Minutes of the
Epsilon Sigma Phi Annual Meeting
Wednesday, October 31, 2012 - 7:25 a.m.
Windermere Conference Center, Roach, MO

Call to order: by President Karma Metzgar at 7:25 am

In attendance: Joe Koenen, Bob Broz, Mark Stillwell, Bev Coberly, Tom Henderson, BJ Eavy, Celeste Vanderbrugen, Kandace Fisher McLean, Kate Akers, Bud Reber, Rick Sparks, Bob McNary, Eldon Cole, Bob Schultheis, Tim Baker, Linda A Geist, Mary Simon Leuci, Vivian Mason, Nellie Lamers, Tish Johnson, Shelley Bush Rowe, Teresa Mareschal, Betty Franz, Tony DeLong, Janet Kline, Janet Lee Kline, Richard Proffer, Jessica Trussell, Marsha Alexander, Pat Snodgrass, Maudie Kelly, Rebecca Travnichek, Sarah Hultine Massengale, Sarah Traub, Linda Rellergert, Lynda Zimmerman, Linda Morgan, Kathy Dothage, Kay Sparks, Meg Sage Mach, Meridith Berry, Mary Anne Patten, Bev Maltsberger, Kathy Macomber, Georgia Stuart Simmons, Vera Massey, Sandy Stegall, Julie Middleton, Cindy Zluticky, Michael Ouart, Kara Lubischer, Pam Duitsman, Karma Metzgar

Minutes Mark moved to approve the minutes, Joe seconded the motion. The minutes were approved as posted.

Treasurer’s report – reported by Joe Koenen treasurer:

- $1202.20 in the regular checking account
- $7,387.26 in the commercial money market account
- Outstanding deposits of $1,240.00
- Outstanding checks of $1,517.70
- Total operating funds available $8,311.76

Kay Sparks moved and Mark Stewart seconded and the motion carried to approve the treasurer’s report.

Annalist report – Janet LaFon sent a request that folks get any historical documents to her for the official records.

National ESP update – Mark Stillwell, thanked the group for their support. Specifically thanked Bev for her encouragement in 2005. Four attended the national meeting. Michael Ouart presented on his global experiences at the meeting. He led discussion about what the administrators could be doing to support professional development. Mark asked people to be active in committee work and encouraged folks to look for national opportunities.

JCEP is an opportunity to be involved with the leadership nationally. ESP sponsors three events: JCEP meeting, PILD in Washington DC, and Galaxy IV. All three are great ways to get involved.
Membership – David Hill retired. A variety of folks have supported membership this year. There will be a new chair this year.

Professional Development report – Meridith Berry – brought a speaker in on social media using grant funds that were received. The topic and speaker were well received. Meridith indicated that the process for receiving a mini grant is simple and she would be happy to help people write other grants in the future.

Loan and Fellowship – Beverly Maltsberger – encouraged people to apply. Three members received support, Susan Mills Gray, Meridith Berry, and Beverly Maltsberger.

Life Member/Retiree report – Barb Casady was not able to be present. If you know of someone who has retired and isn’t yet a life member it would be a nice tribute to pay their membership for them. It is $250 to join and they get $100 off each time they attend a national meeting.

Global issues – Mary Leuci very active this year. Set some goals. Set out to find out what experiences people have had and what the aspirations are for the members in this regard. There was a map at the conference for folks to identify to where they have traveled. Received good information through a survey and are using that information in a variety of ways.

Public Issues – Mark Stewart shared the names of the attendees for PILD this last year. There was very good participation from Missouri this year.

Nominations – Mary Anne Patten – The President-elect, and Treasurers offices were to be filled this year. A slate of officers were provided.

- President-elect, Mark Stewart
- Secretary, Sarah Massengale
- Annalist, Tim Baker

Kathy Dothage moved to close nominations and accept by acclimation, Mary Simon Leuci seconded and the motion carried.

President’s Report – Karma reported that she and Julie had gone to national meeting. One of the traditions for past national presidents is the purchase of the key at the national meeting. The board decided to dedicate the silent auction proceeds for the last few years to Mark to purchase the keys. There were boxes on the table to accept donations to help with the cost of the key. Administration is going to match however much gets put in the boxes. The key sold for over $1,500 last year and $2,000 the year before.

We have received some national awards based on the membership and increase in membership.

There is plaque in Whitten Hall with the President’s names on it. It was filled in 2002, the board has agreed to purchase a new plaque and get it updated.
There are openings to serve on the national committees.

**Recognition and Awards** – Vera Massey presented the work of the awards committee. Rick Sparks was recognized by the NC region for distinguished service. Early career service award was presented to Sarah Traub. Mid-career service award was presented to Linda Zimmerman. Outstanding regional faculty award was presented to Sarah Massengale. International service award was presented to Mary Simon Leuci.

**Initiation of new members** – Mark Stillwell and Mark Stewart led the ceremony. New members at January 2012 received their certificates from the national office. New members who joined this year and others who weren’t officially initiated in the past were initiated. Epsilon stands for Extension, Sigma stands for service and Phi stands for professional.

**Courtesy & Memorials** – Mary Anne Patten conducted a ceremony to recognize those who have passed away since our last meeting.

**Installation of new officers** – Mark Stillwell led ceremony:

- Past President – Karma Metzgar
- President – Julie Middleton
- President-elect – Mark Stewart
- Treasurer – Joe Koenen
- Secretary – Sarah Massengale
- Annalist – Tim Baker

**New President’s Report** – Julie Middleton thanked everyone for their support. She is looking forward to a great year ahead. Thanked Karma Metzgar for her leadership this last year. The outstanding committee chairs that have volunteered to help this year were recognized.

Meeting adjourned at 8:40 am

Submitted by: Rhonda Gibler