

NW Regional Extension Council Minutes

Wednesday, May 4, 2016, 7:00 p.m.

United Methodist Church, 104 W. Samuel, Hamilton MO

John Murphy (DeKalb), Chair

Jayla Smith (Davies), Vice Chair

Bev Schenkel (Nodaway), Secretary

State Council, 2014-2016-Sallie Jo Potter (Andrew); 2015-2017--Bev Schenkel (Nodaway))

Officers elected April/May meeting

New--Meetings are held the first Wednesday January, May and September unless a special called meeting.

Agenda (minutes in bold)

- 1) **Call to Order**—John Murphy, Chair
- 2) **Introduction of Guests**—Tracy Feller, MU Extension Director of Constituent Relations
- 3) **Roll Call of Regional Council Members – Number of years on the Council and why you enjoy serving.**
Answered by 16 members representing 11 county councils.

Council Members in attendance

Ernie Nold, Andrew
Sallie Jo Potter, Andrew
Dan Hausman, Buchanan
Jim Yount, Buchanan
Jammi Daise, Holt
Belinda Flick, Carroll
Ava Langner, Clinton
Kristy Letner, Mercer

Jayla Smith, Davies
Bob Teegarden, Davies
John Murphy, DeKalb
Jerry Cook, Caldwell
Amy Prokop, Livingston
Stephanie Reid, Carroll
Steve Radcliff, Livingston
Beverly Schenkel, Nodaway

CPD's & Extension Staff

Debbie Davis, Clinton/Caldwell
Becky Simpson, Davies
Wayne Flanary, Holt
Shaun Murphy, Mercer

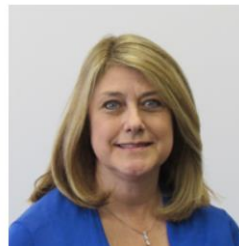
Jill Knadler, Regional Administrative Associate
Karma Metzgar, Regional Director
Tracy Feller, campus
Jerry Baker, Worth

- 4) **Additions or Revisions to Agenda**—Jerry Cook moved to approve the agenda. Dan Hausman seconded the motion. Motion carried.
- 5) **Minutes from previous meeting (Jan. 2016 posted on the at:**
<http://extension.missouri.edu/nwregion/councilmeeting.aspx>)

Jayla Smith moved to approved the minutes as posted. Belinda Flick seconded the motion. Motion carried.

- 6) **President's Report**—No report

- 7) **Program Focus**—Tracy Feller, Director of Extension Constituent Relations demonstrated the new on-line **Council Resource Toolbox** designed to arm council members with the most accurate and timely information possible so you can be an advocate for and be informed about extension. She also shared resources on the **Missouri Sunshine Law** applies to county councils. She also shared that the Council to Campus registration per region has been increased to 21 slots available.



Tracy Feller
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- 8) **University of Missouri Extension State Council**—Sallie Jo Potter and Bev Schenkel, NW Representatives
- a) **News from your state council**
- i) Budget update—local, state and federal
 - ii) Legislative Day, March 2, 2016, Jefferson City report
 - iii) Council to Campus is June 17 and 18 with the theme, “MU Extension Opening more doors in a changing world”. Opportunity for 12 from the region to attend. Registration information coming soon
 - iv) Other
 - (1) **New Master Gardener Operating Guidelines will be forthcoming.**
 - (2) **Twitter is the social media of choice of elected officials and their staffers!**
 - (3) **Interim President Middleton had met with the state extension council.**

*State Council website: <http://extension.missouri.edu/extcouncil/state-council.aspx>
 County Council resources website: <http://extension.missouri.edu/extcouncil/>
 New Council resource toolbox: <http://extension.missouri.edu/extcouncil/countytoolbox.aspx>*

Thank you to Sallie Jo for her service on the State Council. *Cake was served to all attending.*

9) **Old Business--None**

10) **New Business**

a) **Election of officers for regional council (one-year term)**

Belinda Flick moved to keep the current slate of officers for the new year. Those being Chair: John Murphy; Vice Chair: Jayla Smith and Secretary: Bev Schenkel. Steve Radcliff seconded the motion. Motion carried.

b) **Election of state council representative (two year terms elected in alternating years effective in April or next meeting after election)**

2014-2016—Sallie Jo Potter has decided to not seek another term.

2015-2017—Beverly Schenkel

i) **2016-2018 Representative**

The following nominations were made and seconded.

Dan Hausman – nominated by Jim Yount

Steve Ratcliff – nominated self

Ava Langner – nominated by Jerry Cook

State Council meets the 2nd Friday monthly, generally in addition to Legislative Day and Council to Campus. To read more about the state council, check out minutes from previous meetings <http://extension.missouri.edu/extcouncil/stateminutes.aspx>. Check minutes before your council meetings to have the latest information. If you want to know more, visit with your two representatives to learn more.

Belinda Flick moved for nominations to cease. Jayla Smith seconded the motion.

Each nominee told briefly of their experiences and desire to serve on the state council.

Voting was by secret ballot. Chairman Murphy announced that the 2016-2018 NW region delegate to the state council is Dan Hausman of Buchanan County.

Dan Hausman was elected to serve as the 2016-18 State Council Representative

c) **Meeting method, times for regional council 2016 to 2017 (face-to-face, on-line, etc.**

i) Meeting method and/or location (face-to-face, on-line, etc)

ii) Meeting dates/months

Jayla Smith moved to hold three meetings per year, face-to-face, on the 1st Wednesday of September, January and May. Steve Radcliff seconded the motion. Motion carried.

Meeting dates this next year will be Sept. 7, 2016, January 4, 2017 and May 3, 2017.

d) **Agri-Business Expo Center Project—Jim Yount--Announced the ground breaking of the Highway 36 interchange is May 6th at 10:00 a.m., on site. He was extending an invitation to the regional council.**

e) **Other--None**

11) Regional Director Update

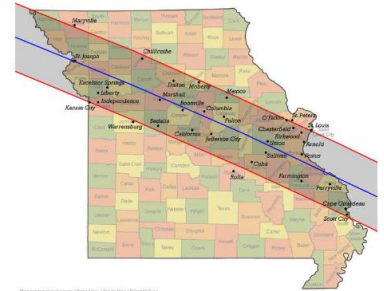
a) Annual County Input Process—NW Region Summary (handout)—use for local council development

b) MU Extension Volunteer Conduct Policy begins implementation this spring

c) Total Solar Eclipse, Aug. 21, 2017, approximately 1 p.m.—NW MO in the path of totality! **Bike Across Missouri traveling across HWY 36 mid-June and many communities planning vending opportunities.**

Eclipse Communities in Missouri!

The centerline covers a distance of 301.9 miles in Missouri, and...
You **MUST** be in the path shown below in order to see totality!



d) MU Extension Realignment implementation progress

i) New required search committee training for academic and staff positions—stresses confidentiality

ii) Position Coverage/Staffing Updates

(1) **Mercer County representative Kristy Letner shared concerns about a specialist not yet headquartered in Mercer County in light of passing the District Option—the only county in the state to do so thus far.**

iii) Campus searches

(1) Vice Chancellor for Extension and Engagement—interviews held in April

(2) Kyle Flinn is the new MU Extension Enterprise Project Director (3 to 5-year position with emphasis on e-commerce, e-learning and website design)

(3) Interim Vice Provost and Director of MU Extension—Jo Turner has assumed the role on April 1 after Tom Henderson stepped down.

(4) Georgia Stuart-Simmons is an interim project manager working with council development and administrative support training as well as other critical projects for the organization.

e) Other-- **Karma has been trained and can conduct the FISH Philosophy training for staff and Councils upon request.**

12) County Council Agenda Items

a) Explore adding youth to your council--

Module 4: Extension Council Youth Leadership--Provides seven topics to help county councils add youths (14 to 17 years) to their councils.

b) Conduct orientation for new council members using module on the council training web page--
<http://extension.missouri.edu/extcouncil/orientation.aspx>. *Help all council members to become acquainted with one another as they conduct the county's extension business.*

c) Encourage *all counties to prepare or review County Business Plans*—CPDs can download a template from: S:\Special Projects\County Business Plans.

d) Continue to review the faculty and staff assigned to program in your county and share the programming available to the citizens (can be seen from web page)

e) Stakeholder relations—on-going!

f) Counties wanting to learn more about the *District Option* should visit with the regional director to schedule a presentation. Resources also on the county council webpage.

g) Other

13) Announcements

a) Next Meeting—**Wed., Sept. 7, 2016, Hamilton, MO United Methodist Church**

14) **Adjourn—John Murphy moved to adjourn the meeting. Bob Teegarden seconded the motion. Motion carried. Motion carried.**