

University of Missouri Extension —Phelps County

Extension Council Minutes

Chris Beaugard, Chairman Dan Oerther, Vice Chairman Patty Reynolds, Secretary Paul Long, Treasurer

November 19, 2018

This was an open and regular meeting.

CALL TO ORDER: Chairman Beaugard called the meeting to order at 6:15 pm. Quorum established.

Council members present: Chris Beaugard, Paul Long, Laura Huffman, Marla Collins, Patty Reynolds, Zachary Robinson, Josh Ratliff

Council members absent: Windle Lloyd Jr., Larry Stratman, Payton Varner, Daniel Oerther, Anastasia Ratliff, Gary O'Day

Staff present:

Chantae H. Alfred, Family Financial Education Specialist and County Program Director

APPROVAL OF OCTOBER 2018 MINUTES:

No minutes to approve.

TREASURER'S REPORT:

Chris Beaugard had a question on negative balances. Chantae Alfred responded to his question. Chris Beaugard entertained a motion to approve as submitted. Laura Huffman made a motion to approve treasurer's report as submitted. Zachary Robinson seconded. Motion carried

PRORAM REPORTS:

Chantae addressed the council and provided a recap of their activities for the past month. Printed copies of Chantae's programming reports are available for review at the Phelps County Extension office. Chantae mentioned staff is transitioning to the new program model in 2019.

Chantae provided a recap of the activities and events done by Natural Resource Specialist and Nutrition and Health Education Associates. Copies of their reports are available for review at the Phelps County Extension office.

OLD BUSINESS:

Leaders Honor Roll Nominations - Chris Beaugard stated that Michael Collins' name was submitted to represent Phelps County as the Leader's Honor Roll recipient.

New Community Engagement Specialist/Nutrition and Health Position - Chris Beaugard stated that Rachel Buenemann accepted the Community Engagement Specialist /Nutrition and Health Specialist position and she will start on December 3. She will be Community Engagement Specialist half time and Nutrition and Health half time.

Audit Committee Update - Paul Long stated committee met on November 6, 2018. The committee consisted of Paul Long, Chris Beaugard, and Michael Collins. They reviewed two sample months. The report was submitted.

NEW BUSINESS:

MOU - Discussion held on new MOU. Paul Long made a motion to accept travel portion. Laura Huffman seconded. Motion carried.

Election - Chris Beaugard stated six council vacancies and four council members available for re-election. We will need eight to twelve candidates. There is one person from Phelps that is not currently serving on the council that has applied so far. Josh Ratliff will head committee.

Budget Preparation/Submission - Discussion followed. Josh Ratliff, Patty Reynolds will meet with Chantae Alfred to prepare budget for 2019.

OTHER BUSINESS:

Regional Council meeting - Chris Beaugard stated any council members are invited to attend the quarterly meetings. Chris will volunteer to drive to meetings.

ANNOUNCEMENTS:

Chantae Alfred stated personnel changes continue.

Chris Beaugard stated Anastasia Ratliff resigned effective November 19, 2018.

Josh Ratliff made a motion to adjourn the meeting. Marla Collins seconded the motion. Motion carried. Meeting adjourned at 7:10 pm

Next regular meeting will take place on December 10, 2018.

Respectfully submitted by Patty Reynolds, Secretary