Members present:
Amie Schleicher – president; Vivian Mason – president-elect; Cindy Zluticky – treasurer/finance committee chair; Melissa Bess – secretary; Susan Mills-Gray – past president/Annual Conference committee chair/Tailgate committee chair/Nominations committee chair; Bob McNary – MAE4-HYW president/Legislative Day committee chair; Randa Doty – Awards committee chair; Shaun Murphy – Professional Improvement and Staff Benefits committee chair; Kandace Fisher – MEAFCS president-elect/EC board member; Lisa Wallace – WC board member; Pat Miller- WC board members; Maude Harris – SE board member; Linda Morgan – SE awards committee; Kay Sparks – CM board member; Lynda Zimmerman – CM board member; Jim Meyer – NE board member; Tracie Moore – NE board member; Janet Hackert – NW board member; Marcia Shannon – campus board member; Kent Shannon – MAEP president; Chris Shoemaker – MACEDEP president; Karma Metzgar – ESP president; Donna Taake

Amie Schleicher called the meeting to order at 1:00 p.m.

Amie reviewed the agenda. There are no additions or changes.

Minutes from February 22, 2012 - Kent Shannon noted that he needed to be removed from the attendance list for the February 22 board meeting. Jim Crawford attended in place of Kent. Melissa will make that correction. Pat Miller made a motion to approve the minutes as corrected from February 22, 2012 board meeting. Jim Meyer seconded the motion. Motion approved and the motion carried.

Treasurer’s Report - Cindy Zluticky presented the treasurer’s report. Vivian attended PILD and one scholarship winner has turned in their voucher for payment so far. Those are the only 2 bills we have paid since the last meeting. The distribution accounts and figures are as of March 31, 2012. Cindy hasn’t received funds or had any costs for Legislative Day yet. Pat Miller made a motion to file the treasurer’s report for audit. Vivian Mason seconded the motion. Motion approved and the motion carried.

Amie reviewed questions in preparation for the MU Extension cabinet. Those two questions are listed in the discussion below.

Dr. Michael Ouart, Rhonda Gibler, and Bev Coberly joined the meeting to review questions and concerns from the membership.

1. When Mr. Forsee was president one of his first acts was to reduce mileage from the IRS rate to three cents below the IRS rate. Even though Mr. Forsee is no longer president this has not been changed. The IRS is conservative in calculating the true cost of operating a vehicle. Having reimbursement rates below the IRS rate forces our families to subsidize our University mileage costs. When will we be going back to IRS mileage rates?
There is no reason to believe that we will be moving back to the IRS rate. It wasn’t just President Forsee, it was also based on a formula that takes geography/location and the state government reimbursement rate into consideration. Rhonda sits on the Administrative Management council that represents all the campuses. She will bring this up at the meeting coming up but sees no reason that this may change.

2. With respect to position elimination due to budget cuts, the cabinet has stated that cuts will be made based on performance, not last hired first fired, therefore, what are the specific criteria that will be used to judge performance?

We have said before that any loss in positions will be based on performance. First thing, we don’t know if we will have a budget cut or how much that cut would be. The number of positions will be impacted if we have a cut, but there could be enough open positions that may cover what we could lose. If we can’t cover cuts with open positions and we have to look at reducing positions, we will look at performance. The performance ratings will be the criteria, good performance ratings will be ok, low performance ratings will be in jeopardy. We will not use the last one hired, first one fired because we have new faculty and staff that we want to continue employment.

3. I had heard that the Curators had approved a salary raise pool?? Is that correct?

At this point there have been lots of discussion; it is widely known that the assumption is a 2% raise pool that will be taken to the board. Rhonda is not aware that the board has approved this yet; they typically wait until after the budget has been announced. It will probably be June before we are confident in this decision, but the assumption in budget planning at this time is 2%.

4. How much is expected to be recovered after July 1 with fee generation? And what will fees be used for?
   The fee process is in the hands of the individuals doing programs and doing fee generation worksheets. We are nearing the end of the third year and the expectation is that we are working our way up to making distributions by using the worksheets. Rhonda doesn’t have a guess, could be $100,000 but could be more. We have budgeted conservatively and we need to see a trend that will help us maintain program presence through faculty and staff positions, using fees to cover positions that we can. Revenue generation helps us to look at a way to hold on to positions and invest in positions.

Other topics from administration:
Budget discussion – Rhonda has summarized the fee generation discussion well. The growth in our budget is what we will have in self-generated revenue (grants and contracts too). PILD was outstanding, those that represented Missouri for the professional associations and council members were great. The budget at the federal level, House may be up, and Farm Bill may be lower. Budget will be between level and some small cuts. Looks like ½% cut but we asked for that to be flat. State budget - House and Senate budgets are both coming out level, but the governor’s budget is still at 7.8% cut. We won’t know for sure until May. The governor has until
May 18 to sign the budget, but the concern is that the Governor can withhold if there are not enough revenues to cover the budget. Withholding by the Governor is a possibility this year or another session could be called if the governor is not happy. County budgets averaged at 3% decrease on average across all counties.

Tablet proposals – Rhonda said they have been looking through the technology tablet proposals that have been submitted, information will be coming out soon. Another round of proposals will probably occur in the future.

Salary compression – Rhonda said this is a reality everywhere, most organizations struggle with that everywhere. We hope to do a better job of this with generated resources in the future.

Extension districting bills – Dr. Ouart gave an update. Both the Senate and the House passed single bills out of committee for the districting option. Both chambers rolled the bills into 2 omnibus bills, coming out of agriculture committee. We have reason to believe that the house omnibus bill will be taken on the floor tomorrow, Senate is in the rules committee and they are not meeting right now. If the rules committee meets, it will come out of the Senate and be ready to be put on the calendar. We continue to have a lot of positive feedback from legislators.

Committee reports

- Finance – Cindy Zluticky is the chair. No report.
- Professional Improvement & Staff Benefits – Shaun Murphy – Five scholarships were given and will be in the newsletter coming out. Meridith has revised and updated the guidelines to reflect the current decisions to not fund PILD or JCEP. August 1st in the next deadline for professional development awards. We have about half of the $3,000 left for the fall scholarships.
- Awards – Randa Doty gave the report. There has not been a meeting yet. Awards applications will be available in July or August, start thinking about award apps for Rookie of the Year, Outstanding Programming, and Meritorious Service. The committee will ask the Electric Cooperative if they will fund award winners again. Those award applications will be due in early/late September so the committee can judge them before Annual Conference.
- Nominations – Susan Mills-Gray is the chair. She will have a report at the next meeting.
- Legislative Day – Bob McNary is the chair. We had about 225 that attended the event with 100 that attended the ISE. About 300-350 total that attended the event. A week before the event, there were only 100 signed up. Bob will be sending checks to Cindy for 76 lunches from Legislative Day. Thanks to Bob for his hard work on Legislative Day.
- Tailgate – Susan Mills-Gray is the chair. Team Spirit met last week and Jim Ronald is the contact that works with the 4-H day and helped plan the 2011 event for MU Extension. The current news is that with the increasing demand for tickets due to the conference change for both conference and non-conference games. At this time last year, we already had a confirmation for the date and the agreement for group ticket sales/reduced price. They will not confirm with us for this year until after July 1. We have The Shack in the Student Union on hold right now for the Sept 15 game against Arizona State. We are on hold until we can confirm this date. Julie Middleton is on Team Spirit and will do some
checking to see if she can help facilitate an earlier confirmation for September 15. For right now, the event is on hold. We don’t have a count on the tickets that were purchased last year, but Lisa Wallace doesn’t think many tickets were sold to Extension faculty/staff, probably about 20 tickets or less. Cindy brought up a discussion about possibly planning the event even though we don’t have a confirmation on tickets. This discussion will be continued in new business.

- Annual Conference – Susan Mills-Gray gave the report. Dates - October 29, 30, and 31, 2012. Holiday Inn Express is the only hotel large enough to house everyone, had to work around their available dates as well as national conferences. The end time is 11:00 a.m. on October 31. The Ag category and business development category will have in-service following Annual Conference. Tentative start time is 11:30 a.m. on Monday, October 29. We will be celebrating the 150 anniversary of the Morrill Act, which is the focus of lunch and afternoon session. Afternoon sessions will focus on the five theme goals (educational attainment, environmental concerns, workforce development, global food systems, global human health). ESP will sponsor their traditional ice cream social that afternoon. Awards dinner (system-wide awards, not UMEA awards) will be held that evening. Tuesday breakfast with keynote speaker will set the stage for the morning sessions which again will focus on the five thematic goals introduced on Monday afternoon. UMEA luncheon and meeting will be 2 hours (including awards time), 11:00 to 1:00 on Tuesday. Tuesday afternoon and Wednesday morning will include professional development workshops focusing on core competencies. Professional association meetings will be held on Tuesday at 3:30 (can go off site or onsite) with evening meal on your own. Tuesday evening has a fun 50’s themed event/dance. Susan needs information on what UMEA wants to do about the silent auction. The fall Annual Conference does eliminate the Galaxy Conference. Susan needs information on what UMEA wants to do about the silent auction:

  o Do we want to have the silent auction? The finance committee did include fundraising from silent auction in budget and this budget was approved by the membership. Jim Meyer made a motion that UMEA will have a silent auction at the fall Annual Conference. Marcia Shannon seconded the motion. The motion was approved and the motion carried.

  o Do we need a room to keep these auction items? No charge for additional room, we just need to schedule it. Discussion was on if items should be kept in separate room or in open area. Jim Meyer made a motion that we give preference to scheduling the silent auction in a separate room. Vivian Mason seconded the motion.

  o What hours available? Cindy made a motion that the silent auction run from after the UMEA luncheon on Tuesday at 1:00 pm and culminate at the sock hop on Tuesday evening. Jim Meyer seconded the motion.

  o Who is the chair? Richard Proffer was the chair last year and Amie will check to see if he would be interested again this year. If he is willing to do this, Amie can appoint a committee to handle the auction.
**Professional association reports**

- ESP – Karma Metzgar gave the report. We submitted a proposal to get a mini grant for $1,000 to do something with social media from national ESP and we were one of two states that received that. May use that for speaker at Annual Conference. Annual meeting in Mobile, Alabama, should be hearing if presentations were accepted soon.

- MACEDEP – Chris Shoemaker gave the report. No report at this time, but a meeting will be scheduled in June.

- MAE4-HYW – Bob McNary gave the report. Just finished our ISE/retreat at Windermere – the ISE was on social media and we had activities at the retreat that included walking/hiking at Ha-Ha Tonka, Basket Weaving, Silent/Dollar Auction and a State Office Update. We had about 60 at the ISE and 40 at the retreat.

- MAEP – Kent Shannon gave the report. The summer Ag event (Explore Missouri) will be hosted by Wayne Prewitt and held on June 13 and 14. National meeting in July, 17 members accepted for posters.

- MEAFCS – Kandace Fisher gave the report. MEAFCS hosted an Adobe Connect with Jo Britt-Rankin on HES revenue generation. The session was recorded.

**President’s report**

Amie indicated that Dr. Ouart shared updates about the districting option and that would have been her only update from the state Extension council.

**New business**

- PILD report—Vivian Mason gave the report. It was Vivian’s first time attending and she thought it was a great experience. The Hill visit and Extension council members telling their stories to legislators as well as hearing Dr. Ouart and Bev talk about the budget were the highlights for Vivian’s. Cindy had an outstanding presentation on helping extension councils become better advocates and this was well attended, so congratulate her on that.

- MU Extension tailgate event – September 15 against Arizona State. Team Spirit’s objective is to increase morale, opportunities for fellowship in a fun manner. The partnership with UMEA started to help plan and manage the tailgate event. Susan has worked hard on the event and we appreciate her work on the tailgate. A decision needs to be made soon so we can release the hold on the location if needed. There is also another possibility to have a set place to tailgate but not order food or reserve a location. A vote was taken by the membership to determine if we want to continue with the tailgate event with the possibility that group tickets and discount will not be available (5 – yes; 8 – no). Susan will share this information with Team Spirit.

The next board meeting will be on June 27, 2012. Pat Miller made a motion to adjourn. Janet Hackert seconded the motion. The meeting was adjourned at 3:10 p.m. by the president, Amie Schleicher.

Respectfully submitted,
Melissa Bess, secretary