



- ◆ **Administration** – Board meetings, committee meetings.
- ◆ **Monthly meetings** – time spent at monthly meetings (unless presentation is counted under Advanced Training).
- ◆ **Nathanael Greene Garden** – Nathanael Greene planting, pruning, weeding and overall plant maintenance.
- ◆ **Xeriscape Garden** – Xeriscape planting, pruning, weeding and overall plant maintenance.
- ◆ **Discovery Center Roof Garden** – Maintaining Green Roof, planting, pruning, weeding, etc. Overall care and maintenance of plants.
- ◆ **Close Park** – Close Park at Nathanael Greene, planting, weeding, mulching and overall plant maintenance.
- ◆ **Garden Services** – Support of garden paths and mulches. Overall maintenance and upkeep of garden hardscapes.
- ◆ **Hotline** – Responding to Master Gardener hotline calls at the office or from home
- ◆ **Fairs/Shows** – Lawn and Garden Show, Ozark Empire Fair, special exhibits
- ◆ **Speakers Bureau** – Requests for speakers for churches, schools, and organizations on topics about gardening.
- ◆ **Public Education** – Spring Seminar Series, Fall Seminar Series, MO Garden, individual seminars, talks, demonstrations, written articles, etc. Also includes seminars at Lawn and Garden Show and Ozark Empire Fair.
- ◆ **Publicity and History** – News releases, photography, historical files
- ◆ **Plant Sale**– Spring and/or fall plant sales, garden tours, Sunday strolls
- ◆ **Social** – Planning spring banquet, fall potluck dinner, winter holiday party, refreshments for general membership meetings, etc.
- ◆ **Advanced Training** – attendance at presentations designated by the coordinator as opportunities for Advanced Training.
- ◆ **Newsletter** – “Grapevine” preparation (contribute by writing articles such as people profiles, horticultural topics, literature, book reviews, or any other items of interest).
- ◆ **Other** – Jr. Master Gardeners, State MG Board, State and National MG Conventions, Level II MG Training, projects at miscellaneous locations, advice to individuals, continuing education, etc.