



# Cedar County 4-H Leadership Award Application

## Part B

Leadership, Citizenship, and Community Service

Picture of you here

Name \_\_\_\_\_

Club \_\_\_\_\_

Age \_\_\_\_\_ Year in 4-H \_\_\_\_\_

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

Club Leader's Signature \_\_\_\_\_ Date \_\_\_\_\_

Typist Signature (if required) \_\_\_\_\_ Date \_\_\_\_\_

## Instructions and Information

NO LATE ENTRIES WILL BE ACCEPTED!!

1. **Why should a member complete a County Leadership Award Application (CLAA)-Part B?** In order to be eligible for ribbons, project medallions, outstanding member of the year, and for special awards (see Family Handbook) the member must complete the CLAA-Part B and at least one Part A and turn in to the Extension Office by September 15th.
2. **What should be included in the CLAA-Part B?** Start in September of the program year, keeping track of all activities outside of your project area. This may include activities you did as a club or county officer, work as a Jr. Leader, attendance at camps, council meetings, community service, or fundraising for your club. It may also include special events like Achievement Day, Share the Fun Night, Fashion Revue, 4-H trips, regional, state, or national events. Even leading the pledges or volunteering your time to help at fairs, club or county events. This is also where you list your personal achievements, awards, and recognitions. Almost anything you do in 4-H on any level may be added to this application somewhere. Add your story, photos and all necessary signatures and turn into the Extension Office by September 15.
3. **Where can I get a copy of the CLAA-Part B?** You can request one from your club leader, the Extension Office, or go online to [www.muextension.missouri.edu/cedar/4-H.shtml](http://www.muextension.missouri.edu/cedar/4-H.shtml). A fillable pdf file is also available on our website. It may be downloaded to your computer and you may fill it in then print. It will still need to be bound together on the left hand side with staples. You must keep all pages in order. Pages are numbered for you your convenience. Do not remove any pages even if blank.
4. **Do I have to fill out a CLAA-Part B for each project?** No. You only have to fill out one CLAA-Part B. The score is added to each CPAA-Part A score to determine awards.
5. **If the club leader or project leader is not available to sign my application, can I turn it in without their signature?** It is the member's responsibility to contact the club leader and project leader well ahead of the deadline to get needed signatures. An application can not be judged without the signatures!
6. **What awards are given for completing the CLAA-Part B?** First, the score from each Part A is combined with the score from Part B. The total score for each project is then recorded. Combined applications with scores 30-49 points will receive a white ribbon, 50-69 points will receive a red ribbon and 70-100 points will receive a blue ribbon. This is done for each of your Part A application you turn in. A score of 80 or higher on any application is eligible for a project medallion. Members with at least one blue ribbon application (70-100 points) will be placed in the running for the Member of the Year Award.
7. **How do you earn a project medallion?** By completing at least one Part A and Part B and receiving 80 points or more combined score. If you have more than one project application earning 80 points or more you will receive a medallion for the project in which you received the highest score. A member may only receive one project medallion per year. If there is a tie, you will be asked which project you would rather have the medallion in. This is a personal accomplishment, not a contest.
8. **How are outstanding members selected?** You must complete both Part A and Part B. 2 members are selected per each year in 4-H to receive the Outstanding Member of the Year Award, unless there is less than 5 competing for the award and then only one will be selected. These members are selected based on their average combined scores on their award applications. A tie is broken by adding bonus points (1 bonus point per blue ribbon application), and then by the highest score on Part B.
9. **How do I fill out the CLAA-Part B?**
  - a. If typing, font may be no smaller than 12pt. The pdf file is already set for you.
  - b. Do not change the application in any way.
  - c. Do not add or remove pages even if blank. You may replace a page if you make a mistake.
  - d. Keep all pages in order. Page numbers have been added for your convenience.
  - e. If printing the application from the website, you may only use the front of the page.
  - f. Do not copy on or use the back of any page.
  - g. Application must be stapled together along the left hand side.
  - h. **Cover page:** Must be completely fill out. Must acquire all signatures. Picture should be of you, preferably close up. Picture should be at least 2 x 3 inches and no more than 4 x 5 inches.
  - i. **Leadership application:** Follow directions provided throughout the application.
  - j. **Summary Sheet:** Must be filled out except for the shaded areas.
  - k. **Protective Cover-**You may use a clear protective cover over the application. Name, club, and signatures must be visible.









**PHOTOS** – You may attach 2-5 pages of photographs relating to activities and events in leadership and citizenship areas (front only). Photos must be captioned. Tell us what is going on in the picture. No limit on the number per page. No overlapping.

## PHOTOS

## PHOTOS

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# SCORE SHEET

**Judges:** Please score each section on a scale of 1-10, 10 being the most and 1 the least. Please comment on the work in each section so that the member will learn from the experience.

**LEADERSHIP** ..... \_\_\_\_\_  
Maximum 10 points

COMMENTS:

**CITIZENSHIP/COMMUNITY SERVICE** ..... \_\_\_\_\_  
Maximum 10 points

COMMENTS:

**AWARDS AND RECOGNITION**..... \_\_\_\_\_  
(NOT in a project area) Maximum 10 points

COMMENTS:

**4-H PROJECT STORY** ..... \_\_\_\_\_  
Maximum 10 points

COMMENTS:

**4-H PROJECT PHOTOS**..... \_\_\_\_\_  
Maximum 5 points

COMMENTS:

**TOTAL SCORE** ..... \_\_\_\_\_  
Maximum 45 points

**ADDITIONAL COMMENTS:**

**JUDGES INITIALS**



*Thank You!!*



**CEDAR COUNTY 4-H  
AWARD APPLICATION SUMMARY SHEET**

NAME: \_\_\_\_\_

AGE: \_\_\_\_\_

YEAR IN 4-H: \_\_\_\_\_

CLUB: \_\_\_\_\_

County Use Only	
Score:	_____
Ribbons:	_____
Trophy:	_____
Outstanding member:	_____
(Yes or No)	
Certificates:	_____

**PROJECTS:** List all projects in alphabetical order. Use project name such as "Foods" not "Cooking"

PROJECT	Score Part A	Score Part B	TOTAL
A. _____	_____	_____	_____
B. _____	_____	_____	_____
C. _____	_____	_____	_____
D. _____	_____	_____	_____
E. _____	_____	_____	_____
F. _____	_____	_____	_____

**Note:** Part B will be judged only once and that score then added to each CPAA (Part A) score.

**Special Awards**

**Outstanding Member**                      Year in 4-H \_\_\_\_\_                      Score \_\_\_\_\_

**Belva Beaty Memorial Award**  
(1<sup>st</sup> year clothing member only – See handbook for more info)                      Score \_\_\_\_\_

The following awards require an additional 1 page story from the member and a 1 page letter of recommendation for each special award that you are applying for. See handbook for more information.

**Achievement:** Age 11-13 \_\_\_\_\_ Age 14 or more \_\_\_\_\_                      Score \_\_\_\_\_

**Citizenship:** Age 11-13 \_\_\_\_\_ Age 14 or more \_\_\_\_\_                      Score \_\_\_\_\_

**Leadership:** Age 11-13 \_\_\_\_\_ Age 14 or more \_\_\_\_\_                      Score \_\_\_\_\_

**National "I Dare You" Leadership Award** (age 14 and over only)                      \_\_\_\_\_  
(By recommendation only- contact the Extension Office for more information)

**Key Award** (14 and over-contact Extension Office for requirements)                      \_\_\_\_\_