

UMEA Board Meeting
March 22, 2005
Centra Meeting

UMEA President Wendy Brumbaugh called the meeting to order. Members attending include Wendy Brumbaugh (UMEA President), Wesley Tucker (President Elect), Randy Saner (First Vice President), Wendy Harrington (Second Vice President), Karisha Devlin (UMEA Secretary), David Hoffman (UMEA Treasurer), Rick Sparks, Parman Green, David Whiston, Kevin Allen, Susan Mills-Gray, Marsha Alexander, Matt Herring, John Nickler, Kim Mehl, Rebecca Travnichek, Georgia Stuart, Vera Nichols, Tim Schnakenberg, Mary Gosche, Maude Kelly, Vivian Mason, Wendy Flatt, Amanda Cook, Gordon Carriker, Cassy Venters, Beverly Coberly, and Dr. Tom Henderson.

Wendy Brumbaugh asked if there were any amendments to the agenda. Susan Mills-Gray needed to leave early, so her report was moved to Association reports. Gordon moved to adopt the agenda as corrected. Rick Sparks seconded the motion. Motion carried.

Minutes – Karisha Devlin noted a correction to the minutes. The correction was in the Budget Committee Report. A motion was made by Rebecca Travnichek to approve the January minutes. Wesley Tucker seconded the motion. Motion carried.

Treasurer's Report - David Hoffman emailed the Treasurer's report to all of the Board members. UMEA has 138 paid members.

Checking Account Current Balance - \$11,630.46

Certificate of Deposit Current Balance - \$6,306.67

Fidelity Growth and Income - \$5,383.19

Professional Development Account - \$5,700.11

Distribution Account - \$4,029.43

Total Assets - **\$33,049.86**

A motion was made by Wesley Tucker to approve the Treasurer's Report. Rick Sparks seconded the motion. Motion carried.

Administration Update – Dr. Tom Henderson and Bev Coberly

South Central Regional Director Position Committee will be formed.

Dr. Henderson has initiated a resource review of how campus and regional faculty and staff are positioned for maximum educational benefit to the residents of Missouri. It has been twelve years since this type of review has occurred. Program directors are identifying overall priorities and developing resource plans for each programmatic area. Plans are due by April 8. Upon completion of these initial recommendations, the vice provost's office will develop a statewide document that will be shared with academic deans, regional directors, regional extension councils and involved stakeholders. Input on the plan will be gathered from May to August. Early September is the target for beginning the implementation strategy associated with the review.

Debbie Robinson is heading up a group to look at academic linkages. This group will begin on April 5.

Plan of Work processes are rolling out. Ginny Barnes has been working on this.

June 6 is Council to Campus Day. We will invite six regional council members from each region. We will pay their expenses to attend the meeting.

Alianzas Project is moving statewide. Christina Vasquez Case is the Director and headquartered at UMKC.

Bev complements everyone on annual reports. She is currently reviewing them.

Continuing development of CPD training.

MELD group has met twice. The next session will be in Kansas City. MELD is going very well.

Small Farm Family Program is slated to close in March due to the elimination of funding.

Dr. Henderson commended everyone on Legislative Day.

PILD meeting is in Washington DC. Dave Baker and Sandy Stegall are heading up the delegation.

Question/Answer Session:

Susan: Who are the field faculty on the Committee that is working on the career ladder issue?

Dr. Henderson: Gary Maddox, Joy Millard, Wesley Tucker, Sharon Hancock, Jim Spain, Karma Metzgar, Ray Massey, Ellen Schuster, Donna Taake, Jackie Rasmussen, Mary Reinert, Marsha Alexander, and Debbie Robinson.

Wesley Tucker did not realize that he was on this Committee. Dr. Henderson said he would double check on it. It turns out that Wesley Tucker is not on the committee in question.

Randy Saner: I have some concerns about the hiring process. It seems like it is taking a long time.

Dr. Henderson: Nothing within Extension HR in Columbia is holding it up. A new campus approval process with the acronym OARS is just getting putting in place for faculty hires and it has slowed the affirmative action approvals in these early days.

Legislative Day Report – Susan Mills Gray

Legislative Day went smooth this year. A total of 212 people registered, 27 registered on site. The St. Louis group arrived late. Overall attendance was between 220-240 people. Susan Mills-Gray incurred some expenses due to Legislative Day. She asked if she could be compensated for them.

The UMEA banner needs to be updated. The colors and address need to be changed. Susan Mills-Gray asked for approval to have the changes made.

Susan Mills-Gray cleaned up the changes to the constitution and by-laws. The correct version is on the website.

Association Reports

MAEP (Missouri Agricultural Extension Professionals) – Tim Schnakenberg

Just wrapped up membership efforts. MAEP has a total of 72 members. Four members are serving as National Vice-Chairs.

Professional Improvement Council, Animal Science Regional Vice-Chair – Mark Stewart
Program Recognition Council, Recognition and Awards Regional Vice-Chair – Todd Lorenz
Program Recognition Council, Communications Regional Vice-Chair – David Whitson
Extension Development Council, Public Relations & Ag Issues Regional Vice-Chair – Dan Downing

Dave Whitson and Mark Stewart are seeking the Chairman's role on their Committees. Mary Sobba serves on the National Futuring Committee. MAEP is currently seeking an ISE proposal for a tour at an experiment station.

MEAFCS – Mary Gosche

Currently have 41 members. We are looking forward to going to Philadelphia for National Conference in the fall. Senator Grassley brought about Living Well week. In Missouri, we have a Living Well banner. It is very nice. If you would like to borrow it let us know.

MAE4-HYW – No report

UECRDA – Georgia Stuart-Simmons

UECRDA had our very first National meeting in Las Vegas. We did vote to meet again in 2006. The Association also voted to become affiliated with JCEP. Henry Cochran, National Treasurer of UECRDA, has been corresponding with Rebecca Travnichek, National Treasurer of NEAFCS, to request information and policies regarding fiscal issues in NEAFCS. NEAFCS national office has sent Mr. Cochran an electronic copy of the Constitution and By-Laws; as well as the Policies and Procedures manual.

ESP – Rebecca Travnichek

We have an application for Tom Henderson; it is for the Visionary Leadership Award.

Unfinished Business

No unfinished business.

New Business

Annual Conference – Should this be a ticketed event, only members invited? Any ideas about sponsoring a speaker? What kind of special event should we do at Annual Conference? Wendy Brumbaugh mentioned John Irvin. His area of expertise is Humor Therapy and he does a great job.

Parman would like to spend less money on promotion and more money on social function/speaker. Mary Gosche would like to focus on a social function and not a speaker. The Promotion & Executive Committees will work on setting up a social function. Randy Saner will serve as Chair.

Registration – Does anyone have any information on registration at Annual Conference? David Hoffman is not sure. Randy Saner said that in the past there was a UMEA table set up, and it was manned during breaks.

No schedule for Annual Conference has been released yet. As soon as Wendy Brumbaugh receives it she will send it out.

Wendy Brumbaugh mentioned that we need to address Susan Mills-Gray's request for compensation for Legislative Day expenses. A motion was made by Rebecca Travnichek for UMEA to pay Susan Mills-Gray's expenses. Kevin Allen seconded the motion. Motion carried. David Hoffman will send Susan Mills-Gray a check.

Wendy Brumbaugh reported that she is serving on the Search Committee for a new Director of Extension. They have received 24 applications and are moving forward.

Wendy Brumbaugh thanked and recognized UMEA members that are serving on work groups.

- Rebecca Travnichek – County Funding Guidelines
- Randy Saner – Meeting with Program Leaders
- Wendy Harrington – Resource Development Committee
- Karisha Devlin – CPD Training Committee
- Wesley Tucker – Off-Campus Operations Committee

Parman Green said that he was having a hard time hearing some people. He asked that everyone run system checks before Centra meetings.

If there are any ideas for programs for Annual Conference, contact Jo Turner.

Committee Reports

Professional Improvements & Staff Benefits Committee – No Chairman or Vice-Chair

Wendy Brumbaugh asked Marsha Alexander to email members and elect a Chairman and Vice-Chair.

Nominations & Awards – Maude Kelly

Timeline will be moved up this year. She is hoping to find a Co-Chair.

Professional Development – David Hoffman

No new information. Two people have used it thus far.

Promotion – Randy Saner

Items that we might use to set UMEA members apart: bracelets, pen, USB memory stick, new bags with MU logo. The new bags will cost around \$20 each. The Committee is unsure of the budget, and needs to know how much we can spend. Wendy Brumbaugh suggested that UMEA give new bags to staff members who have been with UMEA for a long time. This would be a way to honor them.

No other business or announcements. The next meeting will be June 14 by Centra.

Mary Gosche moved to adjourn the meeting. Gordon Carriker seconded the motion. Motion carried.

Respectfully submitted,

Karisha Devlin
Secretary