

Dear Regional Director:

Thanks so much for having us in your region for the 2008 Civil Rights Training. As part of our USDA Civil Rights responsibilities it is important that each faculty, staff and county secretary complete the annual civil rights training. We really appreciate your extensive assistance and support in planning and implementing the day. A PowerPoint to be shared with those who could not attend Regional Civil Rights Training, can be found at <http://extension.missouri.edu/staff/EEO/CRTrng2008.pdf>. Please ask them to answer the following questions and forward them to me along with any questions that they have.

1. What implications do the following Civil Rights Laws have for you and your daily work?
 - a. Title VI of the Civil Rights Act of 1964 - http://www.ourdocuments.gov/print_friendly.php?page=transcript&doc=97&title=Transcript+of+Civil+Rights+Act+%281964%29
 - b. Title VII of the Civil Rights Act of 1964 - see previous link
 - c. Age discrimination Act - <http://www.eeoc.gov/policy/adea.html>
 - d. American Disabilities Act of 1990 - <http://www.eeoc.gov/policy/ada.html>
2. What constitutes Sexual Harassment and how can it be prevented in the workplace?
3. What is your role in contributing to the Civil Rights File in your office?
4. If appropriate to your work, how will you develop your Affirmative Action Plan and Report using the WebApps system?

Please let me know if you have questions.

Sincerely,

Julie N. Middleton, Ph.D.
Director of Organizational Development