Minutes of the  
Epsilon Sigma Phi Executive Board Meeting  
January 25, 2013 – 9:00 a.m.  
Via Adobe Connect

Call to Order: by President Julie Middleton at 9:02 a.m.

In attendance: Joe Koenen, Julie Middleton, Pat Snodgrass, Kate Akers, Lynda Zimmerman, Nellie Lamers, Sarah Hultine Massengale, Tim Baker, Vivian Mason, Mark Stewart, Janice Perkins, Mary Leuci, Sandy Stegall

President’s Report: Julie reported on the following:

- JCEP conference – Mark Stewart is unable to attend, will be looking for someone to take his place if possible. Usually the pres-elect attends JCEP and president attends PILD – Julie will be attending this year.
- Galaxy Sept. 16-20 – deadline just passed for RFPs, registration opens in May
- Scholarships are available for professional development – McKinney fellowship applications due Feb. 1.
- Mini-grant applications are due Feb. 1 (for state to conduct professional development)
- $500 professional development scholarship available from ESP – due March 1 – see ESP national website for details
- Julie attended UMEA meeting January 24 and presented on ESP activities

Minutes: Pat Snodgrass made a motion to approve the December minutes as presented, Tim Baker seconded, motion carried.

Treasurer’s Report: reported by Joe Koenen-

- Board discussed the 2013 budget and issues with deficit spending. Suggestions included increasing membership by making a list of retirees to invite to join. Mary Leuci made a motion to table the budget until the February meeting, Nellie Lamars seconded, motion carried.

Annalist report: Tim Baker asked for a list of members to go back 2-3 years to see those with lapsed memberships, so we can invite them to become members again.

President Elect Report: Julie commended Mark on the newsletter. Mark requested ideas and topics for the newsletter, and asked for suggestions on how often to publish. The main suggestion was 3 times per year: January, April/May, and September. The board discussed who might be able to attend JCEP (Feb. 12-14 in Memphis). The suggestion was made to use the funds for the key purchase if no one else is available to attend.
Committee Reports:

- **Recognition and Awards** – Lynda Zimmerman reported that a meeting is scheduled with Vera Massey to update the committee on timeline details.
- **Membership** – 16 campus members, same as last year. One way to recruit new members is by new regions, targeting those regions with low numbers of members. We also need to include a reminder in the newsletter and Insider. Committee will be working to update membership list with regions and paid status. Joe will send the list of new members to the national office.
- **Professional Development** – Committee is seeking ideas for workshop/ISE for remaining funds (some suggestions included looking at core competencies: communications, marketing, technology and teaching methods, global issues). Books can also be purchased with the funds.
- **Loan & Fellowship** – No report
- **Global Issues** – Committee is recruiting new members. A grad student is compiling the results of the global issues survey. There is a new CoP on international issues. There is a joint curriculum being developed with Extension and S. Africa on a leadership exchange program. A series of webinars will be highlighted for 4-H professionals interested in engaging in international work.
- **Public Issues** – Five of 8 regions participated in annual report reviews. These reviews will be available in 2013 as well. Topics for the committee include how to share great program examples, facilitate discussions in public on public issues (being content experts, technical advisors, policy analyst roles), how we can be more involved in public issues. One idea presented was to share with ESP on the legislator workshops held last year using CIM and OSEDA.
- **Courtesay & Memorials/Retirees** – Please send names as you become aware of memorials. Attending PILD this year (April 20-24 in DC) are Jim Crawford, Karla Deaver, Kathy Macomber, Connie Mefford, Mark Stillwell, Jessica Trussell, and regional/state council members TBA. Cynthia Crawford is coordinating retiree meetings.
- **Nominations** – Karma reported that the president elect and treasurer positions for this coming year will need to be campus representatives (positions alternate between campus and field faculty)
- **Website**– Kate shared the new format of the website. She will keep 5 years of archives on the website and the rest will be on S drive.

All of the committees need additional members. Membership forms needs to be revised to include interest in committees to help recruit new committee members for all committees.

No other business was discussed. Tim Baker made a motion to adjourn, seconded by Kate Akers. Meeting adjourned at 10:14 a.m.

Submitted by: Sarah Hultine Massengale