

Introduction to QuickBooks®

Registration
Deadline:

Registration Deadline:
February 13
Minimum: 8

UNIVERSITY OF MISSOURI
Extension



Lake Area
Chamber of Commerce



MISSOURI CHAMBER
FOUNDATION



U.S. Small Business Administration

SBA
Your Small Business Resource

*Funded in part through a cooperative
agreement with the U.S. Small*

What Can You Expect To Learn?

HANDS ON introduction to QuickBooks (Desktop Version)

The following will be covered:

- Setting up your company
- Setting up your chart of accounts
- Navigating through QuickBooks
- Setting company preferences
- Writing checks
- Entering and paying bills
- Entering transactions
- Tidbits and shortcuts
- And Much More!



This class targets businesses that have some or no experience with QuickBooks.

PREREGISTRATION & PREPAYMENT REQUIRED

Register Online: http://bit.ly/QB_2-15-18

Call: (573) 346.2644

Email: Camdenco@missouri.edu

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FOR THE LIFE OF YOUR BUSINESS

Date: Thursday, February 15, 2018

Time: 9:00 a.m. - 4:00 p.m.

Location: Camdenton Area Chamber of Commerce
739 US-54, Camdenton, MO 65020

Cost: \$99