

NW Regional Extension Council with Minutes in Bold

Thursday, May 17, 2012—7:30 p.m.

Locations:

- ✓ **Northwest Region Office**, 706 S. Woodbine, Suite A, St. Joseph, MO
- ✓ **Princeton High School**, 1008 Coleman, Princeton, MO
Site Host: Maureen Funk, Mercer Council Chair
- ✓ **Worth County Library/High School**, Grant City MO
Site Host: Julie Tracy, Angela Larison

Refreshments at St. Joseph Location

Richard Barrett (Holt), Chair John Murphy (DeKalb), Vice Chair Jayla Smith (Daviess), Secretary
State Council, Sallie Jo Potter (Andrew); Sandy Sands, Alternate
Officers April to April/May meeting

Meetings are held the third Thursday of February, May, August and November unless a special called meeting.

Agenda

1. **Call to Order**—Richard Barrett, Chair; **7:32 p.m.**
The Worth County Library/High School ITV location is not available this evening as it is being moved. Potential participants were notified prior to the meeting.
2. **Introduction of Guests --None**
3. **Roll Call of Members (8 counties, 4 faculty and 1 administration present)**

<u>Council Representatives</u>	<u>Regional Faculty and Staff</u>
Richard Barrett, Holt	Jerry Baker, CPD Worth
Jordan Shifflett, Andrew	Janet Hackert, CPD Harrison (ITV)
Dan Hausman, Buchanan	Wilson Majee, CPD Mercer (ITV)
John Murphy, DeKalb	Debbie Davis, CPD Clinton
Randall Polley, Harrison (ITV)	Karma Metzgar, Regional Director
CJ Wheeler, Harrison (ITV)	
Maureen Funk, Mercer (ITV)	
Jayla Smith, Daviess	
Joseph Frueh, Nodaway	
Sallie Jo Potter, Andrew (State Council)	

A revised list of regional council representatives for 2012-2013 was provided and replaces what was mailed. This list is generated from the extension council database. Counties (secretaries and/or CPDs) enter the information, which has contact information and information about county, regional and state engagement). If you have phone numbers, e-mail or address changes, your local county can update the information and then when the regional office pulls the report, we have the correct information from a single data source. Eventually this module also will house minutes and agendas at the county level!

4. **Additions or revisions to agenda --None**
5. **Minutes from previous meeting (Feb. 2012)** (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml)
John Murphy moved to approve the minutes as mailed. Dan Hausman seconded the motion. Motion carried.
6. **Program Focus—What is New in MU Extension**—Karma Metzgar, Regional Director—NW Region
An interactive presentation on history, leadership, technology, budget and programming

MU Extension Budget Update—5/15/12 video from Dr. Michael Quart. CPDs have the link and are encouraged to share at upcoming council meetings.

7. University of Missouri Extension State Council—Sallie Jo Potter & Sandy Sands, NW Representatives

a. News from your state council

- i. Budget update—state and federal
- ii. Exploration of funding models for counties—proposed district law status—**the districting will not happen this year. Will try again next year as this is a viable tool for counties.**
- iii. Legislative Day, April 3, 2012, Jefferson City—report—**several from Andrew County attended.**
- iv. Council to Campus, June 22-23, 2012, MU Campus, Columbia—registrations open at: <http://muconf.missouri.edu/counciltocampus/index.html>
Tip: from the extension home page <http://extension.missouri.edu> click on Extension Councils at the bottom of the page. Scroll to the bottom of the page and select Council to Campus—we have 12 spaces and everyone encouraged to participate.
- v. State Council bylaws revised
http://extension.missouri.edu/extcouncil/documents/StateCouncilBy-Laws_passed%2010-14-11.pdf
- vi. Other
 - **Campus MU Extension Communications units and roles being consolidated**
 - **Encourage youth participation on county, regional and state councils.**
 - **New CPD website is up <http://extension.missouri.edu/staff/cpd/>. Kate Ackers from campus instrumental in helping streamline.**
 - **Annual Extension Conference will be Oct. 29-31 for those in programming roles.**
 - **The CPD revitalization and CLDC committee has compiled a list of ways to make council meetings more engaging—specific roll calls; edutainment; what is working well; presentations from specialist; quizzes, etc.**

State Council website: <http://extension.missouri.edu/extcouncil/mecclc.htm>

County Council resources website: <http://extension.missouri.edu/extcouncil/>

8. Old Business

- a. Fall 2012 Candidate Forum and/or Program Showcase—**At the February 2012 meeting it was voted upon to host a candidate forum between the primary and general election. The Missouri house seats in NW Missouri have little opposition. Regional Director suggested that effort be put into program showcase opportunities where candidates will be this summer and fall, for example local fairs, shows, parades, etc. It is important to keep extension programming visible and to engage elected officials.**

- **John Murphy moved to table a decision until the January 2013 meeting. Jayla seconded the motion. Motion failed.**
- **Sallie Jo Potter moved to postpone a candidate forum indefinitely. Dan Hausman seconded the motion. Motion carried.**

- b. Other--None

9. New Business

- a. Election of Officers (serve one year terms)

- i. Chair

Jayla Smith nominated John Murphy. Sally Jo Potter moved nomination cease and John be elected by acclimation. Dan Hausman seconded the motion. Motion carried.

- ii. Vice-Chair

Dan Hausman nominated Joseph Frueh. John Murphy moved nominations cease and Joseph be elected by acclimation. Dan Hausman seconded the motion. Motion carried.

- iii. Secretary
Sallie Jo Potter nominated Jayla Smith. John Murphy moved nominations cease and Jayla be elected by acclimation. Dan Hausman seconded the motion. Motion carried.
- iv. State Council Alternate appointment for 1 year—(please note the bylaw revisions below)
Sallie Jo Potter nominated Jordan Shifflett. Sallie Jo Potter moved nominations cease and Jordan be elected by acclimation. Jayla Smith seconded the motion. Motion carried.
 - Sandy Sands a resident of Jackson County, has represented our region since regional councils were established first as an at-large delegate and then as the NW region delegate. For several years, Sandy attended the monthly state council meetings and then for several years, participated by teleconference. Most recently she has not been able to attend the meetings for the alternates and we are grateful for Sallie Jo Potter who stepped up as the region’s delegate on the State Council. Sandy has done a great job of keeping the Northwest Region informed of the state council activities and we thank her for her years of dedication. Up until the past year, she rarely missed a regional council meeting.
 - In reviewing the new bylaws adopted by the state council, it is recommended that the state council alternate (and occasionally the regional council chair) attend a couple face-to-face meetings of the state council. I am inserting statements from the state council bylaws for your review and consideration. The bylaws are located at: http://extension.missouri.edu/extcouncil/documents/StateCouncilBy-Laws_passed%2010-14-11.pdf
 - *Bylaw revisions...Each State Council member shall be elected by the regional extension council in their respective regions.*
 - *Each state council member shall be elected at a scheduled meeting of the regional extension council so that members may take charge of state council duties no later than April 01 of any given year following election.*
 - *In **odd calendar year**, six (6) State Council members, as well as alternates if the selecting bodies choose, shall be elected in the **Northwest**, Central, South Central, Southwest and East Central regions and Jackson County and start serving their terms according to Article II section 1. For State Council member to be eligible for membership, individuals must have served or be serving on a county extension council.*
 - *Term is for two years. However, a member may remain until a replacement is selected (by the regional extension council)*
 - *A State Council member’s seat shall be considered vacant in cases where that member is no longer a resident of the region or county he or she represents, or in cases where the State Council member has missed three or more consecutive regular or special meetings called in accordance with these bylaws.*

b. Other

10. Regional Director Update (no additional handout was provided)

- a. Announcements from faculty present
 - i. **Jerry Baker, Community Development Specialist—MyLOGO program class he just finished had the best test score improvements of any class he has taught; MINK (Missouri, Iowa, Nebraska, Kansas) tourism group met in NW Missouri—focus is the Missouri River corridor from Omaha to Kansas City; Census Data Estimates—he is reviewing poverty rates.**
 - ii. **Debbie Davis, 4-H Youth Development Specialist—The Northwest Region 4-H Resident Camp is at capacity for the two sessions. Jayla Smith is the camp cook. The new adult chaperone policy has been implemented; There will be a dedication of a bench in Ron Walker’s memory on Thursday evening each camp week; Bus tours of youth headed to 4-H Citizenship Washington Focus and Kentucky for the Equine Tour. Counties have**

been working through the 4-H database transition. For a list of fairs and shows, Daviess County webpage has a region listing.

- iii. **Wilson Majee, Community Development Specialist—In 2010 and 2011, he did an evaluation of the Step-Up to Leadership program. The results have been accepted for publication in the Journal of Community Development.**
- iv. **Janet Hackert, Nutrition and Health Education Specialist—Her upcoming extension connection radio program will be on Ticks. You can also read about ticks on the Harrison County web page.**

- b. Administrative Update
 - i. Budget update—federal, state and local
 - Programming fees, contracts, grants, endowments
 - ii. Reorganization updates
 - Director of Extension Donor Education and Cultivation
 - Director of Strategic Communications
- c. Telling the MU Extension Story (**Handouts**)
 - i. NW featured in the MU Extension 2011 Annual Report
 - ii. University of Missouri fact book 2012
 - iii. Mizzou's Top Ten
 - iv. Advancing Missouri—Out Impact
 - v. NW Public Value messages
- d. Cluster meetings proposed with new council chairs/officers Summer/Fall 2012
 - i. Suggestions for locations, time, needs/wishes
- e. Position Updates—operating under a freeze except for grant funded positions
 - i. Position
 - Vacant .50 FTE Youth Program Associate, Harrison County
 - Vacant 4-H Youth Development Specialist, Buchanan County (
 - Filled Program Manager, Family Nutrition Education Program (100% grant funded)
 - a. Penny Hopkins accepted the position and began in early May.
- f. County Council Agenda Items
 - i. County Annual Program Planning process—continual process
 - ii. County Funding-- "County Extension Council Assessment Tool for Viability action plans" for at-risk areas. 3-year at-risk action plan tool to overcome risk areas included in the document. *If you have action plans, continue to review and note progress.*
 - iii. Continue to review the faculty and staff assigned to program in your county (can be seen from web page)
 - iv. Council Training modules and videos available at:
<http://extension.missouri.edu/extcouncil/training/index.html>
 - v. Stakeholder relations—on-going!
- g. Other

- 11. **Future Meeting Dates**--quarterly 3rd Thursday of February, May, August and November
 - a. Next Meeting—Aug. 16, 2012—program and agenda suggestions welcome, 7:30 p.m.
 - i. Method—how many ITV locations?
 - ii. Agenda items
 - Other

12. Announcements—Joseph Frueh announced that Nodaway County is hiring a new part-time secretary.

13. Adjourn

John Murphy moved to adjourn the meeting. Joseph Frueh seconded the motion. Motion carried.

Secretary: Jayla Smith