Minutes of the Epsilon Sigma Phi
Alpha Tau Chapter Executive Board Meeting
September 8, 2014
Via Adobe Connect

Call to order and welcome by Mark Stewart, President at 8:30 a.m.

In Attendance:  Mark Stewart, Bev Maltsberger, Lynda Zimmerman, Mary Leuci, Nellie Lamers, Vivian Mason, Meridith Berry, Jenny Flatt

Minutes from August meeting were reviewed.  Motion to approve minutes by Nellie, seconded by Meridith, and the motion carried.

Treasurer’s Report:  Joe reported there has been no activity in the account this month.  Grant funds of $500 were received from an ESP professional improvement grant secured by Meridith.  The current operating balance is $6919.93.

President’s Report:  Mark
  - National committee opportunity – National needs a North Central representative on the membership recruitment and retention committee.  Vivian Mason expressed interest in serving on this committee.  Mark will submit her name for consideration.
  - JCEP/PILD conferences – The call for papers for the JCEP and PILD conferences are out and information is available on the JCEP website.  The JCEP conference will be in Las Vegas and the PILD conference in Washington D.C. - Members are encouraged to submit a proposal. Scholarship opportunities are available and applications are due December 1, 2014.

Annalist report:  no report

President Elect’s Report - Mary Leuci requested articles be sent to her by September 20 to be included in the September newsletter.
National ESP meeting - Mary and team submitted an application for the 2014 President’s Theme Award. This year’s President’s Theme is ‘Growing the Extension Professional—the next 100 years’.  She shared the link to the two-minute YouTube video.  Great job everyone!

Committee Reports:
  - Awards/Recognition:  Lynda- September 22 at midnight is the deadline for State ESP awards; please encourage members to apply. Several nominations have been received.  Lynda will recognize Julie Middleton and Vera Massey at fall conference for their national ESP awards.
  - Membership:  Vivian – New member packets will be prepared and distributed to new members at our breakfast meeting at fall conference.  She will also print brochures to be used during the ESP ice cream social.
  - Professional Development:  Meridith – Alpha Tau received a $500 grant from national. Funds will be used to buy books for the next member discussion group and possibly for reimbursement to members who had to purchase their book last time.  She is exploring a Facebook group page as a possible discussion option for the group.  She asked for book ideas from members.  Mark suggested “It’s Your Ship."
  - Loan and Fellowship:  Bev – She continues to encourage people to apply for available funds to support academic as well as professional development opportunities. There are funds available.
Global Issues: Jenny – The next Adobe brown bag lunch presentation is September 10. Rebecca Travnichek will share her EGRET experience. Jenny worked with Mary Leuci to complete a poster for the national ESP conference. This program has been submitted for the 2014 National ESP President’s Theme Award.  
Website/Technology: Kate sent a report that she is willing to lead the book discussion and will work with Meridith to explore the most user-friendly format.  
Public Issues: Nellie – The committee is working on two Adobe seminars. The first will address diversity and the second will address the role of Extension in controversial issues.  
   o VITA- those involved are starting to work on recruiting volunteers and preparing for the added Affordable Care Act information to be included on 2014 tax returns.  
   o The Health Insurance Education Initiative- the state team, Molly Vetter-Smith, Graham McCaulley and Brenda Procter have scheduled region team leader training to cover changes in the law and new curriculum they’ve added covering how to use health insurance and understand health insurance terminology.  
   o The Public Value self-directed work team- received funding for annual report reviews for FY15.  
   Courtesy: Pat – no report  
   Retirees: Vera sent a written report that she has been working with retirees. She asked the board to determine if we want to do something special for the 100 year celebration at fall conference. It is recommended that all Life Members be invited to the ESP breakfast as our guest if the budget will support this expense. Cost will be discussed at the October meeting and Mark will follow-up with Vera.  
   Nominations/elections: Julie sent a report indicating that she is working on the ballot and will have it ready to use for voting at the ESP breakfast.  

Old Business:  
   Ice cream social at annual conference will be Wednesday, October 22 from 2:30 – 3:30, during the posters session. Board members are asked to help serve ice cream. Jenny will contact Buck’s ice cream to place our order and pick it up. We need to know who has the aprons.  

New Business:  
   Each committee chair is asked to prepare a written report and give a SHORT oral report at the annual breakfast meeting. Written reports need to be sent to Mary Leuci by October 13 so they can be included in the report.  
   Nellie moved to approve funds to pay for the cost of printing the poster that was presented at the national ESP conference. If there are professional development funds remaining, the expense will come from that budget first. Seconded by Vivian. Motion carried.  

The next board meeting is October 6 at 8:30 AM. Meridith will initiate the meeting because both Mark and Mary will be participating remotely from out of state sites.  

With no further business, Mark adjourned the meeting at 9:45.  

Minutes respectfully submitted (9/12/14)  
Beverly Maltsberger, acting secretary