

NW Regional Extension Council

February 15, 2007 Agenda with minutes in bold

7:00 p.m., Northwest Region Office

706 S. Woodbine, Suite A, St. Joseph

Kendell Misemer, Chair

John Murphy, Vice Chair

Angela Farrell, Secretary

(Officers April to April/May meeting)

1. **Call to Order**—Kendall Misemer, Chair
2. **Introduction of Guests**
3. **Roll Call of Members**

Council Representatives

Richard Barrett, Holt
Angela Farrell, Nodaway
Tom Hare, Andrew
Donald Miller, Buchanan
Kendell Misemer, Gentry
Tonja Moss, Livingston
Lois Turner, Livingston
John Murphy, DeKalb
Jayla Smith, Daviess
Kenneth Vogt, Andrew
Sandy Sands, NW State Council Rep.

Regional Faculty and Staff

Don Miller, Buchanan
Jim Crawford, Atchison
Janet Hackert, Harrison
Karma Metzgar, Regional Director

4. **30-45 Minute Program Feature**—Review County Annual Reports, program sharing
 - a. **The annual reports were distributed. Each team of council members was asked to review the reports, and share something noteworthy from the report. It was suggested that the reports be located on each county's webpage.**
5. **Additions or revisions to agenda**
6. **Minutes from previous meeting (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml)**
 - a. **Jayla Smith moved to approve the minutes as mailed. John Murphy seconded the motion. Motion carried.**
7. **University of Missouri Extension State Council Board**—Sandy Sands, NW Representative
 - a. Council Leadership Development Committee—survey regarding extension council alumni tasks—handout
 - i. **The CLDC committee is exploring a program for those council members who have served their term limit. A survey was distributed for those present to complete.**
 - b. Legislative Day March 14, Jefferson City (banquet on 13th)—handout
 - i. **Participation and sharing of testimonials is encouraged.**
 - c. **Council to Campus is June 8 and 9. Up to 8 per region can attend.**
 - d. **Extension response to winter storm was notable.**
8. **Regional Director Update**
 - a. 2007-2008 regional council representatives (mailing list pulled from on-line membership data for council members)
 - b. County Budget Review—appropriations increased 2.6% for region—handout
 - c. Regional Council Leadership Team—helps with training councils on the modules available. Has been the regional council officers. Continue or appoint new representatives?
 - i. **It was suggested to train the entire regional council at the May meeting if Tony DeLong is available.**
 - d. Program Coverage—position updates
 - i. Positions filled
 1. Business Development (Holt)—Tom Kelso starts Feb. 12
 - ii. Released for filling
 1. Agronomy (Harrison)—(recruitment continuing following interviews)
 - iii. In process of opening pending paperwork, approvals
 1. Youth—Livingston County
 2. Ag Business—Nodaway County
 3. Business (cost position)—to be determined
 - iv. Youth Program Assistant/Associate Resource Allocation and Staffing Model Regional Considerations (update from Nov. 14 committee meeting)

1. Committee is considering 1.0 FTE YPA (preferred associate) equivalent per each of the 5 youth specialists (5.0 FTE).
 2. Goal is to have some YPA coverage in all 15 counties—there would be some multi-county coverage assignments
 3. In order to meet goal would need to explore additional cost/share arrangements.
 4. Committee is still considering some youth specialist assignment configurations—what makes sense for kids, families, distance, participation, relationships, etc.
 5. Plan needs to be approved by Aug. 31.
- e. Other Administrative News
- i. Civil Rights Internal Reviews
 1. 5 will be conducted annually within the region (3-year review cycle)
 2. Concerns from federal audit was lack of diversity program participants
 3. More on the process and timeline to be determined.
 - ii. Dates to Note
 1. Feb.-March Got Water town hall meetings (handout)
 2. March 14—Legislative Day, Jefferson City (handout)
 3. April 2—Brookfield—10-city visioning tour stop with Dr. Michael Quart. Target audience is from counties that adjoin Linn County from the NW, NW and CM regions. If you know someone we should invite—customer or non-customer of extension—give Karma and name and address information tonight.
 - a. Times will be noon to 2:30 p.m. and 6 p.m. to 8:30 p.m. with location to be determined. There will be a light supper served.
 - b. Regional Council representatives welcome to participate.
 - c. *The regional council was disappointed there was not a meeting in the Northwest Region.*
 4. April 25 and 26--Statewide CPD conference
 5. May 22-24—Statewide Extension Annual Conference (county secretaries included)
 6. June 8-9 Council to Campus—8 extension council members encouraged from the region to attend.
 7. June to July—Legislators to Campus
 - a. Invitation to local legislators will be from local council representative.
 - b. Possibly two from this region included on tentative list.
9. Old Business
- a. State Fair Competitive Judging for all exhibits (Karma has received no comments)
 - i. **There was no further discussion on this topic.**
10. New Business
11. **Future Meeting Dates**--quarterly 3rd Thursday of May, Aug and October. (changed from Jan. April and July due to scheduling conflicts)
- a. Affirm or revise dates
 - i. **May 17, 2007**—program and location suggestion.
 - ii. **John Murphy moved to have the next meeting on May 17th, 7:30 p.m. at the regional office.**
 1. Election of officers for regional council (appoint committee—John Murphy volunteered in April 06 for nominating committee)
 2. Election or appointment of regional committees
 - iii. **Aug. 15(16 correction), 2007**—program and location suggestion.
 - iv. **October 18, 2007**—program and location suggestion.
12. Adjourn
- a. **Donnie Miller moved to adjourn the meeting. Tom Hare seconded. Motion carried.**