Minutes
St. Louis County Extension Council – Business Meeting
Thursday, October 19, 2017 – 6:00 PM

Saint Louis County Library Headquarters
1640 South Lindbergh Boulevard | Saint Louis, MO 63131
*This is an open meeting in which the public can attend.

The meeting was called to order at 6:12 p.m. by Larry McGowen, chair.

Present at Roll Call: Larry McGowen, Chair Cynthia Jordan, Treasurer
Mary Oswald, Secretary Sylvester Bolden Jane Kerlagon
Dave Kreuter Veronica Morrow-Reel

Absent at Roll Call: Toni Burrow, Vice Chair Tracey Howe-Koch
Courtney Hinton Margo McNeil Bill Ruppert
Tim Schmalz Lisa Taylor

Staff Present: Dwayne James, CPD Melinda Farrar, Bookkeeper
Bailey Lutz, 4-H Educator

No Quorum

Additions to Agenda: None

Presentations
• N/A

Approval of Minutes
• Minutes from the 9/21/17 Council Meeting were reviewed however could not be approved due to no quorum.

Reports
• Treasurer’s Report Cynthia Jordan, Treasurer
  • The rent budget from the St. Louis County Appropriation is gone. The October rent will come out of council funds, as well as November and December.
  • We want to move to a money generating council. We need to work with specialists, etc.
  • Larry: How does the council feel about holding a huge balance in checking account? Do we want to keep this there or move it to our money market account? We could possibly take $100,000 out and replenish money market account.
    ▪ Dave: What percentage are we getting on CDs right now?
    ▪ Cynthia: It is low right now.
    ▪ Sylvester: How are all the CDs doing? Why move?
    ▪ Dwayne: The CDs are making money.

Executive Session: This meeting may include a vote to close part of the meeting pursuant to Revised Statutes of Missouri 610.021 and 610.022 and a subsequent executive session.
Larry: Explained to Sylvester what the council is doing with the investments. The council needs to decide what to do with this.
  - Larry: We have also discussed moving bank accounts to a different bank that is closer to the office.
    - Cynthia: We could look into some bank sponsorships.
    - Larry: We can discuss moving the money at the next meeting when we have a quorum.

- Regional Council Report
  - None

- State Council Report
  - Toni emailed a report to council.

Committee Discussions and Reports
- Events Committee
  - Dwayne let everyone know that we have asked Steve Stenger to be our Guest Speaker at the Annual Dinner. It is going to be a $35/person requested donation, as well as $250 for a table of eight.
  - Dwayne mentioned KC doing a Legislative Days on the local level to connect with legislators.
    - Jane asked if we could collaborate with NCI with their Legislative Day. Check to see how they did it, how far out invitations went to legislators, etc.
    - Veronica said she would contact Rebecca Zoll to discuss our partnering for such an event.
  - Larry mentioned it would be good to collaborate with MIZZOU and UMSL to answer questions regarding programs beyond what is offered through Extension. This might be useful in the future when we staff booths at events such as the Greentree Festival.
  - Per Sylvester’s request, Dwayne will follow up with the heart association about possibly partnering at different events.

Ready for Action / Action Items
- Service Agreement with Bi State Development
  - Sylvester asked how we could track who participated in our events.
  - There is no quorum.
- MOU with MU Extension
  - Larry had questions about this. It was discussed that this is a template from campus that all councils are asked to sign. Any sections that don’t pertain to the specific councils are clarified in the addendums.
  - There is no quorum.
- MOU with St. Louis Master Gardener Chapter
  - Bill still has questions about the MOU after meeting with the Master Gardener Chapter.
  - There cannot be any voting on MOUS without a quorum. The council will vote on the MOUs at the next meeting.

Chair Report
- Larry sent out his report via e-mail.
  - The Motorcycle Safety Course is on Saturday, October 21.
County Program Director Report

- Audit is being finalized
- Budget coming up
- Strategic Plan
- We will need more Extension Council Board Members.
- Oakmont Town Homes/ 4-H and Health Programs
- Next week, the faculty will be in Columbia for the Summit Conference.
- Dr. Stewart is meeting with the county council in January of 2018.
- Looking to branch out to the South County area to recruit members.
- Leslie needs help with her canning class coming up in December.
- The Neighborhood Leadership Fellows is coming up.
- Sylvester asked about getting business cards.
- Jane suggested that Dwayne attend some South County Council Meetings.

Discussion Items

Announcements / New Business / Other

- Sylvester invited us to the Conservation Series on November 16 at the McDonnell International Gallery.

Adjourn

- The meeting adjourned at 7:52 p.m. with a motion made by Dave and seconded by Veronica.

Calendar of Events

Next Business Meeting

November 16th at 6:00 pm at 132 E Monroe Ave

Tentative Agenda Items

- 2018 Budget Presentation
- Business Plan Presentation

Other

- March 30, 2018 – Annual Dinner
- May 5, 2018 – Open House