

Please email resume to [Salineco@missouri.edu](mailto:Salineco@missouri.edu) or mail to  
Saline County Extension Center  
ATTN: 4-H Camp Job Application  
353 S. Lafayette, Marshall, MO 65340

**JOB DESCRIPTION FOR 4-H VOLUNTEER AND CHAPERONE**  
**Duties and Responsibilities**

JOB TITLE: 4-H Volunteer and Chaperone

EMPLOYER: Heit's Point 4-H Camp Committee/Pettis County Extension Council

WORKING CONDITIONS: During the contractual period, the employee will be furnished room and board at Heit's Point. Heit's Point is a state park group camp located on the Lake of the Ozarks near Lincoln, Missouri.

JOB PURPOSE: To plan and conduct crafts activities and other programs for 4-H campers.

ACCOUNTABILITY: To the Camp Manager(s), Extension Youth Staff Camp Committee and Pettis County Extension Council.

DURATION: June 5, 2018, 9 a.m. – June 7, 2018, 6 p.m. or when all other Campers and Counselors have left the facility.

SALARY: Volunteer

**QUALIFICATIONS:**

- Strong interest in youth and camping programs
- Ability to take a leadership role
- Willingness to work as part of a strong team
- Strong positive attitude and role flexibility
- Basic understanding of crafts
- Experience with games and social activities
- Valid driver's license
- Complete a MU Extension Volunteer Application Process

**DUTIES:**

**1. CAMP ACTIVITIES**

- Attend and assist with Counselor and Staff Training as assigned
- Implement and execute the scheduled camping program
- Model standards for conduct as they pertain to camp staff, camp counselors and campers
- Support and guide the development of camp counselors in each camp group
- Cooperate and help in other camp activities as requested by the camp manager(s) and Extension Staff and Extension Staff, such as, but not limited to: registration, office duties, evening recreation, waterfront programs, canteen operation, campfire, and meals