<table>
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<tr>
<th>Council Members</th>
<th>Region</th>
<th>Administration &amp; Guests</th>
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<tr>
<td>Carl Allison</td>
<td>South West</td>
<td>Cat Comley Adams, Director of Advancement</td>
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<td>Mike Bottom</td>
<td>East Central</td>
<td>Beverly Coberly, Associate Vice Provost &amp; Director</td>
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<td>Toni Burrow</td>
<td>Urban East</td>
<td>Tony Delong, County Council Coordinator</td>
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<td>Walter Carr</td>
<td>North East</td>
<td>Sarah Denkler, UMEA Liaison</td>
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<td>Glenn Coleman</td>
<td>West Central</td>
<td>Alex Engeman, 4-H Youth Liaison</td>
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<td>Ronda Elfrink</td>
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<td>Tracy Feller, Director of Constituent Relations</td>
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<td>Allen Garner</td>
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<td>Linda Runnebaum, Constituent Relations BSSII</td>
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<td>Anitha Hampton</td>
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<td>Delaney Schmidt, 4-H Youth Liaison</td>
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<td>Dan Hausman</td>
<td>North West</td>
<td>Jim Snider, Consultant</td>
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<td>Dolores Howard</td>
<td>East Central</td>
<td>Jo Turner, Interim Vice Provost &amp; Dir of Ext.</td>
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<td>Paul Klossner</td>
<td>Urban East</td>
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<td>Walt Martens</td>
<td>South West</td>
<td>Bob Mitchell, NE Regional Chair</td>
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<td>Ed Mobley</td>
<td>South East</td>
<td>Julie Scott, Urban Regional Chair</td>
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<td>H.C. Russell</td>
<td>North East</td>
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<td>Bev Schenkel</td>
<td>North West</td>
<td>Courtney Kawelaske, Legislative office</td>
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<td>Vern Windsor</td>
<td>Urban West</td>
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Meeting called to order 4:30pm – Welcome & Introductions

Delanie Schmidt (new 4-H Liaison) – gave brief background and history of how she came to be on council

Approval of Agenda (with additions - Jim Snider, Technology comm., curators, parking passes, emails)
Ronda Elfrink - motion to approve the agenda.
Mike Bottom – seconded motion.
Motion passed.

Approval of Minutes
Glenn Coleman - motioned to approve minutes.
Dan Hausman - seconded motion.
Minutes passed

New Business – Action Items
No new business

Old Business – Action Items

By-Law Committee – (Dolores Howard, Walter Carr, HC Russell, Ronda Elfrink, Bev Schenkel)
• Final copy of By-laws was sent out. Conversation on Anita’s title - Council Communications. Will change on website and future sheets.
• Discussion.
• Approved title as “Vice Chair of Council Communication” instead of Vice Chair of Extension Relations.
  o HC Russell motioned to adopt the By-laws for Extension State Council.
  o Vern seconded the motion.
  o By-laws were adopted.

State Fair booth – (Tony DeLong, Tracy Feller)
• Tony – passed around work schedule for everyone to see.
• Also passed around new format everyone will see with more detailed information regarding council members and addresses and contact info.
• Tracy talking about how the layout of the building will be on that day.
• Allocating addition dollars for meals, and if you work a second shift.
Program

Healthy Home Program – (Rebecca Blocker), was the program speaker

- It is about Preventive Health.
- 26% of children under age 6 live in poverty.
- Significant homes have lead based paint.
- 6.8% of people have radon exposure.
- Significant number of people suffer from asthma.
  - Can be caused by mold and dust.
  - Significant number of elder people fall and end up leaving their homes going to nursing homes.
- Program helps people to change things in their homes to reduce these risks and have more “Healthy Homes”.
- 8 states ($8000) granted this money to increase awareness of unhealthy homes and to improve the risks.
- Look at building structures, impact on community, issues that will impact a family.
  - Snowball effects depending on what the issues are (lead paint can lead to learning issues), (water damage can lead to structural problems).
- Look at cost to community, as well.
  - It doesn’t just impact the person or family, it impacts community and other people, as well.
- Developed a website that interconnected with government sites to give more information to people.
- Developed several individual ideas and helpful posters instead of one big pamphlet with all the issues.
- Education, as well, so people can stay up to date on what they need.
- Brought test packets to hand out to people to test their radon levels in their home.
- Talked about developing their website.
  - Phone apps also included in website.
  - Newsletters.
  - Consumer and professional education (2 separate areas).
  - Website can track activity.
  - Asking extension councils to help to spread the news to educate people across the state.
- Next year, focusing more on schools.
- Tracking feedback and how we can spread word and information.
- Idea – Can posters be formatted to be able to be shown on free cable channels?

Jim Snider/Courtney (Legislative Perspective) –

- 3rd year trying to pass bill.
  - Some banks refusing financing for counties.
  - Went into the bill and clarified that.
  - Got bill through and passed.
• Talked about property tax issue (railroad lobbyists).
• Economy in MO (up).
• Big drain on counties budgets is law enforcement. Important to demonstrate our Extension Value.
• Election season – Valuable to talk to local candidates now about future support as 2 out of 3 will be up for election in most counties.
• Governor has until July 15 to veto. Bill shouldn’t veto; shouldn’t have any issues

Executive Committee Report – Allen Garner

• Executive Committee has not had a formal meeting yet. Exchanges some emails (looking at agenda, etc).
• Committee looking at extension funding – looking to wrap up in July (last meeting).
• Committee had come up with a number of recommendations.
• How can we eliminate mileage as an issue?
  o Not sure how to word since different counties have different “make-up” (depending on how county is compiled, different amounts of money will vary).

Administrative Updates

Beverly Coberly

• Counties get a mail allotment (will discontinue in 2017).
  o Some people across the state were using and some not.
  o This will be a reduction.
  o Insurance – employee and retirement (1 ½ year transition).
• Secretarial retirements – get an account manager at Nation Wide (July – August)
  o Need to roll out now since it’s next year.
  o County program directors will be told about it.
  o Communications coming out in another week.
  o Focus is to have money hit places that it should (Equity).
  o Counties will be different depending on county.
• Different counties used the mail allotment differently. Most counties had a positive number left in the allotment. Words to remember – PROGRAM/DELIVERY SUPPORT

Break – Dinner - 6:00pm

Beverly Coberly

• Update – Summary of past year – cost dollars.
• FLSA – ask program directors to do an analysis. (Fair Labor Standard Act)
  o FLSA adjustment – Some Faculty were below the line so had to adjust.
• Budget reduction and campus took a cut.
  o Scenario budget planning.
  o Program coverage (asked counties - identify where you can move dollars to still cover programs)
Final budget (May 15). Then needed to communicate to extension counties.

- Needed to cut a “net” of 11 positions in the counties and knew there would be some upset.
- Looked at staffing plan keeping in mind – program coverage. Looking more at program versus persons as far as where to cut.
- Performance cuts are dealt with separately. Concerns – Will people who were cut be able to “re-tool” and go to another position? One reason why lengthening contract to give them time to do so.

- Bev gave list of positions/programs that were cut, not names.

**Tracy Feller: Constituent Relations**

- Talked about VIP notebooks that we’ve put together. Passed around copy for people to look at.
- Handed out bound binder versions for the state council members.
- Talked about new literature plan and promotional pieces of material that we are putting together to address our audiences.
- Explained the need for the “Show me your extension pride” campaign. Importance thereof.
  - Change the wording when you talk about extension or when you answer your phones.
  - Needs to be “MU Extension - _____ County”. University and then place.
  - May have contests or something like that where there is an incentive to answer the phone like we should.
- Farm Family Day
  - All 114 counties are represented. First time EVER.
  - Talked about that day and what will be going on.
- State Fair – Extension presence Theme – “Live like your life depends on it. Live smart.”
- Council to Campus – (starts tomorrow) Friday and Saturday.
  - Asking for 2nd volunteer to help round people up for pictures who haven’t gotten them yet. (No volunteers)

**Regional Successes and Statewide Concerns from Regions:**

**A. Northwest Region** – Dan Hausman

- Livingston Ct – lost position (not happy).
- Farm Sustainability program – well attended (Succession planning)
- Aging family and farmers so helping people to deal and know what needs to be done.

**B. Northeast Region** – HC Russell

- Succession planning, too.
- Talked about change in positions (eliminations).
C. **West Central Region** – Anita Hampton  
   a. Robotics program (500 kids), 750 is the goal for next year.  
      i. Competition (17 teams) 50-60 kids involved.  
      ii. Big program and going strong.  
      iii. Camps are starting, too.

D. **East Central Region** – Dolores Howard  
   a. Nothing to report

E. **Southwest Region** – Carl Allison  
   a. Meeting coming up.  
      i. Need to get better attendance at regional level

F. **Southeast Region** – Ed Mobley  
   a. Concerns (retirees- person with 42 years, position cuts).  
   b. Meeting – 16 out of 18 counties present

G. **Urban Region** – Paul Klossner  
   a. Urban was hit hard with reductions.  
   b. Got new office in St. Louis county.  
   c. Open house in September (in Kirkwood).  
   d. Saturday is regional meeting (Columbia).

Bev Coberly asked about and explained re: Active Safety Shooter training (Law enforcement is going out to all the regions). Evaluations are great. Opening to faculty and Staff and opening up to regions, too.

**REPORTS**

**Intercampus Alumni & Extension Leadership Council** – (HC Russell, Dolores Howard, Tony DeLong & Tracy Feller)  
- Conference call - Effectiveness.  
- Briefing on all the noise in the system.  
- Are briefed on a monthly basis so are really informed on what is going on.  
- Marty gave a brief summary of the legislative year.  
- Enlightening on hearing about other campus that are eliminating marketing tools and newsletters, etc.  
- Having to tighten belts everywhere.

**FY17 Budget & Committee** – (Carl Allison, Bev Schenkel. Allen Garner)  
- Have a lot of things going for State Council.  
- Did survey – interesting numbers.  
- Job is to put together a set of recommendations.
• Still need 5 members to complete the survey.
  o Need to know what you value and what activities you see as important.
  o Idea is to find efficiencies and to try and free up money.
  o There are a lot of ways to do things without losing the effectiveness.
• Ideas from Allen – passed around map to show where everyone is located.
• “Go To Meetings” – very little “know how” required.
  o Very easy to use.
  o Works well with smaller committees and groups.
• Webinar – can control speakers and can even pre-record speakers.
  o Can change which camera is turned on depending on who is speaking. And then can turn it off even though everyone is still at the meeting.
  o $79 a month with webinar piece.

Legislative Update & Extension Bill HB 2237 – (Tony DeLong)
• Nothing to report (Jim and Courtney already spoke on this)

Council to Campus (Update & assignments) – (Vern Windsor & Paul Klossner)
• All ready to go.
• Everyone has assignments.
• Have 98 people attending. Not quite up to where we wanted but okay. Would like folks to encourage more next year and also bring county commissioners.

Strategic Plan Committee – (Walt Martens, Mike Bottom, Toni Burrow, Glenn Coleman, Ed Mobley)
• Meeting tomorrow morning 8:30 at Memorial Union room 102.

UMEA Report – (Sarah Denkler)
• Meeting was Wednesday.
  o Vocal point was about reductions.
  o Short-term committee to look at programing and do survey to see what programs are still working and which ones aren’t.
  o Farm families – issues: 1) get rooms reserved a year prior (MU) 2) Families should get in for free. 3) mileage

State 4-H Council Update – (Alex Engeman, Delaney Schmidt)
• Finished up congress
• Delaney started as new liaison

Other Business
• Ideas for speakers for August meeting.
  o Kyle Flinn speaking at C2C so might lead into something for August State Council meeting.

Other items
• Are there issues out in region that there might not be a program that could help a certain situation?
  o Can program be developed.
• Besides telling us what is going on with your region, tell what programs extension might be able to help with (during reports).

• Anita – curator’s meeting – started at 8:00
  o Discussed presidential search.
  o Being educated on what they can say and what they can’t say.
  o Didn’t feel like anybody at the meeting, including all the Curators that knew anything about Extension.
  o Tried to voice the importance of Extension and its role with the university.
  o Have identified some possible candidates for president.
  o 3 curators nominated. Governor Nixon has confirmed all curators.

• Parking passes (Linda Runnebaum) – process has changed. Will be getting email from Karin Burgess in Extension.

• Emails (Dolores Howard)
  o Please respond to emails if asked.
    • If you don’t and it’s not the outcome you want, don’t say anything.
    • Need to get back somehow and let council members know.

Introductions for New State Council member, Toni Burrow’s benefit – everyone went around the table and said which region they were from.

Adjourn
  Walt Martens motioned for meeting to adjourn.
  Vern Windsor seconded the motion.
  Meeting adjourned at 9:15pm.