, Jenny Flatt, Kandace Fisher McLean, Matt Herring, Melissa Bess, Meridith Berry, Patrick Byers, Sarah Denkler, Sarah Traub, Susan Mills-Gray, Teresa Mareschal, Vivian Mason, Jessica Trussell, Janet Hackert, and Lynda Zimmerman.

Patrick Byers made a motion to approve the minutes from June 18, 2014 meeting as presented, Sarah Denkler seconded and the motion carried.

Matt Herring made a motion to approve the Treasurer’s Report as presented, Teresa Mareschal seconded it and the motion carried.

Administrative Update: Those on the call are: Dr. Ouart, Beverly Coberly, Joy Millard, Callie Glascock, and Tamra Robbins.

1. Request for an explanation of the Grant Incentive program for Extension.

Also within the program guidelines it states:
The grant and contract incentive would be payable as a lump sum during the next the fiscal year. The faculty member would have the discretion to determine the grant and contract incentive payment plan. The faculty member may choose to split the payment between the two payment plans and they may determine the proportion of funds to go to each of the plans. Payment plan options would be (1) to that faculty member or (2) to a research account which could be used for one-time payment to staff, equipment, supplies, travel, etc.

Callie Glascock responded with a question back that she can’t find this in the Extension level plan. She said she can’t find #2 anywhere and that it may have come from a college level plan (she’s not sure). Extension’s grant incentive plan calls for an annual election if you would like to get the payment made for additional pay. We do the individual plan incentive payments off the top and then what remains goes to the program area, where they have the power to do that PI payment (so be sure to be in communication with the program director for that).

2. Why is administration waiting to disperse funds for FY 2014 in April 2015? Callie responded: We don’t receive those funds until the following year of when the funds were generated. The funds that were generated in FY 2014 we will not receive until April 2015 from campus.

3. Can a research account for individual faculty members be established, using these funds?

Callie responded: Our plan doesn’t call to set up individual plans for faculty members but there is flexibility with the funds the program director receives.

4. I’d like to hear more about where we stand on state and federal funding for Extension?
   a. Dr. Ouart answered by starting at the Federal level the budget is flat in the basic Smith-Lever funds. It has come out of both the house and senate committees right now with positive votes to be level. There is about 2.7% increase in AFRI funds, which Extension can compete for (and we have done pretty good on those so far). They don’t expect anything to happen until after the election, so we think there will be a continuing resolution due to a lame duck congress.
   b. On the state budget the regular appropriated state funds after everything we think we might have a flat budget, with the exception of some targeted business development dollars that got targeted
and vetoed by the Governor. It’s about 1 million dollars and they think that money is lost. There is some hope that there will be some money that will come about for next year in a more stable way.

5. How Extension administration is explaining our financial plight to the people of Missouri?
   a. Dr. Ouart responded that first how do you want to define the word plight? In the environment of our state lagging with our economic recovery and the federal environment he thinks we are really doing pretty good financially to keep the flat budget. We had great performance in fee generation and in development, so the best thing we can do is grow our budget where we can control it.
   b. The financial budget is reported every month to the RDs/PDs and to the State Extension Council so he hopes that information is getting out to the people.
   c. Continuing to have flat budgets without an increase for inflation will continue to hurt us though.

6. What’s the status of any pay raises this year?
   a. Very close to hearing this information, but they are waiting on some specific one-time use approvals from the Provost. Regional Directors are planning to send that information on August 26.

7. Has any progress been made on cost-effective secretarial medical benefits administered from the campus level? It is time consuming for individual CPDS to research the benefit options and costs.
   a. Tamra Robbins responded: The new laws keep Extension from getting the information, so the companies don’t want to give Tamra the information; they want to deal directly with the employer.
   b. If the CPD has one benefit-eligible employee it’s basically going to be a waste of your time to try and find insurance because they now define employer based as having two or more employees. They are recommending that CPDs/councils go into SHOP and see if they can qualify. They don’t want to put information out there at this time that will probably end up changing and then disappoint people.
   c. If CPDs need help or have questions concerning secretarial health insurance questions they can always call Tamra Robbins.
   d. Tony Delong is researching counties possibly coming together to apply as a group.

October 20 to October 31 open enrollments for University employee health insurance enrollments and you HAVE to go in and enroll this year.

8. What is the situation of the closing of the rehabilitation and VA clinic in Mt. Vernon? The governor cut this 10 million budget down to about 5 million, but made it so that the announcement came from the University. Effectively he has withdrawn funding for this facility, so they are cut off from state funding. The center does have other funding from the VA, but that funding could be moved to other VA locations. There were 25 patients at the center with 300 staff, so there was no other alternative but to close the facility effective October 31, 2014.

Committee Reports:
- Finance: no new finance committee report at this time.
- Professional Improvement & Staff Benefits report given by Teresa Mareschal: if you have any requests for topics the committee should take a look at please be sure to let someone on the committee know. Also, Rebecca Blocker reported that there have been 10 applications turned in for scholarships. The winners with specific amounts will be announced on September 1.
• Nominations report given by Vivian Mason: this year we will be electing a Vice-President and a two-year treasurer position, so we will be looking for people interested in running for these positions.

• Awards report given by Jennifer Schutter: Please be sure to nominate co-workers and/or yourself for awards. So far, I only have 1 person for rookie, 1 for outstanding program, and I am going to be receiving 3 that I know of for meritorious. The deadline is August 31.

**Professional Association Reports:**

• ESP – no report

• MACEDEP – written report submitted by Richard Proffer: We are on the final reviews of our new membership brochure being designed by a student marketing group. The officers have reviewed it and those suggestions will be communicated to the students next week. We had our quarterly membership call in July with Greg Batson presenting on the programs USDA RD offers, how we can apply for the grants or help our clients go after the loans and how we can work together to increase the effectiveness of our programming. We had our initial reading of bylaw revisions concerning a free year’s membership into MACEDEP for the first year of employment with MU Extension. Richard also encouraged members to become active on the various NACEDEP committees. The officers are sending notifications on awards to our members and we are moving to make our national association a vendor of Mizzou for ease of membership payments for them. We have also started recruitment of new officers to be elected at our annual meeting in October 2014.

• MAE4-HYW report given by Jenny Flatt: good numbers in the MO State Fair exhibit building, livestock numbers were up a little bit, and shirt sales are going well.

• MAEP report given by Sarah Denkler: The national meeting for the National Association of County Agricultural Agents was held in Mobile, AL from July 20-25th. Missouri had 29 members and 31 family members attend the meeting making the Missouri contingent one of the largest at the meeting. Twenty four members either presented during a breakout session or presented a poster. During the meeting, Matt Herring was elected as secretary for the national association. The association would like to thank the extension administration for supporting Matt’s candidacy. Missouri is also well represented with several national committee chairs and co-chairs. Also during the meeting, Matt Herring received the Distinguished Service Award and Patrick Byers received the Achievement Award. Plans are currently underway for the fall meeting to be held in conjunction with the Extension Annual Conference.

• MEAFCS report given by Jessica Trussel: 14 MEAFCS members are preparing for Annual Session on September 15-18 in Lexington Kentucky. We are getting ready to elect new officers at Fall Conference and the we are working with Dr. Britt-Rankin on scheduling an adobe meeting for how to prepare a poster presentations for newer faculty. Additionally the MEAFCS members will be completing housekeeping issues at Fall Conference.

• Campus –no report

**Old Business:**

• Fall Conference/Auction update: Silent auction will start at 7:00pm and the dollar auction at 7:30 pm to all be concluded by 8:00pm so that the auctions will be over before the game and movie both begin. Richard Proffer has agreed to help with the auctions again.

**New Business:**

• IRS status: We lost our status. When Rebecca Travnichek checked into it she found out it would cost $400 to renew this. This would give us Federal Tax Exempt for donors. The only donor we have at this time is Electric Coop and they would still receive the MO tax exempt credit for donating to us.
Annual Conference update from Vivian Mason. We will be celebrating the 100 year anniversary the first evening. There will be a new employee gathering to start off the conference this year. There are some great speakers lined up, some round table discussions, etc. Vivian thinks everyone will be pleased with this year’s annual conference. You will have to register for a time if you want to get your health screening done at annual conference this year. Flu shots you can still show up and do that day though.

Teresa Mareschal made a motion to adjourn the meeting and Janet Hackert seconded it, with the meeting adjourning at 2:15 p.m.