

NW Regional Extension Council—Minutes (in bold)

Richard Barrett (Holt), Chair

John Murphy (DeKalb), Vice Chair

Jayla Smith (Daviess), Secretary

State Council, Sandy Sands (at large), Jan Schwarz (Clinton), Alternate

Officers April to April/May meeting)

Meetings are held the third Thursday of February, May, August and November unless a special called meeting.

Thursday, Dec. 9, 2010—7:00 p.m.

(Light refreshments provided at 6:30)

FCS Financial

2109 South Riverside Rd., St. Joseph

Agenda

1. **Call to Order**—Richard Barrett, Chair

2. **Introduction of Guests**

Dr. Michael Quart, Vice Provost for Extension

Beverly Coberly, Director of Off-Campus Operations

3. **Roll Call of Members—23 members and 12 faculty and Staff**

Council Representatives (10 of 15 counties)

Sam Carneal, Andrew

Shirley Ford, Andrew

Sallie Jo Potter, Andrew

Jim Bledsoe, Andrew

Paul Garrison, Andrew

Donnie Miller, Buchanan

Fred Hannah, Buchanan

Larry Werthmuller, Buchanan

Susan Barton, Buchanan

Sarah Cotton, Buchanan

Jim Yount, Buchanan

Jim Baker, Buchanan

Joe Brisner, Grundy

John Murphy, DeKalb

Sharon Murphy, DeKalb

Kirk Search, Nodaway

Joyce Ellis, Harrison

Jayla Smith, Daviess

Mary Jarboe, Daviess

Jerry Creason, Caldwell

Richard Barrett, Holt

John Kilgore, Clinton

Sandy Sands, State Council

Regional Faculty and Staff

Carol Williams, YPA, Andrew

Rebecca Travnichek, CPD, Andrew

Janet Hackert, CPD, Harrison

Jill Knadler, Administrative Associate

Karma Metzgar, Regional Director

Jim Crawford, CPD, Atchison

Jerry Baker, CPD, Worth

Wayne Flanary, CPD, Holt

Randa Doty, CPD, Nodaway

Tom Fowler, Horticulture, Buchanan

Don Miller, CPD, Buchanan

Kevin Hansen, CPD, Caldwell/Livingston

4. **Additions or revisions to agenda--None**

5. **Minutes from previous meeting (August 2010)** (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml)
Chair ruled accepted as printed.
6. **Administrative and Budget Update—Dr. Michael Quart and Bevelry Coberly**
Dr. Quart thanked the council and members and faculty for the work each does. He then reviewed the federal and state budget and projections for the next budget cycle. He also described the action that has been taken for realignment of University of Missouri Extension. Beverly handed out a piece on MU Extension and Jobs and how MU Extension has a role in economic recovery. She encouraged participation at the Feb. 24 Legislative Day and the June 24 and 25 Council to Campus events. Both emphasized “keep doing good programs” as a message to faculty and councils who support or identify the need for those programs.
7. **University of Missouri Extension State Council—Jan Schwarz and Sandy Sands, NW Representatives**
 - a. **News from your state council**
 - i. FY 2011 and FY 2012 Budget update
 - ii. Exploration of funding models for counties
 - iii. 2011 Legislative Day -Feb. 24, 2011
 - iv. June 24 and 25, 2011 Council to Campus
 - v. State Council Bylaws, Regional Council guidance
 1. State Council meets 2nd Friday monthly, 9 a.m. to noon in Columbia and with other special events (Leg. Day and Council to Campus for example)
 2. Representative and Alternate attendance encouraged face to face
 3. Dec. 10 meeting is in St. Louis with curator’s meeting
 - vi. Other

Richard Barrett will be attending the Dec. 10 state council meeting since Jan cannot attend in person. No other updates since most had been addressed by Dr. Quart and Beverly Coberly.

8. Old Business

- a. **Candidate Forum/Program Showcase—report from planning committee, participants**

Everyone thanked for their support and attendance at the Sept. 30 event. Information on the program showcases has been provided if counties want to do on a smaller scale. Candidates expressed appreciation for this event and indicated they learned a great deal about University of Missouri Extension.

- b. **State Council Representative and Alternate (tabled in August)**

9. New Business--None

10. Regional Director Update (handout with more information will be provided)

- a. Administrative Update
- b. Council Input into Performance Reviews—forms mailed in early 2011.
- c. Cluster meetings proposed with new council chairs/officers March/April 2011
- d. Budgets—state and local
- e. Prioritizing Positions—position and program updates
 - i. Nutrition and Health Education Specialist—Vacant since Nov. 2009. Position will be 100% grant funded through Family Nutrition Education Program grant. Interviews

conducted and candidate will advance to council on Dec. 15, 6:30 p.m., in Nodaway County.

- ii. Nutrition Program Associate position which is grant funded will be vacated Dec. 28, 2010 by Robin Davidson who is continuing her education. Position will be posted soon.
- iii. Housing and Environmental Design Specialist position in Grundy County vacant since Sept. 2009. Position was offered and declined. We continue to accept and review applications.
- f. County Council Agenda Items
 - i. 2010 Annual Reports due Feb. 1, 2011. Faculty have reviewed and are using strategies to identify intermediate and long-term outcomes for inclusion. Also looking at ways to use the annual report information throughout the year with stakeholders.
 - ii. County Plan of Work process—heads up regarding process to be introduced.
 - iii. Council Training modules and videos available at:
<http://extension.missouri.edu/extcouncil/training/index.html>
 - iv. Stakeholder relations—on-going!
 - v. **Where to find a list of everyone programming in your county.**
<http://extension.missouri.edu> , select your county, click on staff)
 - vi. **The new web page look coming soon to your county--**
<http://extension.missouri.edu/> and select county
- g. Programming Initiatives
- h. Other

11. **Future Meeting Dates**--quarterly 3rd Thursday of February, May, August and November
- a. Next Meeting—Feb. 17, 2011—program, agenda items.

12. Announcements

13. Adjourn—The chair adjourned the meeting.

Jayla Smith, Secretary