Members present:
Amie Schleicher, Bethany Schindler, Melissa Bess, Tracie Moore, Vivian Mason, Kathy Macomber, Kent Shannon, Cindy Zluticky, Kandace Fisher-McLean, Gordon Carriker, Lynda Zimmerman, Jim Meyer, Mary Gosche, Susan Mills-Gray, Pat Miller, Shaun Murphy, Meridith Berry, Sarah Traub, Lisa Wallace, Kay Sparks, Bob McNary, Dave Hileman, Karma Metzgar, Sam White, Chris Shoemaker

Amie Schleicher, UMEA president, called the meeting to order at 1:02 p.m.

Amie reviewed the agenda. There are a few changes in the agenda to accommodate changes in schedule. Janet Hackert is limited on time and joining from a conference and wants to give a report for the special committee (policy and procedure for attending/presenting at professional meetings) around 2:45 pm. We will also take a break around 3 pm. Gordon Carriker made a motion to approve the agenda as revised. Kathy Macomber seconded the motion. The motion is approved and the motion carried.

The minutes from the June 27, 2012 board meeting were sent out via email before the meeting. Pat Miller made a motion to accept the minutes. Susan Mills-Gray seconded the motion. The motion is approved and the motion carried.

Cindy shared the Treasurer’s report from 8/23/2012. There has not been much action since June in terms of bills or any other changes. There are currently 171 members. Membership year ends October 1, so Cindy will send out membership information at the first of September. Association presidents need to send the correct amount for those dues to Cindy. Legislative Day bill has not been sent and Bob has not received a bill either. Vivian Mason made a motion to approve the treasurer’s report. Lisa Wallace seconded the motion. The motion is approved and the motion carried.

Amie did not receive any questions from the UMEA membership for the cabinet. Amie opened the floor up for members to suggest discussion items for the cabinet. Those items were: 1. Staffing plans, 2. Regional councils input into staffing plans, 3. News on CPD pilot project, 4. Potential rescission of budget by governor, 5. Filling open positions.

Meet with MU Extension cabinet – Dr. Michael Ouart and Beverly Coberly. Rhonda Gibler is busy with interviews during the time of our meeting.

MU Extension Cabinet discussion items:
1. Latest budget action – Dr. Ouart gave the update. The House and Senate actions have not changed. No conference committee meeting recently. Both chambers made a decision to fund USDA with continuing resolution through at least February. We will be level-funded until the new Congress is seated after the election in January. The hope that they take up those individual bills during the sessions, hope is they take the Senate bills for level funded. The governor’s budget – potential to make any additional changes that we are just starting into now. There is uncertainty there, they are unsure what the governor might do with 1% he has held back, bet is that 1% is gone and won’t be given back. As the year unfolds, stagnant budget or would the governor made an additional cut (he has the power to do this). We originally planned for 7.8% cut and we used that to plan, so we have some reserves based on this. There is a reasonable
possibility that the governor could come back and make an additional cut, we don’t know when or how much.

2. CPD Pilot project/CPD revitalization committee – Beverly Coberly gave the update. The pilot concluded at the end of June. The committee met three times over that pilot year. We used the Institute of Human Development to develop and send a survey to those who were involved in pilot to give feedback. Draft reports were revised last week; CPD revitalization committee will meet tonight and tomorrow and will send a recommendation to the cabinet. Announcements will be made following those meetings if there are any changes. Some of the concerns have already been addressed (communication, CPD award, and stipend). Supervision was one of the concerns that showed up in the feedback survey and during face-to-face meetings. The committee has done a lot of reflection, discussion, and research before making any decisions and that is part of the reason this has been a lengthy process (don’t want to make decisions without research).

3. Staffing plans and budgets – Dr. Ouart gave the update. Right now, we have a two phase plan, have been working and continue to work on staffing and budgeting plan for MU Extension as we move forward. The staffing plan will hopefully help us stabilize and grow. Staffing plan must include revenue generated funds and hopefully in the future we will have stable appropriated revenue. We have good information on the grants. A longer term goal would include better confidence in fees and gifts. PDs and RDs will need to look to the needs of the future. Budget sent to RDs and PDs and they have looked at high priority positions, but this takes time. Administration will look at some strategic, immediate fills in some positions, mostly faculty positions but also some others. We will discuss at cabinet meeting tomorrow, include discussions with RDs, PDs, councils, etc. We know there are high strategic needs in our staffing.

4. MU Extension received praise on our response to current trends and issues (drought, etc.) from legislators (U.S. Senator Blunt, U.S. Congressman Luetkemeyer, Missouri Senator Munzlinger). They appreciate our work in this area and our flexibility.

5. Gordon Carriker shared a YouTube link about a 4-H movie; it’s about 30 minutes long and is post-WWII in Missouri. The link is http://ow.ly/d8zyh.

Committee reports
- Finance – Cindy will get the Finance Committee together prior to the October fall conference annual meeting, so the budget can be approved at that meeting. Please send those budget requests to Cindy by the middle of September. Cindy needs some clarification on the membership and registration materials for the fall conference. Susan mentioned that the conference office will affix the UMEA ribbons to the name badges based on the current membership (2011-2012 membership year). New members will be recognized as those who paid their membership dues (not complimentary membership) prior to the conference.

- Professional Improvement & Staff Benefits – Shaun Murphy noted that there was only one applicant for the fall and that is being reviewed at this time. $1750 in professional development awards was awarded in spring, budget was $3000. Potential new benefit for UMEA members: The committee briefly discussed pursuing discounted faculty rates for Campus Student Rec Center use at the organizational meeting. Shaun has been discussing the possibility of free or reduced rates with Student Rec Center staff. The typical rate for a guest pass is $10.74/day –
obviously prohibitive for faculty in town for conferences/meetings. Today Shaun heard back from them with an offer on what they can do. They are willing to do 10 visits for $20.00 to be used over one year. After the 10 visits, the price would revert back to $10.74/day. The opportunity would be strictly optional - those interested would simply need to email Shaun their name by Sept. 15, then staff at the Rec Center would keep that list and when faculty visit (with faculty ID) they will pay their $20 at that time.

- **Awards** – Amie Schleicher gave the report for Randa Doty. Award nominations are due August 31. All of the forms are available on the UMEA website at [http://extension.missouri.edu/umea](http://extension.missouri.edu/umea). Only two applications so far, so please submit those nominations. The committee will work together to score those and compile the winners. Those winners will be announced at the Annual meeting at the fall conference. No confirmation for sponsorship as of yet, letter was sent in late July.

- **Nominations** – Susan Mills-Gray announced that we have four candidates, two for each of the open positions. Treasurer – Cindy Zluticky and Bob McNary. Vice-president - Lynda Zimmerman and Chrystal Irons. Each candidate should prepare a brief personal biographical paragraph for use with the ballots at the fall conference annual meeting.

- **Legislative Day** – Bob McNary has nothing to share at this time.

- **Tailgate** – UMEA/Team Spirit Tailgate at Mizzou vs. Arizona State football game has been cancelled. After waiting for ticket availability, the group decided to cancel for this year. There are hopes to plan something for next year. The only option seemed to be Labor Day weekend and the concerns were that weekend wouldn’t work for many.

- **Annual conference/annual meeting plans** – Susan Mills-Gray shared the schedule at the last board meeting. Online registration (separate website, not like ISE registration in webapps) will be forthcoming soon, hope was to have that by August 1st, but hope is now September 1st. Everything has been confirmed with the exception of a few workshops. The silent auction is planned, items will be accepted on Monday, and will be locked to protect items. Items will be available Monday through late Tuesday afternoon, and then moved into expo for Tuesday evening event. This allows auction items to be included in Tuesday evening activities. UMEA Annual meeting is planned for lunch on Tuesday (UMEA members have separate buffet line for lunch). The hotel has been accommodating for our requests. It is appreciated that administration values UMEA and our professional associations to allow meeting time during the fall conference. Association meetings begin Tuesday afternoon at 3:30 pm and can meet at the hotel or at another location. Tuesday evening is free for all conference attendees so professional associations can plan their meeting over a meal if they want. Susan will follow-up on getting tables for UMEA and professional associations to recruit new members during conference. Please do not hold Susan or Mary Jo Williams responsible for any conference logistics, compliments only.

- **Special committee report re: policy and procedure for attendance/presenting at professional meetings, seminars, and conferences (regional specialists)**. Janet Hackert gave the report. Mary Gosche, Lynda Zimmerman, and Janet serve on this committee. The committee has prepared a draft document. Currently, there are numerous documents available on the website, so we need
to clarify with one updated document. Revisions — recommendations for faculty with 0-4 years of service (from anniversary date) to receive a maximum of $1500 a year. There are two: one for attending and one for presenting. For faculty over four years of service, maximum of $500 a year to attend a conference; if presenting or on programming committee, an additional $500 is available (available once per year). Rationale for changes was also added to the document. Currently it is $600 for one year, or $1000 every other year to attend a meeting (plus $400 for presenting). Currently, this money is only available for presenting, not just attending a conference. This policy is for regional specialists and does not include campus faculty. It was pointed out that it would have been great to get more input to get some of these other ideas, because these are great ideas. There were several comments in the chat box and Amie will save the chat box so as not to lose the comments that were made. Karma suggested gathering some information on registration and budgets for attending meetings and how much over we were. Mary felt that more seasoned faculty wanted to attend a meeting every year and didn’t want to present, that there would be funds to do that. Jim Meyers pointed out that you could get funds for attending, and thinks it would be nice to get money if we don’t present. This would allow more opportunities to attend national meetings. A question was asked when the committee visited with Dr. Ouart was there thought given to new faculty that attending one of their professional meetings be included. This might free up some of the dollars since they would attend professional meetings as part of orientation. Serving as part of a committee on a national group is also professional development. The thought was to visit with the Board about this to get the Board’s thoughts before the document was presented to Cabinet. A suggestion was to poll the committee to see if the amounts are too low, too high or just right.

Polling - Mary has several questions she wanted to poll the Board? In regards to number 3 in the draft, do you think we should have greater funds available for new faculty to just attend (53.8 yes; 46.1 no) also the group indicated that $1,500 was high (37.5) and just right (62.5)? For experienced faculty, should we include in this policy to “just attend” (78.5 yes; 21.43 no) and that $500 was low 23.08% and just right 76.9%? Should we include funds that are contingent specifically on presenting, serving on a national committee, poster presentations, etc., (72.7% yes; 27.27% no). Also that $500 was low (60% and just right 40%)? Should we have the ability to accumulate more funds every two years was $100%?

Amie asked how the board wanted to proceed. Jim Meyer asked that the committee take the board’s input from today and come up with a new proposal that we can review in October. A motion was made by Gordon Carriker, seconded by Pat Miller, to proceed with this plan. Amie asked what else did the committee need from the board? Janet indicated that the committee will fine-tune and bring the document back to the board. She also said that the committee will look into what it really cost to attend meetings. Karma Metzger suggested using PeopleSoft rather than polling members. Amie will save all the information and send to the committee. Amie thanked the committee for their work.

- NTT Adobe Connect date – clarification on the date, it is September 20.

**Professional association reports**

- ESP – Karma Metzgar gave the report. Looking forward to national meeting in October in Mobile, Alabama. Mark Stillwell will become national president at that meeting and will conclude at Galaxy in Pittsburgh, PA in 2013. Start thinking about possible presentations or professional association awards for that 2013 Galaxy conference. ESP will host the ice cream social on Monday afternoon and ESP meeting will be serving breakfast on Wednesday morning.
at fall conference. ESP is sponsoring one of the workshops on social media at the fall conference.

- **MACEDEP** – Chris Shoemaker gave the report. They would like to have a table at conference to recruit new members to increase membership. They are accepting nominations for awards to be presented at fall conference. Will meet next week to finalize list to recruit new members for association.

- **MAE4-HYW** – Kay Sparks gave the report. MAE4-HYW members sold t-shirts at the Missouri State Fair and made $3,430. Members have been spending time at the Missouri State Fair. National meeting in Orlando.

- **MAEP** – Kent Shannon gave the report. A total of 52 including members and family represented Missouri at the NACAA/AMPIC in Charleston, SC on July 14-19, 2012. At the AMPIC, 20 regional specialists represented University of Missouri Extension and MAEP through 8 oral and 17 poster presentations. Three of the posters were recognized. Wayne Flanary was a regional finalist in the Applied Research Division and Ted Probert was a regional finalist in the Extension Education Division. Sarah Denkler was a regional winner in the Extension Division. The MAEP Annual Meeting will be held on Tuesday, October 30th as part of the University of Missouri Extension Annual Conference in Columbia, MO.

- **MEAFCS** – Sarah Traub gave the report. Annual session is at end of September in Columbus, OH and a few members will be presenting. MEAFCS will be selling shirts at the fall conference. A table will be set up during registration and Tuesday evening with shirt samples. Unisex and ladies styles in three colors, all with MU Extension logo. Orders will be taken at fall conference and delivered at HES Update, last week of November.

Amie gave the President’s report. Plans continue for fall conference annual meeting. Amie has attended the state Extension council meetings since our last board meeting. The July meeting was in Greene County in Springfield, able to see the facility and the funding situation in that county. Good reminder just to keep in touch with county commissioners and other elected officials. The August meeting was in Columbia and there was a discussion on candidate forums because the state Extension council is interested in that, as well as business plans for county councils. State Extension council members were also involved in volunteering in MU Extension booth at State Fair. They were also pleased with the Council to Campus event. One state council member works with increasing awareness with curators. They will also be meeting with the NIFA director soon.

**Old business**

- **UMEA newsletter** – Kathy is happy to do another UMEA newsletter, either before October 1 or after fall conference. Please send article ideas and reports to Kathy. Vivian suggested a newsletter after the fall conference. Gordon suggested adding a short paragraph quarterly to the MU Extension Insider with the UMEA website instead of the quarterly UMEA newsletter.

- **Board and committee members for 2012-13** – New slate of regional board and committee members needs to be ready before fall conference. The listing is on the UMEA website at [http://extension.missouri.edu/umea/leadership.htm](http://extension.missouri.edu/umea/leadership.htm). Vivian (as incoming president) will plan
the first organizational board meeting after fall conference. Current board and committee members will be recognized at the fall conference annual meeting.

- Board meeting on October 24 – This meeting is already set up if there is value in meeting just before the fall conference annual report. Committees or others who needed to meet could also use the Adobe Connect because it is already set up. Amie already has a tentative agenda for that meeting. Jim Meyer supports meeting before fall conference in case there are any by-laws that need to be cleaned up or other details before the new membership year begins. We could also have new board members participate in that October 24 meeting. We will plan to go ahead with the October 24 Adobe Connect meeting.

New business

Amie wanted the group to look at the proposed Agenda for the Fall meeting. Amie invited State council members to attend. She asked for any suggestions or corrections. A change would be to remove the “tailgate” inclusion. If anyone can think of any other items, please let Amie know.

Motion to adjourn made by Gordon Carriker and seconded by Pat Miller. Meeting adjourned.