



Please complete both sides of this form for **each** project at the completion of the project year. Use with all projects **including** animal projects.

A story is to be submitted with the 4-H Project Record. (A one-page story, accompanied by two pages of pictures, may help in describing your project.)

Project	County	Year	
Name	4-H age (as of Jan. 1)	Birth date	
Address	City	State	Zip
Name of 4-H club	Years in project	Years in 4-H	

Goal Setting

Project goals (What would I like to learn this year?)	Date accomplished/Comments
1.	
2.	
3.	
Overall 4-H goals (What would I like to learn this year?)	Date accomplished/Comments
1.	
2.	
3.	

Learning and Leadership Experiences

List your learning and leadership experiences in the project area and tell what you have learned. Designate level of participation with the appropriate letter: Local or club (**L**), County (**C**), Regional (**R**), State (**S**)

Experience	What was learned	Level

Knowledge and Skills

What specific knowledge and skills did you learn in your project? Include what you have learned from mistakes. How can you apply what you have learned to your life?

Knowledge and skills	How can you use the knowledge and skills?

Information About Project or Animals

List items made or animals used in this project.

Name of item or animal ID	Specifics such as size of item, sex and weight of animal	Estimated hours spent with items or animals	Something you learned from this project that was not listed as a goal on the front page

Financial Summary

Costs involved with your project work should be included here. Include expenses such as fabrics, materials, supplies, feed and breeding fees. Also include incomes from sale of items or animals.

Date	Purchased from or sold to	Items purchased or sold (include amounts and other specifics)	Expenses		Receipts		Balance (profit or loss)	

1. What are your total costs or expenses? (total expense column) _____

2. What is your total income? (total receipt column) _____

3. What is your total profit or loss? (subtract line 1 from line 2) _____

Approval of This Report

This is to verify that this report is the work of the member and is believed to be correct and accurate.

Member signature	Date completed
Parent name	Parent signature
Club leader name	Club leader signature
Project leader name	Project leader signature