

Introduction to QuickBooks®

Registration
Deadline:

Register Before:
October 17

Minimum: 6



UNIVERSITY OF MISSOURI
M Extension



U.S. Small Business Administration



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What Can You Expect To Learn?

HANDS ON introduction to QuickBooks (Desktop Version)
The following will be covered:

- Setting up your company
- Setting up your chart of accounts
- Navigating through QuickBooks
- Setting company preferences
- Writing checks
- Entering and paying bills
- Entering transactions
- Tidbits and shortcuts
- And Much More!



This class targets businesses that have some or no experience with QuickBooks.

PREREGISTRATION & PREPAYMENT REQUIRED

Register Online: www.rollaclasses.com
Per person: RTI, 1304 E 10th St., Rolla, MO
Call: (573) 458.0150

Instructor: Kelly Dyer, Business of Entrepreneurship and Business Development, Missouri Chamber Foundation SBTDC

Date: Thursday, October 19, 2017

Time: 9:00 a.m. - 4:00 p.m.

Location: RTI, 1304 E 10th Street, Rolla, MO

Cost: \$79