MU Extension Annual Program Planning

**November 15**
One page summary for each county to counties and RDs, post on Share Drive

**November-December**
PDs integrate input from stakeholders, customer data, councils, regional and state faculty, RDs;

**October-November**
Local or regional Community Conversations - 2012?

**October 14**
All reports from APRs entered and data are synthesized at state

**September 30**
All councils have competed an annual program review

**July-September**
CPD shares county plan of work from WebApps with Co. Ext. Council

**August 1**
PDs and Continuing Ed Directors submit annual report of statewide program accomplishments and outcomes

**December**
Review and set course for APR for upcoming year

**December-January**
PDs develop draft statewide program area plan of work draft for next year

**January**
PDs share proposed state plan of work and half to one page summary of how input from counties has been used
RDs review process in region

**January-February**
• PDs, RDs, Faculty—program priorities, goals, performance expectation discussions by region
• Feb. 1: Ext. Councils submit county annual reports
• PDs provide a one-page document identifying key trends
• PDs provide 2 or 3 key issues from their program area which fit under the 5 thematic areas
• PDs submit modified rolling federal POW for next five fiscal years

**March**
County Extension Council orientation
County annual program review can begin - based on thematic areas

**April**
• April 15: Individual program plans/performance
• expectations completed
• April 30: PDs complete review of reg. spec. plan of work/performance expectations*

**May**
Tiger Leadership Roundtable chooses topic for fall Community Conversations

**May-June**
RDs conduct regional specialists’ performance reviews/approve plan of work/performance expectations**

**June**
Tiger Leadership Roundtable reviews & approves the statewide programmatic and process lead faculty for the Community Conversations

**Note:** Information in blue directly involves councils

* *PDs review state spec. program plans per timeline/process established by college/center State specialists reviewed annually per timeline/process established by college/center*