Extension NTT Promotion

1. Candidates submit dossiers
2. NTT Chair assigns dossiers to NTT Committee members for review
3. NTT Committee meets for final discussion and recommendations
4. Chair completes signature/recommendation page
5. Chair sends letters to candidates
6. Chair forwards recommendations to Vice Chancellor for Extension and Engagement

NTT Dossier completed and submitted

Position primarily academic in nature and is in an eligible title (primarily specialist titles) *

Academic position requires a minimum of a MS Degree & applicant meets eligibility criteria

Position is campus based

Home Department is in an academic unit without an established NTT promotion process (i.e., B&I, Youth or Continuing Education Unit***) or is in an Extension region

Home Department is in an academic unit with an established NTT promotion process (currently HES and CAFNR, including CD)

Apply Extension NTT program

Apply through College/Division/School NTT program

NTT Committee Recommendation

Vice Chancellor Recommendation

Provost (final decision)

NTT Committee members for review

Yes

No

Not eligible for Extension NTT

Yes

No

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*Non-eligible titles include, but are not limited to, instructor, senior lecturer, visiting professor, adjunct professor, adjunct instructor, extension associate, research associate, etc.

*Continuing Education Units not within a college.