

QuickBooks® Online

Registration
Deadline:

Register Before:
October 16

Minimum: 6



MISSOURI
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Extension



MISSOURI CHAMBER
FOUNDATION



U.S. Small Business Administration

SBA
Your Small Business Resource

*Funded in part through a cooperative
agreement with the U.S. Small
Business Administration.*

What Can You Expect To Learn?

HANDS ON introduction to QuickBooks Online.
The following will be covered:

- Setting up your chart of accounts
- Navigating through QuickBooks
- Company settings
- Writing checks
- Entering and paying bills
- Invoices & sales receipts
- Customizing reports
- Editing transactions
- And much more!



This class targets businesses that need assistance with QuickBooks Online. Bring your questions!

PREREGISTRATION & PREPAYMENT REQUIRED

Register Online: www.rollaclasses.com
Per person: RTI, 1304 E 10th St., Rolla, MO
Call: (573) 458.0150

Instructor: Kelly Dyer, Business of Entrepreneurship and Business Development, Missouri Chamber Foundation SBTDC

Date: Wednesday, October 18, 2017

Time: 9:00 a.m. - 4:00 p.m.

Location: RTI, 1304 E 10th Street, Rolla, MO

Cost: \$79