Internships and Volunteer Opportunities Available at the Greene County Extension *

HISTORY MAJORS

Research and Write a Narrative About History of Greene County Extension for 100th Anniversary
Research the history of Greene County Extension and create a narrative for our 100th anniversary. History from 1935 to 1960 is complete. Council minutes from 1960 to present provide more historical narrative and need to be reviewed for historically important events, programs and people. From this research, write a narrative that can be published and presented online. Project could be completed off site. Skills put to use: research, writing and planning. Research portion of this would require attention to detail. Semester project

Research & Write Content for Historic Schools Newsletter
Quarterly schools newsletter is a niche publication and is produced in an informal fashion. It presents an opportunity to do a special research project and write special content for this newsletter focused on one-room schools in Missouri and the people who attended them. Project could be completed off site. Skills used: research and writing. Content would be used with student’s byline. Semester project

Work on New Directory Focused on the One-Room Schools of Missouri
Work on this project would result in student bylines on articles and acknowledgments in final directory. New articles would need to be researched and written about 14 schools in Missouri that are on the national register. This directory will be added to and further expanded through our Missouri Century Schools program that is being planned. Project could be completed off site after minutes are copied. Skills used: research and writing. Content would be used with student’s byline. This is a semester project

Record Oral Histories of Former One-Room School Students and/or Teachers
David Burton will provide the training. Once an interest is confirmed in this project the Extension office would need to create an opportunity for individuals to schedule interviews. Learn the process and forms used to make these interviews eligible for the collection at the Historical Society of Missouri. Involves doing an hour-long recording and necessary documents. Skills used: historical research, learn oral history project, working and communicating with families/clients, documentation. Semester project

Develop Forms and Process for a Missouri Century Schools Program
This effort would recognize one-room schools in the state that are over 100 years old. Need to conduct phone research to determine interest in the program, whether indoor or outdoor signs would preferred, and a possible price point for the program. Goal would be to get signs at the schools for recognition purposes but to also gather information about each school along with photos as part of the application process. Possible sponsorships from MSTA, Farm Bureau or the Missouri Humanities Council for this effort. Research would result in directory also listed in this document. Project could be completed off site. Skills used: research and writing. Content would be used with student’s byline. This is a semester project

These internships would be under the direct supervision of David Burton
County Program Director

Contact him by telephone at (417) 881-8909
or by email at burtond@missouri.edu
(email preferred)
Online at http://extension.missouri.edu/greene

UNIVERSITY OF MISSOURI
Extension

University of Missouri Extension provides equal opportunity to all participants in extension programs and activities, and for all employees and applicants for employment on the basis of their demonstrated ability and competence without discrimination on the basis of their race, color, religion, sex, sexual orientation, national origin, age, disability or status as a protected veteran.
HISTORY MAJORS
Plan and Help Implement a Weekend Driving Tour / Open House of One Room Schools Near Springfield
Would require hosting a planning meeting with people from the sites being considered. Determine route and make arrangements for various sites to be open for visitors. What about sponsorships and revenue considerations? Need dates and a theme and event at each school. Schools visited could include Locust Prairie, North Star, St. Elmo, Little Moore and Sycamore. Skills put to use: planning, research and knowledge of event planning and working with volunteers.

JOURNALISM / ENGLISH OR PUBLIC RELATIONS INTERNS
Write/Edit Weekly News Releases
Invest time researching and writing media releases on new topics or editing content submitted by specialists for transmission on our news service. Interns would receive byline on articles written or edited. Some content is received from other Extension specialists in first person and is adapted to a third-person media release format with constructed quotes that are confirmed by email with individual specialists being quoted. Editing submitted material could take 1-2 hours per week. Researching and writing unique material quoting extension agents would take 2-3 hours per week. An abundance of story ideas and material exist. This internship would not require a physical location at the Extension office. There would be a Thursday deadline for submissions. Project could be completed off site. Skills used: research, writing, editing and meeting deadlines. Hours per semester would depend on the number of articles.

* These are unpaid internship and volunteer opportunities that provide a learning experience and a wonderful opportunity to do something that will benefit the residents of Greene County.
** All projects will be done under the supervision of David Burton and will have contact with staff in the office and oversight of work. All products of the internship will be reviewed before being made public.
*** Any expenses incurred would be reimbursed by Greene County Extension. (excluding transportation costs). Material expenses are expected to be very low, zero on most projects.
**** It is assumed interns have computer access.

Greene County Extension
Office located inside the Springfield-Greene County Botanical Center
2400 S. Scenic Ave., Springfield, Mo. 65807
Tel: (417) 881-8909
Office hours: Monday - Friday * 8 a.m. to 4:00 p.m.

University of Missouri Extension improves people’s lives with education and research from the University of Missouri System that focuses on high-priority needs of people throughout the state. Each county extension center, with oversight by locally elected and appointed citizens, is your local link to these unbiased resources.

Online at http://extension.missouri.edu/greene

Videos on YouTube
Learn more about MU Extension programs by watching the videos posted to our channel at www.youtube.com/MUExtension417.

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