

Northwest Region



NW Regional Extension Council

With Minutes in Bold

Wednesday, Jan. 23, 2013, 7:00 p.m.

United Methodist Church, 104 W. Samuel, Hamilton MO
Corner of HWY 13 and State Route CC

Light refreshments provided by
Connie Neal, Rebecca Travnichек and Jill Knadler

John Murphy (DeKalb), Chair

Joseph Frueh (Nodaway), Vice Chair

Jayla Smith (Davies), Secretary

State Council, Sallie Jo Potter (Andrew); Jordan Shifflett (Andrew), Alternate

Officers April to April/May meeting (before realignment)

Meetings for the new NW Region MU Extension Council to be detmined.

Agenda

1. **Call to Order**—John Murphy, Chair at **7:00 p.m.**
(ask to put their name on a name tent)

2. **Introduction of Guests**--None

3. **Roll Call of Members**—each present introduced themselves and their county
(13 counties, 14 faculty, 1 staff and 1 administration present)

Council Representatives

Sallie Jo Potter, Andrew, State Council

Donnie Miller, Buchanan

Jerry Creason, Caldwell

Belinda Flick, Carroll

John Kilgore, Clinton

Jayla Smith, Davies

John Murphy, DeKalb

Randall Polley, Harrison

Richard Barrett, Holt

Angela Limback, Lafayette

Joseph Frueh, Nodaway

Danielle Hoskins, Ray

Bud Summers, Saline

Olen Struchtemeyer, Lafayette

Ron McElwain, DeKalb

Regional Faculty and Staff

Tim Baker, Davies

Rebecca Travnichек, CPD Andrew

Meridith Berry, Buchanan

Janet Hackert, CPD Harrison

Connie Neal, CPD Grundy

Jerry Baker, CPD Worth

Don Miller, CPD Buchanan/DeKalb

Shaun Murphy, CPD Mercer

Becky Simpson, CPD Davies

Debbie Davis, CPD Clinton

Nancy Coleman, CPD Ray

Parman Green, CPD Carroll

Whitney Wiegel, CPD Lafayette

Amanda Struchtemeyer, CPD Saline

Jill Knadler, Regional Office Admin. Assoc.

Karma Metzgar, Regional Director

4. **Additions or revisions to agenda** --None

Donnie Miller moved to approve the agenda. Jerry Creason seconded the motion. Motion carried.

5. **Minutes**--Since we are starting with the new region, minutes will be provided from this meeting. Minutes will be posted at: **<http://extension.missouri.edu/nwregion/councilmeeting.aspx>**

6. **President's Report**

- a. **Report from the Central Region Regional Council Meeting**—Belinda Flick, Carroll County and John Murphy, DeKalb County attended the meeting in Boonville. This was the last meeting of the Central

Region Regional Council as in the realignment, the Central Region counties are now a part of other regions.

b. Other correspondence--None

7. Program Focus—*Extension Council's Role as Advocates*—Meridith Berry, Regional Information Technology Specialist—She shared slides that can be used with local councils. Other stakeholder relations materials available at: <http://extension.missouri.edu/extcouncil/stakeholder/>. She encouraged everyone to attend the April 3 legislative day and provided registration information. Another opportunity is Great Northwest Day, Feb. 4 and 5.



8. University of Missouri Extension State Council—Sallie Jo Potter & Jordan Shifflett, NW Representatives
- a. News from your state council
- i. Budget update—state and federal—**also on local funding, it is challenging for many counties statewide.**
 - ii. Exploration of funding models for counties—proposed district law update and status (SB9 and HB202)
 - iii. Legislative Day, April 3, 2013, Jefferson City—**please attend**
 - iv. Region Alignment and its impact on regional extension councils
 - Regional and State council bylaws—**state bylaws are being revised. Regional Council bylaws will need to be reviewed in light of the realignment of regions. Proposal is for two representatives from each region, except the urban region and they will have four representatives.**
 - State council representation—**be thinking about this opportunity to serve on the state council from the Northwest Region.**
 - v. Other—**Council to Campus is being planned for June. Your participation encouraged.**
State Council website: <http://extension.missouri.edu/extcouncil/mecclc.htm>
County Council resources website: <http://extension.missouri.edu/extcouncil/>

9. Old Business--None

10. New Business

- a. Regional Council Meeting frequency, schedule, location and/or meeting methods
- i. Identify date for program coverage/program access special meeting—between 2/15/13 and 3/29/13

Jayla Smith moved to meet on March 13, 2013 for a special regional council meeting. Donnie Miler seconded the motion. Motion carried.

Angela Limback moved to meet in Hamilton. Bud Summers seconded the motion. Motion carried.

Jerry Creason moved to meet at 7 p.m. Joseph Frueh seconded the motion. Motion carried.

- ii. 2013 meeting schedule and agenda items (i.e. election of officers)—**will be on a future regional council agenda once all the regional council delegates identified at annual meetings.**

11. Regional Director Update

- a. Announcements from faculty present regarding programming—**thank you to the faculty for sharing about upcoming programming and program success.**
- b. MU Extension Realignment progress
 - i. What regional lines mean—administrative vs programming
 - ii. Program coverage/program access discussions—**considerations for retooling, relocation as well as local funding support.**
 - iii. Council mileage reimbursement—four counties previous participated in a regional mileage account. **This will be something for the regional council to review in the future.**

- iv. Regional Director's named—effective 1/22/13
- v. Budget update—federal, state and local—**The Extension Connection Radio program for 1/24 is on what local funds support in county offices. Several indicated they had already heard the spot air early.**
 - Programming fees, contracts, grants, endowments
- c. Position Updates—operating under a freeze except for grant funded positions or high priority positions.
 - i. Position active
 - Filled FNEP project director—Penny Hopkins—1/3/13
 - 4-H Youth Specialist position in Buchanan County—interviews end of month
 - FNEP program manager position posted through 1/18/13 (grant funded)
 - ii. Positions vacated and location (no action until new program coverage plans approved)
 - Youth Program Associate—Harrison (.50 FTE); Holt/Atchison (1.0 FTE) (cost shared positions)
 - Community Development (Mercer)
 - Business Development (Holt)
 - Nutrition (Nodaway and Lafayette)
 - Family Financial Education (Saline)
- d. County Council Agenda Items
 - i. County annual meetings
 - ii. County annual reports—use for reporting to stakeholders.
 - iii. County Annual Program Planning process—continual process
 - iv. County Funding-- “County Extension Council Assessment Tool for Viability action plans” for at-risk areas. 3-year at-risk action plan tool to overcome risk areas included in the document. *If you have action plans, continue to review and note progress.* Business plans will be expected from counties with minimum funding.
 - v. Continue to review the faculty and staff assigned to program in your county (can be seen from web page)
 - vi. Council Training modules and videos available at: <http://extension.missouri.edu/extcouncil/training/index.html>.
 - vii. Stakeholder relations—on-going!
- e. Other

12. Announcements

- a. Next Meeting—
 - i. Location—**Hamilton, 7 p.m.**
 - ii. Agenda Items—**Program Coverage**
 - iii. Other
- b. Thank you to Connie Neal, Rebecca Travnichek and Jill Knadler for providing refreshments
- c. Other—**Donnie Miller invited everyone to purchase tickets to the Baxter Black program sponsored by the Ag-Expo committee.**

13. Adjourn—Donnie Miller moved to adjourn the meeting. Sallie Jo Potter seconded the motion. Motion carried.

Submitted by Jayla Smith, Secretary