St. Louis County Extension Council
Business Meeting Minutes
Thursday, February, 2017 – 6:00 PM
132 E. Monroe Ave, St. Louis, MO 63122

Agenda

6:15 pm Call to Order: Larry McGowen, Chair

Roll Call: J. Toni Burrow, Secretary

Larry McGowen, Chair
J. Toni Burrow, Secretary
Karen Watkins, Treasurer
Doug Ruppert
Mary Oswald
Karen Watkins
Margo McNeil
Sylvester Bolden
Dave Kreuter
Absent at Roll Call
Lisa Taylor, Vice Chair
Courtney Hinton
Tim Schmalz
Jinsong You
Staff present:
Dwayne James, CPD
Melinda Farrar, Accountant
Vince McKinney, Specialist

Presentations
☐ Project Learning Landscape Update presented by Bill Ruppert
   Bill gave an outstanding presentation on a myriad of Landscape topics. Included was information on The Pine
   Grove-Memorial Garden, Plant an Oak not Pine Oak, The Patio Garden and the Kitchen Herb and Sensory
   Garden. Bill announced that Kirkwood was big on The Arbor Day that will be held on April 15. The Mayor will
   read a Proclamation at the event. Finally, he let us know a theater will be opening in the area in the Fall of 2018.

☐ Budget Report presented by Chairman Larry McGowan

Approval of Minutes – Motion made to approve by Sylvester Bolden – 2nd by Margo McNeil – Motion passed
☐ Business Meeting, November 17, 2016
☐ Business Meeting, January 19, 2016

Reports - Bill Ruppert made motion to approve – Mary Oswald 2nd. Motion passed
☐ Treasurer’s Report Karen Watkins, Treasurer was absent. Chairman Larry McGowen presented two months of
financial statements.

☐ Regional Council and State Council Reports Council Representatives
Regional Council – Jingson absent – Toni made suggestion going forward to send Regional meeting minutes as an attachment to the Council meeting packet. Dwayne thought that was a good idea. Mary Oswald will take on reporting from Regional and Toni will report on State.
State Council – See attached report

Committee Discussions and Reports

Bylaws Committee Toni advised Dwayne would send out Bylaws to Council

Events Committee
Legislative Day discussed
Annual Dinner – Friday, March 31 Orlando Gardens – flyer included in Council packet

Ready for Action / Action Items

Travel Policy Vote – Dwayne discussed Internal Audit for StL Cty

Budget Vote – Overall Project net of Appx $5000.00 – Sylvester made motion to approve – Bill 2nd – motion passed.

Executive Committee Elections – New Members will be sworn in at March meeting
  o Chair
  o Vice-Chair
  o Treasurer
  o Secretary
  • Regional Council Appointment – Mary Oswald accepted the nomination by Toni Burrow

Chair Report Larry McGowen, Chair (See attached report)

County Program Director Report –
• Annual Report, Program Catalog, and Program Calendar – all included in Council packets and will be taken to Jefferson City as handouts at Legislative Day.

Discussion Items
• NCI Leadership Breakfast – Table ($450) APPROVED

Action Items / Calendar of Events
• Tuesday, February 28, 2017 – Legislative Day – Margo reported there where three teams going from StL Cty.

Adjourn
• Larry made a motion to adjourn. Toni seconded. Motion passed. Meeting adjourned at 8:25pm

Next Meeting March 16, 2017 at 6:00 pm – Tentative Agenda Items:
• Master Gardener MOU