

NW Regional Extension Council Minutes in Bold

Thursday, Feb. 16, 2012—7:30 p.m.

Locations:

- ✓ **Northwest Region Office**, 706 S. Woodbine, Suite A, St. Joseph, MO
- ✓ **Princeton High School**, 1008 Coleman, Princeton, MO
Site Host: Maureen Funk, Mercer Council Chair
- ✓ **Worth County Library/High School**, Grant City MO
Site Host: Julie Tracy, Angela Larison

Refreshments at St. Joseph Location

Richard Barrett (Holt), Chair *John Murphy (DeKalb), Vice Chair* *Jayla Smith (Daviess), Secretary*
State Council, Sallie Jo Potter (Andrew); Sandy Sands, Alternate
Officers April to April/May meeting

Meetings are held the third Thursday of February, May, August and November unless a special called meeting.

Agenda

1. **Call to Order**—Richard Barrett, Chair. He began the meeting by encouraging all to report to their regular council meeting on the regional council meetings. He also said with council elections, be sure to identify a regional council representative.
2. **Introduction of Guests --None**
3. **Roll Call of Members -10 counties (11 members and 4 faculty and staff present)**

<u>Council Representatives</u>	<u>Regional Faculty and Staff</u>
Richard Barrett, Holt	Jerry Baker, CPD Worth
Jordan Shifflett, Andrew	Jill Knadler, Regional Admin. Associate
Dan Hausman, Buchanan	Wilson Majee, CPD Mercer (ITV)
John Murphy, DeKalb	Karma Metzgar, Regional Director
Donnie Miller, Buchanan	
Julie Tracy, Worth (ITV)	
Maureen Funk, Mercer (ITV)	
John Kilgore, Clinton	
Kendell Misemer, Gentry	
Jayla Smith, Daviess	
Kirk Search, Nodaway	
4. **Additions or revisions to agenda -Rebecca Travnichek is ill and unable to present the program focus this evening. She will be rescheduled for a future meeting.**
5. **Minutes from previous meeting (Nov. 2011)** (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml)
John Kilgore moved to approve the minutes as mailed. Donnie Miller seconded the motion. Motion carried.
6. **Program Focus—Taking Care of You—Body, Mind, Spirit**
A sampling from the new named program presented by Rebecca Travnichek, Family Financial Education Specialist, Andrew County. Find out other specialists also trained in this curriculum.

Richard Barrett, council chair, reviewed the handouts in Rebecca's absence.

7. **University of Missouri Extension State Council**—Sallie Jo Potter & Sandy Sands, NW Representatives

a. **News from your state council**

- i. Budget update
- ii. Exploration of funding models for counties—proposed district law status
- iii. Legislative Day, April 3, 2012, Jefferson City
- iv. Council to Campus, June 22-23, 2012, MU Campus, Columbia
- v. State Council bylaws revisions
- vi. Other

State Council website: <http://extension.missouri.edu/extcouncil/mecclc.htm>

County Council resources website: <http://extension.missouri.edu/extcouncil/>

On Feb. 29 and March 1, there is a county program director training in Columbia. Mr. Barrett had received an invitation to attend.

Sallie Jo provided notes from the February state council meeting for the chair to share with those in attendance. The chair also reviewed the January state council minutes. Registration information was provided for Legislative Day with all encouraged to participate. Everyone also encouraged to attend council to campus.

The state council has prepared talking points regarding the state budget. The information was provided to all attending. Everyone is to provide it to their respective council members. This communication should be considered urgent.

The updated state council bylaws are posted on the state council webpage (link above)

8. **Old Business--None**

9. **New Business**

- a. Candidate Forum(s)
 - i. Tentatively identify locations and number of forums
 - ii. Planning Committee members identified
 - iii. Committee would meet and report at the May regional council meeting.

Discussion included number of candidates, locations, shorter time frame and including program showcase.

Kendell Misemer moved to host a candidate forum and program showcase in St. Joseph. John Kilgore seconded the motion. Motion carried.

Volunteers for the planning committee were: Jayla Smith, Kendell Misemer. Other members will be representative from the Buchanan County MIZZOU Alumni Association and the faculty. It was suggested to have a list of tasks ready to sign up for at the May meeting.

- b. Other--None

10. **Regional Director Update** (handout provided)

- a. Announcements from faculty present
 - i. **Wilson Majee did not have anything to share.**
 - ii. **Jerry Baker reported on “what students hear their parents talk about” and taxes and ability to pay bills has been a frequent response. He gathers this information for the My LOGO program—a local government program for 8th graders. He also reported that there continues to be lots of sand being moved in the Missouri River bottom.**
- b. Administrative Update

- i. Budget update—federal, state and local
 - 1. Governor Nixon proposed 12.5% reduction for higher education institutions which includes MU Extension
 - 2. County budgets up 1.1% in the Northwest region! Good job—4 counties with increases, 11 counties with no change.
- ii. Reorganization updates
 - 1. CPD Revitalization Committee recommendations and implementation—CPD training conference Feb. 29 and March 1.
- iii. MU Extension Strategic Plan –action plans being put into place
- c. Cluster meetings proposed with new council chairs/officers Winter/Spring 2012
 - i. Suggestions for locations, time, needs/wishes
- d. Position Updates—operating under a freeze except for grant funded positions
 - i. Staffing Priorities—summary from Nov. regional council meeting
 - ii. Position vacancies as of 2/7/12
 - 1. .50 FTE Youth Program Associate, Harrison County
 - 2. 4-H Youth Development Specialist, Buchanan County (proposing a backfill)
 - 3. Program Manager, Family Nutrition Education Program (100% grant funded)
- e. County Council Agenda Items
 - i. Council elections, annual meetings
 - ii. Council Input into Performance Reviews—forms due 5/1/12
 - iii. County Annual Program Planning process—continual process
 - iv. County Funding-- “County Extension Council Assessment Tool for Viability action plans” for at-risk areas. 3-year at-risk action plan tool to overcome risk areas included in the document (e-mailed to CPDs 9/17/11 and 10/2/11)—due 1/31/11. *If you have action plans, continue to review and note progress.*
 - v. County Annual Reports—telling the story of impact—great job again.
 - 1. “Public Value” project to continue to tell the story
 - vi. Continue to review the faculty and staff assigned to program in your county (can be seen from web page)
 - vii. Council Training modules and videos available at: <http://extension.missouri.edu/extcouncil/training/index.html> --check out the modules on recruiting council members and budgets.
 - viii. Stakeholder relations—on-going!
- f. Other

11. Future Meeting Dates--quarterly 3rd Thursday of February, May, August and November

- a. Next Meeting—May 17, 2012—program and agenda suggestions welcome, 7:30 p.m.
 - i. Method—how many ITV locations?—**continue with two locations**
 - ii. Agenda items
 - 1. Election of regional council officers
 - 2. Candidate forum **and program showcase** committee report
 - 3. Other

12. Announcements

Mr. Barrett reminded everyone to appoint a regional council representative at their annual meeting.

13. Adjourn—John Murphy moved to adjourn the meeting. Seconded by Kirk Search. Meeting adjourned.

Jayla Smith, Secretary