

# NW Regional Extension Council

(minutes in bold)

Wednesday, April 22, 2015, 7:00 p.m.

*Rescheduled from April 8 due to storm*

United Methodist Church, 104 W. Samuel, Hamilton MO

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2014-2015

John Murphy (DeKalb), Chair

Vacant, Vice Chair

Jayla Smith (Daviness), Secretary

State Council, Sallie Jo Potter (Andrew); Kim Martin (Livingston)

Officers April to April/May meeting

Meetings are held the second Wednesday March, June, September and December unless a special called meeting.

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**New--2015-2016--New**

John Murphy (DeKalb), Chair

Jayla Smith (Daviness), Vice Chair

Bev Schenkel (Nodaway), Secretary

State Council, 2014-2016-Sallie Jo Potter (Andrew); 2015-2017--Bev Schenkel (Nodaway))

Officers elected April/May meeting

New—Future meetings are held the first Wednesday of September, January and May unless a special called meeting.

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## Agenda (with minutes in bold)

- 1) **Call to Order**—John Murphy, Chair **was absent. Meeting called to order by Jayla Smith, secretary at 7:00 p.m.**
- 2) **Introduction of Guests--None**
- 3) **Roll Call of Regional Council Members—respond by sharing their extension background and an exciting program in your county. Attending: County representatives—12 counties represented by 14 members, 7 specialists, regional office manager and one administrator.**

<u><b>Council Representatives</b></u> Ernie Nold, Andrew Sallie Jo Potter, Andrew (State Council) Jim Yount, Buchanan Robert Chrisman, Carroll Belinda Flick, Carroll Gina Thompson, Clinton Jayla Smith, Daviness Sarah Lowrey, Grundy Jim Holcomb, Harrison Beth Schlesselman, Lafayette Marsha Shew, Mercer Beverly Schenkel, Nodaway Sheila Oyler, Ray Wayne McReynolds, Saline	<u><b>Regional Faculty and Staff</b></u> Jim Humphrey, CPD Andrew Debbie Davis, CPD Clinton and Caldwell Meridith Berry, CPD Grundy Kathy Bondy, CPD Lafayette Shaun Murphy, CPD Mercer Nancy Coleman, Co-CPD Ray Trish Savage, Co-CPD Saline Jill Knadler, administrative associate Karma Metzgar, regional director
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- 4) **Additions or revisions to agenda--Sarah Lowrey moved to accept with no revisions. Sallie Jo Potter seconded the motion. Motion carried.**
- 5) **Minutes from previous meeting (December 2014)—(enclosed and posted on the web at: <http://extension.missouri.edu/nwregion/councilmeeting.aspx>). Belinda Flick moved to accept the minutes as posted. Seconded by Beverly Schenkel. Motion carried.**
- 6) **President's Report--None**
- 7) **Program Focus—The District Option—Mercer County is one of the first counties to form a single-council district and had a ballot issue on the April 7, 2015 election. They will share information and results of the ballot issues. (Council members and Shaun Murphy, CPD)**  
**Marsha Shew, Mercer County Chair, and Shaun Murphy, CPD shared their lessons learned and success from placing the continuous revenue issue on the April 7, 2015 ballot in Mercer County. Their ballot measure passed 347 to 247. Wright County also had it on the ballot and it did not pass.**

An informational brochure about the district option law and a handbook were shared. These resources are on the state council web page at:  
<http://extension.missouri.edu/extcouncil/districtoption.aspx>

8) **University of Missouri Extension State Council**—Sallie Jo Potter and Kim Martin, NW Representatives

a) **News from your state council**

- i) Budget update—local, state and federal—**Sallie Jo attended the Public Issues Leadership Development conference in Washington D.C. and was able to visit with elected officials and aids about the federal budget. A great experience.**
- ii) Feb. 25 legislative day follow-up
- iii) June 19 and 20 Council to Campus –encourage your participation—**Registration information should be out soon.**
- iv) Extension bills advancing through committees  
The two bills clarifying language for county-level MU Extension activities. HB 981, clarifies that county commissioners who also serve on county extension councils can vote on matters before the council without it being considered a conflict of interest. HB 982, clarifies that county Extension councils have the ability to obtain financing to purchase buildings or land. (Source: March 20, 2015 MU Legislative Update)
- v) Other—**Please share that FRTI (fire and rescue training institute) is an extension program and my of your local volunteer fire departments utilize their trainings. State council also is exploring benefits for county secretaries.**

State Council website: <http://extension.missouri.edu/extcouncil/mecclc.htm>

County Council resources website: <http://extension.missouri.edu/extcouncil/>

2) **Old Business**

- a) *Request from Mercer County—technology option consideration for regional council meetings*
  - i) *Discussion points from Dec. 10 meeting that each representative was to discuss with their council and return April 8 to discuss.*
    - (1) *Purpose of regional council (<http://extension.missouri.edu/extcouncil/regional-guidelines.aspx>)*
    - (2) *Number of meetings per year*

**Belinda moved that the regional council meet face to face three times per year. Jim Yount seconded the motion. Voting was one vote per county by show of hands: 5 Yes, 3 No, 3 not voting (chair did not vote). Motion carried**

**A calendar of all the council meeting dates was distributed. Dates when no councils regularly meet are the 1<sup>st</sup>, 2<sup>nd</sup>, 4<sup>th</sup> or last Wednesday monthly, 3<sup>rd</sup> Monday monthly and all Fridays.**

**Beverly Schenkel moved the 2015-2016 regional council meet the 1<sup>st</sup> Wednesday of the months of September, January and May. Sarah Lowrey seconded the motion. Voting was one vote per county by show of hands: 9 Yes, 1 No, 1 not voting (chair did not vote). Motion carried.**

**The location of the Methodist Church of Hamilton was agreeable.**

**Sallie Jo Potter wanted it noted that next May we should revisit the cluster meeting via technology or face to face meeting format.**

3) **New Business**

- a) **Election of officers for regional council (one year term)—through the May 2016 meeting.**
  - i) **Chair---Sallie Jo Potter nominated John Murphy as chair. Belinda Flick seconded the motion. Sallie Jo Potter moved that nominations cease and John be elected by acclamation. Sarah Lowrey seconded the motion. Motion carried. John Murphy will serve as chair.**
  - ii) **Vice-Chair—Sarah Lowrey nominated Jayla Smith as vice chair. Belinda Flick seconded the motion. Belinda moved that nominations cease and Jayla be elected by acclamation. Sallie Jo Potter seconded the motion. Motion carried. Jayla Smith will serve as vice-chair**

- iii) Secretary—**Sallie Jo Potter nominated Bev Schenkel as secretary. Sarah Lowrey seconded the motion. Sallie Jo Potter moved that nominations cease and Bev be elected by acclimation. Sarah Lowrey seconded the motion. Motion carried. Bev Schenkel is the new secretary.**
  
- b) **Election of state council representative (two year terms elected in alternating years)**
  - 2013-2015 Kim Martin
  - 2014-2016—Sallie Jo Potter

**Sallie Jo explained that the state council meets monthly, usually the 2<sup>nd</sup> Friday of each month. They usually gather for dinner on Thursday evening prior to the meeting. She would recommend the state council representative have some experience as a regional council member. The representatives report at regional council meetings and network with other county councils.**

  - i) 2015-2017 Representative –**Sallie Jo Potter nominated Bev Schenkel. Belinda Flick seconded the motion. Belinda Flick moved the nominations cease and Bev be elected by acclimation. Motion carried.**
  
  - c) Other--None
  
- 4) **Regional Director Update (\*handouts provided at meeting)**
  - a) The MU Extension District Option resources
  - b) \*Mandatory Title IX training for all MU Employees, courtesy appointments.
  - c) \*12 steps for a short and effective meeting (your name tent)
    - i) Be open to strategies for helping faculty be successful—program advisory committees, helping plan, network, marketing suggestions, etc.
  - d) \*Nepotism and best business practices for extension councils
  - e) MU Extension Realignment implementation progress
    - i) Position Coverage/Staffing Updates –**All position openings are on the jobs webpage at: <http://extension.missouri.edu/about/jobs.aspx>. Council members are encouraged to help recruit applicants for any of the positions. We have several open in the NW Region. Karma told about the proposal she had submitted to do recruiting and succession planning. This is in response to not very many applicants are applying for positions.**
  
- 5) **County Council Agenda Items**
  - a) The County Program Input Process—closing the loop (March/April)
  - b) Explore adding youth to your council--  
**Module 4: Extension Council Youth Leadership**--Provides seven topics to help county councils add youths (14 to 17 years) to their councils.
  - c) Encourage *all counties to prepare a County Business Plans*—CPDs can download a template from: S:\Special Projects\County Business Plans.
  - d) Continue to review the faculty and staff assigned to program in your county and share the programming available to the citizens (can be seen from web page)
  - e) Stakeholder relations—on-going!
  - f) Counties wanting to learn more about the *District Option* should visit with the regional director to schedule a presentation.
  - g) Other
  
- 6) **Announcements**
  - i) Next Meeting—**7:00 p.m., Wednesday, Sept. 2, Hamilton United Methodist Church**
  - ii) Agenda Items—**contact the chair or regional office if you have items**
  - iii) Program Feature—(your suggestions welcome)—**The 4-H LIFE program has been suggested (confirmed for meeting)**
  - iv) Other—**A mailing with the agenda is prepared and mailed approximately one week prior to the meeting. It is sent to all regional council members marked in the council database system. A list of current representatives was distributed to those in attendance.**
  
- 7) **Adjourn—Sarah Lowrey moved the meeting be adjourned. Jim Yount seconded the motion. Motion carried.**