

NW Regional Extension Council

Meetings are held the third Thursday of February, May, August and November

Thursday, Nov. 19, 2009—7:30 p.m.—Minutes (in bold)

Locations:

- ✓ **Northwest Region Office**, 706 S. Woodbine, Suite A, St. Joseph
- ✓ **Princeton High School**, 1008 Coleman, Princeton, MO
Site Host--Marsha Shew, Mercer County Extension Chair

Richard Barrett (Holt), Chair John Murphy (DeKalb), Vice Chair Jayla Smith (Daviss), Secretary
State Council, Sandy Sands (at large), Jan Schwarz (Clinton), Alternate
Officers April to April/May meeting)

Agenda with **Minutes**

1. **Call to Order**—Richard Barrett, Chair
2. **Introduction of Guests** None
3. **Roll Call of Members**—share something about your county's extension programming, budget, etc.

Council Representatives (8 of 15 counties)

Richard Barrett, Holt
Jerry Creason, Caldwell
Fred Hannah, Buchanan
Lori McLaughlin, Daviess
Kendell Misemer, Gentry
Bud Motsinger, Caldwell
Sandy Sands, NW State Board Rep.
Jan Schwarz, Clinton
Kirk Search, Nodaway
Marsha Shew (Mercer)

(Regional Faculty and Staff

Jim Crawford, Atchison, CPD
Jerry Baker, Worth, CPD
Wilson Majee, Mercer (ITV)
Karma Metzgar, Regional Director

4. **Additions or revisions to agenda--None**
5. **Minutes from previous meeting (Aug. 09)** (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml)

Kendell Misemer moved to accept the minutes as printed. Bud Motsinger seconded the motion. Motion carried.

6. **Program Feature**—An Introduction to Guidelines for Generation and Use of Fees for MU Extension

A video on "Fees" was viewed. The fee worksheets were introduced to council representatives attending. The worksheets are to be completed by faculty and staff for any program where a fee is charged. The fee worksheets help to identify the costs and set fees for programs. Each council should view the video or the PowerPoint which has been provided to the County Program Directors.

7. **University of Missouri Extension State Council**—Sandy Sands, NW Representative
 - a. **News from your state council**—
 - i. 2010 and 2011 Budget—update on status --**federal budget looks good, preparing for a 5% reduction from the State**
 - ii. 2010 Legislative Day—Tuesday, March 2, Jefferson City. Alumni Alliance banquet on Monday evening, March 1.—**compliments to the NW region for staying in touch with legislators**

and including them in programming. Goal is for 500 to attend legislative day. The State 4-H Council will also attend.

- b. Other
 - i. **4-H Council is planning a Legislative Academy for Feb. 15-17—registrations are due Dec. 1 and are on-line**

8. Regional Director Update (handout with more information provided)

- a. Administrative Update
- b. Recognizing programming excellence—Many Northwest Region Faculty were award recipients at recent Galaxy Conference (**PowerPoint shared, also will be in regional newsletter**)
- c. MU Flagship Council
- d. Showcase opportunities
 - i. January—mini-tour for Curator David R. Bradley, Jr.
 - ii. Summer/Fall 2010—host candidate forum—suggestions?
 - iii. Pride Points—Northwest Program “gems”
- e. Strategic Planning for Smarter Delivery of Programming—update
 - i. County Budgets
 - ii. Cooperative Agreements
- f. Prioritizing Positions—position and program updates
 - i. Released for filling--update
 - 1. Business Development—PTAC (candidate reviews continue)
 - 2. YPA position in Gentry County –Janet Sager accepted and began in October.
 - 3. Carol West, former Administrative Associate is returning part-time beginning Nov. 16 until we are able to refill the position.
 - 4. Extension Associate/Family Nutrition Education Program Manager—grant funded, posted Nov. 12. Reviews begin on Dec. 11.
 - ii. Positions which remain frozen
 - 1. Administrative Associate in regional office, Rick Smith, accepted the 4-H LIFE YPA position effective July 13, 2009
 - 2. Housing Specialist—Dave Davis has announced retirement Sept. 1, 2009
 - 3. Nutrition and Health Education Specialist—Karen From has announced resignation effective November 6, 2009.
- g. Fee program rollout
- h. 2010 Census
- i. Other

9. Old Business--None

10. New Business--None

11. Future Meeting Dates--quarterly 3rd Thursday of February, May, August and November

- a. Next Meeting—Feb. 18, 2010—program, agenda items
 - i. Method—how many ITV locations?

12. Announcements--None

13. Adjourn—Kirk Search moved to adjourn the meeting until 7:30 p.m. on Feb. 18, 2010. Motion seconded by Fred Hannah. Motion carried.

Minutes by Lori McLaughlin