

NW Regional Extension Council Minutes

January 6, 2016, 7 p.m. at the United Methodist Church, Hamilton MO

- 1) Call to Order – Meeting called to order by John Murphy, Chair, at 7:00 p.m.
- 2) Introduction of Guests and Presenters - Sharon Murphy - wife of John Murphy & Tony Delong - Extension County Council Coordinator
- 3) Roll Call of Regional Council Members - Attendees were asked introduce themselves and the country they would like to visit.

Council Representatives:

Jayla Smith, Daviess	John Murphy, DeKalb
Dan Hausman, Buchanan	Sara Lowrey, Grundy
Jim Yount, Buchanan	Marsha Shew, Mercer
Jerry Cook, Caldwell	Beverly Schenkel, Nodaway
Belinda Flick, Carroll	Sheila Oyler, Ray
Ava Langner, Clinton	Bette Atwell, Livingston

Regional Faculty and Staff:

Debbie Davis, Clinton/Caldwell	Nancy Coleman, Ray
Meridith Berry, Grundy	Jerry Baker, Worth
Shanshan Chen, Lafayette	Karma Metzgar, Regional Director
Shaun Murphy, Mercer	

- 4) Additions or revisions to agenda—Jayla Smith moved to approve the agenda. Jim Yount seconded the motion. The motion carried.
- 5) Minutes from previous meeting (September 2015) – Sarah Lowrey moved to accept the minutes from the September 2015 meeting as distributed. Marsha Shew seconded the motion. The motion carried.
- 6) President’s Report – No business to report.
- 7) Program Focus - ***What an Experience! Report on the International Community Leadership Program to South Africa***—Jayla Smith, Daviess County extension council member and regional council vice-president. Jayla was selected to participate in the pilot of the International Community Leadership Development (ICLD) program, a collaboration with University of Western Cape, South Africa and University of Missouri Extension. The new program focused on increasing the skills and resources of committed community members to that their efforts have greater impact. At the conclusion of the practicum experience each participant developed a plan and presented how they will integrate that they learned in the home community. Jayla shared her experiences and her plans.
- 8) University of Missouri Extension State Council – Sallie Jo Potter (written report) and Bev Schenkel reported that MU budget is of concern and encouraged council members to stay tuned. Beverly is serving on the Council Leadership Development Committee. The state council also is in the process of updating its bylaws. Members encouraged to attend the March 2 Legislative Day in Jefferson City. Other items included:
 - a. The University’s leadership has changed to Mike Middleton as interim President and Hank Foley as interim Chancellor.
 - b. Two State Extension Council members are on the search committee for a new director of Extension and Engagement. They expect it will be filled by spring 2016.
 - c. State Council attended the Missouri Association of Counties trade shows. The members asked the County Commissioners and other attendees “What are your biggest challenges?” The goal was to share resources available through Extension to help with those challenges.
 - d. Two proposed legislative bills for Extension will be proposed this legislative session: SB982 & HB2016. (county commissioner voting and councils ability to borrow).

- e. In light of the capital campaign the regional council members were reminded that any endowments given at the county level, to let Cat Comley Adams know—we get credit in the MU Extension Campaign.
 - f. MU Extension is vested in e-learning and e-commerce and will be hiring to move to this enterprise level.
- 9) Old Business – None
- 10) New Business - Tony DeLong – County Council Coordinator – Recognized that one of our NW Region Extension Council members completed the online council training and brought their certificate to the meeting. Tony, encouraged all members to complete the training to learn their roles and responsibilities as a Council Member. Bev Schenkel has agreed to serve on Council Leadership Committee to develop online training modules. Each member was encouraged to attend Legislative Day scheduled for March 2, 2016. We need to tell the story to our representatives about all the great things Extension is doing in our counties. We were encouraged to bring the youth who are serving on our Extension Councils to Legislative Day. John Murphy encouraged each of us to contact our local legislators and to attend Legislative Day to ensure our voices are heard. Remember, our representatives value our input and ideas on matters.
- 11) Regional Director Update -
- a. MU Extension Volunteer Conduct Policy began implementation Jan. 1, 2016 to be signed annually by all volunteers to protect Extension and the volunteers. There will be an FAQ on the webpage about this policy as it is rolled out.
 - b. MU Extension Realignment implementation progress. Position coverage/staffing updates were given. New opening in Lafayette County due to a retirement of Kathy Bondy that is effective March 15. Nancy Coleman Youth specialist will cover until position can be filled. Katie Buchs has accepted the Buchanan Nutrition Specialist position and will begin Feb. 29, 2016.
 - c. Salary ranges for specialist positions had been a concern with recruiting. In December, adjustments made in starting salaries and equity adjustments made for current faculty positions.
 - d. A new option for hires is a Specialist in Training option for positions that have had a failed search or open for over one year. The academic department must provide approval and support. Candidates must complete a Masters in 3 years and position must be posted as a specialists position during the process.
 - e. Campus searches that are ongoing include the Vice Chancellor for Extension and Engagement and the MU Extension Enterprise Project Director (3-5 year position with emphasis on e-commerce, e-learning and website design).
 - f. A handout was shared “State of Mizzou” that was developed by the University to let the public know what happened this fall on Mizzou’s campus. The handout communicates that the University is moving forward, healing and has new leadership.
 - g. Karma – developed and shared the job descriptions for the various jobs/faculty positions in Extension. All County Chairs will receive a copy of this document. This resource will be helpful for when performance input is provided by councils to the regional director.
 - h. Jerry Baker shared a new training opportunity that is provided by MO Training Institute. The target audience are groups that need to further develop their leadership and supervisor skills. Training sessions will be offered in Maryville and Chillicothe this spring. The training leads to certification if all 6 sessions are completed. A team of five specialists trained to offer this program.
- 12) County Council Agenda Items – several items were listed on the agenda as reminders.
- 13) Announcements the next meeting is May 4, 2016 in Hamilton, MO. Election of officers, state council representative and meeting methods/months will be determined at the May meeting.
- 14) Adjourn – Belinda Flick moved the meeting be adjourned. Jerry Cook seconded the motion. Motion carried.

Minutes by Beverly Schenkel, Secretary