

NW Regional Extension Council

(Minutes in Bold)

Wednesday, Sept. 11, 2013, 7:00 p.m.

United Methodist Church, 104 W. Samuel, Hamilton MO
Corner of HWY 13 and State Route CC
15 miles east of Cameron

John Murphy (DeKalb), Chair

Joseph Frueh (Nodaway), Vice Chair

Jayla Smith (Davies), Secretary

State Council, Sallie Jo Potter (Andrew); Kim Martin (Livingston)

Officers April to April/May meeting

Meetings are held the second Wednesday March, June, September and December unless a special called meeting.

Agenda

1. **Call to Order**—John Murphy, Chair at 7:01 p.m.
2. **Introduction of Guests**
Tony Delong, Extension County Council Coordinator
Penny Crawford, FNEP Project Director
Connie Mowrer, FNEP Project Manager
3. **Roll Call of Members *sharing an upcoming Extension event in your county.* 13 counties represented by 14 members, 8 specialists, 4 staff and 1 administrator**

<u>County Representatives</u>	<u>Regional Faculty and Staff</u>
Sallie Jo Potter, Andrew (State Council)	Nancy Coleman, CPD Ray
Dan Hausman, Buchanan	Wayne Flanary, CPD Holt
Jack Critchfield, Caldwell	Jill Knadler, Regional Office Administrative Associate
Belinda Flick, Carroll	Don Miller, CPD Buchanan/DeKalb
Bob Teegarden, Daviess	Parman Green, CPD Carroll
John Murphy, DeKalb	Tony Delong, Extension County Council Coordinator
Kristi Urich, Grundy	Kevin Hansen, CPD Livingston/Caldwell
Richard Barrett, Holt	Janet Hackert, CPD Harrison
Angela Limback, Lafayette	Whitney Wiegel, CPD Lafayette
Debby Payne, Lafayette	Amanda Struchtemeyer, CPD Saline
Kim Martin, Lafayette (State Council)	Connie Mowrer, FNEP
Joseph Frueh, Nodaway	Penny Crawford, FNEP
Sheila Oyler, Ray	Karma Metzgar, Regional Director
Cindi Sims, Saline	
4. **Additions or revisions to agenda—None**
Sallie Jo Potter moved to approve the agenda. Kim Martin seconded the motion. Motion carried.
5. **Minutes from previous meeting (June 2013)—(enclosed and posted on the web at:**
<http://extension.missouri.edu/nwregion/councilmeeting.aspx>

Sallie Jo Potter moved to approve the minutes as posted. Angela Limback seconded the motion. Motion carried.
6. **President's Report**
 - a. **Other correspondence—None**

John Murphy offered the floor to Tony Delong, Extension County Council Coordinator to provide an update. Tony explained the legislative process of the District Option bill which was signed by Governor

Nixon at the end of August. He also gave an update on the state budget and HB 253. There is a group working on a manual regarding the District Option that will be available in the coming months.

7. **Program Focus—*The Family Nutrition Education Program in the Northwest Region—What's new with the FNEP program, personnel and positions***
--Penny Crawford, Project Director and Connie Mowrer, Program Manager

An informative program was presented on the FNEP program. They also shared where each nutrition program assistant/associate (NPA) is located and examples of their programming and impact. There are two NPA positions open as well as an office manager.

A sample display was shared, along with the Seasonal and Simple App which was on a kiosk.

8. **University of Missouri Extension State Council—Sallie Jo Potter and Kim Martin, NW Representatives**

a. News from your state council

- i. Budget update—local, state and federal
- ii. Extension Districting *Option* was signed by the Governor and is now law. A work group is preparing materials for councils wanting to explore this option.
- iii. State Council work groups—Districting; County and Regional County Development; County Business Plans; and Extension Council Best Practices.
- iv. Council to Campus, June 28 and 29, Columbia (report) (Attending Sallie Jo, Kim and Jayla Smith)
- v. Fire and Rescue Training Institute (FRTI) situation
- vi. Extension Donor Education office is a resource to county councils. Great resources are available through the donor education web pages at: <http://extension.missouri.edu/extcouncil/donor-education.aspx>
- vii. Other

In addition to the above topics, there is a need to brand MU Extension. Also with new legislation, mandated to report abuse.

Tony gave four MU Extension items to those guessing the correct numbers.

State Council website: <http://extension.missouri.edu/extcouncil/mecclc.htm>

County Council resources website: <http://extension.missouri.edu/extcouncil/>

9. Old Business

- a. Council mileage reimbursement and centralized reimbursement recommendations from study committee, chaired by Parman Green, CPD Carroll County
 - i. Feedback from councils

No motion made to remove from the table so not discussed further.

For December meeting, counties should be prepared to report on any discussion or action your county has taken based upon the recommendations from the study committee.

10. New Business--none

11. Regional Director Update

- a. Brief announcements from faculty present regarding programming
- b. MU Extension Realignment progress
 - i. Budget update—federal, state and local
 - ii. Programming fees, contracts, grants, endowments
 - iii. Position Coverage/Staffing Updates
 - iv. **An update to the 6/12/13 implementation timeline was provided**
- c. County Council Agenda Items

- i. County Annual Program Planning process—continual process—*annual complete by Sept. 30.*
 - ii. County Funding-- “County Extension Council Assessment Tool for Viability action plans” for at-risk areas. 3-year at-risk action plan tool to overcome risk areas included in the document. *If you have action plans, continue to review and note progress.* **Business plans will be expected from counties with minimum or funding below guidelines.**
 - iii. Encourage *all counties to prepare a County Business Plans*—CPDs can download a template from: S:\Special Projects\County Business Plans. Fall is a great time to continue work on the business plans as you prepare for council elections and submitting your budget.
 - iv. With the new program coverage plans, there may be changes to faculty covering your county. Continue to review the faculty and staff assigned to program in your county and share the programming available to the citizens (can be seen from web page)
 - v. Council Training modules and videos available at:
<http://extension.missouri.edu/extcouncil/training/index.html>.
 - Extension Council Youth Leadership—check out this module at:
<http://extension.missouri.edu/extcouncil/ecyl/>
 - vi. Stakeholder relations—on-going!
 - vii. Counties wanting to learn more about the *District Option* should visit with the regional director to schedule a presentation.
- d. Other

12. Announcements

- a. Next Meeting—Dec. 11, 2013, 7:00 p.m.
 - i. Location, Hamilton United Methodist Church
 - ii. Agenda Items
 - iii. Program Feature—Advancing the mission of MU Extension—Development for the next 100 years—Cynthia Crawford, Director of Donor Education (confirmed)
 - iv. Other
- b. Other

13. Adjourn

Kim Martin moved to adjourn the meeting. Jack Critchfield seconded the motion. Motion carried.

Minutes by Joseph Frueh, Vice Chair in absence of secretary