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# Administration

Quicklinks

## Edit Evaluation Form

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### MU Extension Annual Evaluation Faculty Self-Report

For each of the sections below, note the activities associated with each area of focus listed at the beginning of each section. These activities will have been entered into myExtension and automatically loaded into each appropriate section of myVITA. Additional evidence can be attached to each individual record under activities in myVITA. For each area of focus, you will also be asked to reflect on what you have accomplished during the evaluation period and provide goals for the next evaluation period.

#### A Educate

This section is to evaluate and reflect on your work to "Educate" over the past year, including delivered onsite Extension teaching/programming, online courses, Continuing Education, technical assistance, consultation, and other methods. Evidence for this work will be found in the myVITA "MU Activity Report" (especially the "Continuing Education (Delivered to an External Audience) and Extension Teaching" section). Any information entered into myExtension will be automatically included in this report. You may also attach other reports or documentation, such as evaluations, peer observations, award citations, reports from NEOSERRA or 4-H Online, etc.

Reflection - How successfully did I complete my Plan of Work?		11pt		<b>B</b>	<i>I</i>	<u>U</u>						
	0 WORDS											
Reflection - What went well with my educational programming?		11pt		<b>B</b>	<i>I</i>	<u>U</u>						
	0 WORDS											

 <b>Reflection -</b> What needs to improve with my educational programming?	<b>+</b> ▾ 11pt ▾	<b>B</b> <i>I</i> <u>U</u>	   	   	 	<div style="border: 1px solid #ccc; height: 80px;"></div>	0 WORDS 
<b>Goals -</b> What are my key goals for my next Plan of Work and key indicators of success?	<b>+</b> ▾ 11pt ▾	<b>B</b> <i>I</i> <u>U</u>	   	   	 	<div style="border: 1px solid #ccc; height: 80px;"></div>	0 WORDS 
<b>Goals -</b> How will I improve my educational programming?	<b>+</b> ▾ 11pt ▾	<b>B</b> <i>I</i> <u>U</u>	   	   	 	<div style="border: 1px solid #ccc; height: 80px;"></div>	0 WORDS 

## B Create

This section is to evaluate and reflect on your work to "Create" over the past year, educational materials and scholarly products, including curricula, publications, presentations, and other resources. Evidence for this work will be found in the myVITA "MU Activity Report" (especially the "Scholarly Contributions and Creative Activities," Journal Editor, Peer Reviewer, Adjudicator," and "Grants" sections). Any information entered into myExtension will be automatically included in this report. You may also attach other reports or documentation, such as evaluations, peer observations, award citations, reports from NEOSERRA or 4-H Online, etc.

<b>Reflection -</b> How successfully did I complete my Plan of Work?	<b>+</b> ▾ 11pt ▾	<b>B</b> <i>I</i> <u>U</u>	   	   	 	<div style="border: 1px solid #ccc; height: 80px;"></div>	0 WORDS 

 <b>Reflection -</b> <b>What went well with scholarly activities?</b>	<b>+</b> ▾ 11pt ▾	<b>B</b> <i><b>I</b></i> <u><b>U</b></u>				
	<div style="border: 1px solid #ccc; height: 80px;"></div>					
0 WORDS 						
<b>Reflection -</b> <b>What needs to improve with scholarly activities?</b>	<b>+</b> ▾ 11pt ▾	<b>B</b> <i><b>I</b></i> <u><b>U</b></u>				
	<div style="border: 1px solid #ccc; height: 80px;"></div>					
0 WORDS 						
<b>Goals -</b> <b>What are my key goals for my next Plan of Work and key indicators of success?</b>	<b>+</b> ▾ 11pt ▾	<b>B</b> <i><b>I</b></i> <u><b>U</b></u>				
	<div style="border: 1px solid #ccc; height: 80px;"></div>					
0 WORDS 						

### C Connect

This section is to evaluate and reflect on your work to "Connect" over the past year, including engagement activities with Extension Councils, government offices, other partners or stakeholders, and university or professional services. Evidence for this work will be found in the myVITA "MU Activity Report" (especially the "Community Engagement, Broader Impacts, and Outreach," "Service to Your Profession," "University Committees," "Service to the University," and "Work and Professional Experience" sections). Any information entered into myExtension will be automatically included in this report. You may also attach other reports or documentation, such as evaluations, peer observations, award citations, reports from NEOSERRA or 4-H Online, etc.

<b>Reflection -</b> <b>How successfully did I complete my Plan of Work?</b>	<b>+</b> ▾ 11pt ▾	<b>B</b> <i><b>I</b></i> <u><b>U</b></u>				
	<div style="border: 1px solid #ccc; height: 80px;"></div>					
0 WORDS 						

<p>Reflection - What went well with stakeholder connections and engagement?</p>	<p>+ 11pt</p> <p><b>B</b> <i>I</i> <u>U</u>         </p> <p>0 WORDS</p>
<p>Reflection - What needs to improve with stakeholder connections and engagement?</p>	<p>+ 11pt</p> <p><b>B</b> <i>I</i> <u>U</u>         </p> <p>0 WORDS</p>
<p>Goals - What are my key goals for my next Plan of Work and key indicators of success?</p>	<p>+ 11pt</p> <p><b>B</b> <i>I</i> <u>U</u>         </p> <p>0 WORDS</p>

**D** Additional Information and Comments

<p>+ 11pt</p> <p><b>B</b> <i>I</i> <u>U</u>         </p> <p>0 WORDS</p>
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**E** By typing my name below I confirm that the MU Activity Form, along with my responses above have the information necessary for my annual evaluation.

<p>Electronic Signature*</p>	<input style="width: 100%; height: 40px;" type="text"/>
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