Council Members  Region  Administration & Guests

Carl Allison  South West  x  Jo Turner  Interim Vice Provost & Dir  x
Mike Bottom  East Central  x  Beverly Coberly  Associate Vice Provost & Director  x
Toni Burrow  Urban East  x  Tony Delong  County Council Coordinator  x
Walter Carr  North East  x  Jim Snider  Consultant  x
Glenn Coleman  West Central  x  Sarah Denkler  UMEA Liaison  x
Ronda Elfrink  South East  x  Tracy Feller  Dir. of Constituent Relations  x
Allen Garner  Urban West  x  Alex Engeman  4-H Youth Liaison
Anita Hampton  West Central  x  Nathan Smith  4-H Youth Liaison
Dolores Howard  East Central  x  Linda Runnebaum  Constituent Relations BSSII  x
Paul Klossner  Urban East  x
Walt Martens  South West  x
Ed Mobley  South East  x
Sallie Jo Potter  North West  x
H.C. Russell  North East  x
Bev Schenkel  North West  x
Vern Windsor  Urban West  x

Meeting called to order - 8:30am Anita Hampton

Meeting previous night – good

Approval of Agenda
Request to move some of the agenda around. Will stop when Dr. Middleton shows up.
   Sallie Jo Potter - motion to approve the agenda with rearrangements proposed.
   Carl Allison – seconded motion.
   Motion passed.
Approval of Minutes
Corrections – Carl wasn’t at meeting in April. Bev joined as conference call.
   Ronda Elfrink - motioned to approve minutes with changes.
   Vern Windsor - seconded motion.
Minutes passed

State Council Executive Committee Report – Glenn Coleman
Only discussions were talking about agenda.

Administrative updates
– Dr. Jo Turner
She is honored to be back.
   • Gave update of pass years and history prior to coming back to Extension.
   • Talked about the candidates for Vice Chancellor – excellent candidates. End of August, transition should be complete.
   • State Appropriations – What we say and do in the next month is very critical.
     o Do not know about cuts at this point.
     o Need to be thinking proactively about what we can do. Very important at this time of “Fiscal Uncertainty”.
     o Federal appropriation has been flat for decades. Similar to reduction over the years.
     o Even though state appropriations are restored, would still be looking at adjustments.
     o Faculty was among the lowest in pay grade.
     o Look at crisis as opportunity for Extension.
     o E-commerce (Kyle Flinn) - What can Extension do in e-commerce? May still get 5% cut, hiring freeze, no salary increases.
   • Program Directors asked to cut 3-5%.
     o New fiscal uncertainty statement presented. Refrain from voicing statement until further notice.
   • Enrollment of students is climbing back up.
     o Jim Snider - Cost and participation in Medicaid is what drive state appropriations down and they have no control over that.
   • Want to advocate as the support of the university.
     o May not want to advocate to go towards a “Line item”.
     o Extension is part of university so need their support. If it impacts them, it impacts us.
   • Program in Development that would endow a full ride scholarship to a non-traditional student to attend MU (someone who didn’t have college in their family, etc...someone who would not typically attend college).
     o Want to get one endowment per county. Have about 12 so far.
   • Concern – Specialist throughout counties are stretched tight.
     o Need people who know their jobs but aren’t exhausted because they are traveling so much to cover counties and programs.
     o Costs for counties to pick up program costs for specialists. Can’t keep up with increase in costs.
- Bev Coberly
  • Recommendations for mileage.
    o Cost opportunities. How do we keep mileage more consistent?
    o Mileage is at different reimbursement levels across the state. How do we handle this?
  • Fiscally – taking things slow so we don’t make mistakes and take care of what we need to.
  • Law enforcement training – they are being scheduled.
    o MTI – Missouri Training Institute – training supervisory training. Are going out and training specialists in the state.
    o Craig Payne – anti biotic for animals. Is expert for state. Been doing numerous programs for this.
  • MELD – to encourage people for extended career.
    o Has been postponed for this year.
  • Moving forward with Labor Education position.
  • Strategic integration – Making sure we have resources for programing for the next 100 years.
  • FRTI – Fire and Rescue training
    o Getting ready to put together advisory committee together to help with this. Trying to position for the future.
  • Food systems teams working together now instead of independently.
  • Budgets – more monitoring of the state council budget and making sure we stay within the guidelines.
    o Tracy and other program directors are being more accountable in looking at budgets.

New Business – Elections
  • Looked over language in bylaws for nominating officers.
    • Need recommendations for each office.
    • Sallie Jo passed out nominations for Chair first.
      ▪ Chair position: Allen Garner and Dolores Howard are nominated by committee. No nominations from floor. Ballots counted. Dolores Howard is elected new Chair.
      ▪ Vice-Chair of Operations position: Carl Allison and Glenn Coleman are nominated by committee. Allen Garner nominated from floor. Ballots counted. Allen Garner is elected new Vice-Chair of Operations.
      ▪ Vice Chair of Extension Relations position: Anita Hampton is nominated. No nominations from floor. Anita Hampton is elected new Vice-Chair of Extension Relations.
      ▪ Secretary position: Vern Windsor is nominated. No nominations from floor. Vern Windsor is elected new Secretary.

Allen Garner suggested that nomination committee be given a “Thank You!”

Old Business
By-laws committee - Dolores Howard
  • Changes proposed
    • Page 1: Decided to remove “Man” on anything that says “Chairman”. Just “Chair”.
    • Page 2: Removed “Section” off anything with “Article II” on it.
• Changing the word “Shall” to “May” (bottom paragraph of “4-H”).
• Comments.
  ▪ If you say “may” then you give option to back out. Is responsibility to be there. Decided to leave word as “Shall”.

Dr. Middleton – 10:00
• Gave brief history of his professional career.
• Retired once and came out of retirement.
• Was his job to try and rebuild trust between donors and the university.
  o Not just African AM and their protest.
  o Also graduate students and health care issue, Planned Parenthood.. how things were being run.
  o People not happy; No one was happy with university.
  o Dr. Middleton’s job was to help calm things down.
    ▪ Keep doing what you’re doing.
    ▪ Advocacy doesn’t go un noticed.
    ▪ Keep spreading word and telling the positive stories.
• Phil Smart – issue of freeing up higher education in Missouri. This has been squelched and being relooked.
• Intercampus leadership council (Alumni alliance)
  o Doing good work. Legislature would rather support us than cut us.
• President position – Looking for a commitment of 7 years.
  o Dr. Middleton hasn’t put his name in the hat.
  o Will extend his interim position until they find the perfect position but not for more than couple of years.
• Listened to questions and remarks.
  o He thinks next year will be better than this year.
  o Will get through the fiscal issues.
  o Students are the most important.
• Went around room and everyone introduced themselves.
• Dr. Middleton gave brief personal history of himself.
• Discussion on marginalization
  o Need to not assume.
  o Deal with people as people and not identify them by a certain characteristic.
• Suggestion (Walt M.) – think education on Extension should be included in education for students so that when they graduate, they know how Extension is related to the university and how involved it is.

Legislative Update – Courtney Kawelaske
• Budget – is looking better (timing helped)
  o Put back into performance funding.
  o Took it up to 6%, recommended by governor. Put 1M back in.
• One-time money for vet med school was put in.
• Thank you for help earlier on budget issue. Legislative Day – thank you.
• Proposed links to help with communication
  o Response link – communication.
  o Survey link – talking about what you did.
  o Saves time on advocacy so that people can report directly as to what they did instead of a long email chain.

Decided to push rest of agenda on to next meeting. – noon.

**Suggestion by Walt Martens.** - to have something drawn up for Tom Henderson. for the work he did with State Council (motion). Carl Allison seconded it.

Anita Hampton went through rest of agenda items to see if anyone had to discuss at this meeting.
- Ronda Elfrink
  - Agenda was sent out regarding vice chancellor search
- Tony
  - Hand out on “listening”.
  - State Fair work time for working booths. Passed around for sign-ups
- Tracy
  - Budget
    ▪ Will explain in more detail at next meeting.
    ▪ Want a committee to be put together to have input on budget.

Presentation of certificate to Sallie Jo Potter in recognition of her service on State Council.

Dolores Howard motioned for meeting to adjourn and Ronda Elfrink seconded. Meeting adjourned.

A few stayed to watch the live stream of the Presidential Search Forum.
University of Missouri Extension State Council
April 7, 2016, 7 pm – 9 pm
Stoney Creek – Lewis & Clark Room
Columbia, MO 65211

Council Members

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Master Gardner with David Trinklein

Discussion and Questions
Operational Model
Self-Directed work team lead, since lost Director
Online Training & Recruitment successful
Prior to – they believed they were in charge vs. University curriculum
Mo Master Gardner Assn. – support MU Extension audible program.
  • 54 chapter in MO
- Some autonomy is okay, some is problematic
- Must know limitations – University is still in charge
- Policy being enacted
- Each department to establish MOU (Memorandum of Understanding) between local county. Extend that chapter.
- Template for MOU – (posted?) / adjust according to nuances – most under financial umbrella
- Standardize financial Management/Policy – mg by Co Ext.
- Defense: protection (liability insurance)
- Same chapters – mandate for yearly outside audit
- 40C3 status – paperwork (avoid)
  - Precedence – for outside accounts/outside bank account. Larger sums they are dealing with
- Co. Council approves action via that Co Council via MOU – Ed Knowlimeyer – then protected by liabilities which they cause.
  - Must be an approved volunteer status via County Council

Branding – of being a part of Extension
  - County offices – same thing
  - Still to work out
Sales Tax – Collection of sales tax at Master Gardner
  - Activities at Plant sales

Harold Burut – System Wide (expert?))
  - Letters to department of revenue declares exception to sales tax collection
If “competing” with local businesses “should” charge.
Springfield Master Gardeners – trying to get an okay. Hearing all kinds of things. Reluctance of a Master Gardener and to collect sales tax revenue, but doesn’t “come back our way”.

Working with Rob Kallenbach

Plant sales – generate revenue
JC has own greenhouse

Kevin Hansen – Quick books – Chillicothe (statewide) - example

Dollars raised to support education – need a definite answer
  1. Tax ID # (whose?)
  2. Independent Entity – or under county – county goes cut
  3. Sales at retail
  4. Ag exemptions (exempted by product)
  5. Are they getting advantage vs competitors by being sales tax exempt.
  6. If “independent” – can’t claim educate
  7. Talk to a tax guy
  8. Call general council office /Department of revenue – Letter Ruling –
Local sales tax rates / admin separately
Business licenses – exemption – but does it charge sales tax?
Comments by end of April – route through him.

Regional reports
• EC – Nothing
• SW – W. Martens – Lesson in corporation department of Ag. Leader – met with Wright County coops agreement housed at MSU – Experimental session. Working great.
  Also David Burton – Greene Co. writers guild – was 2nd prove
• NW – Sallie Jo – branch of position again
  Livingston Co – controversy fixed
  MOU – going on
  Summer membership social media Atchison/mu service library
  May 4th – Sallie stepping down
  FISH – MU Karma chooses attitude
• NE – Nothing
• WC – Glenn – new officers
  Anita voted back in, “Darrell Cook” – Moniteau Co./ Co. Council presidential search forum.
• Urban – Writers report search
  4H staff person – resigned – back into education
  Apply for a waiver
  Elected same officers
  Allen re-elected to state council

Potential –
  STL County council issues
  Legal - where to turn?
  Electronic voting
  Sunshine Law Questions

Attorney Generals office – Head pursuits?

CARET
  Social media knowledge gained. As few as 3-30 tweets gets attention