



Greene County 4-H Foundation 4-H Trip/Event Reimbursement Form

Date	Telephone Number	
4-H Member's Name	Parent/Guardian Name	
Mailing Address		
4-H Trip/Event Reason for Request	Amount Paid	Amount Requested

Attach a copy of your receipt or canceled check as proof of payment.

Return this completed form to the Treasurer of the Greene County 4-H Leaders Council which meets the 3rd Thursday of the month at the University of Missouri Extension Office or by mailing it to:

4-H University of Missouri Extension
833 N. Boonville Ave.
Springfield, MO 65802.

Please note – Your reimbursement request must be completed within 60 days of your participation in the 4-H trip and or event in order to be considered. Reimbursements requested past this time frame will not be accepted.

Approval

Date Received	Date Approved
Signature of Greene County 4-H Leaders Council Treasurer	
Date of Reimbursement	Check Number
Signature of Greene County 4-H Foundation Treasurer	

2008-2009 Reimbursement Rates = Citizenship Forum 50% of registration, KC Global 50% of registration, State 4-H Congress 50% of registration, Teen Conference 100% of registration, National 4-H Conference – flat amount of \$350 – NO travel reimbursement (mileage) for any trips.